Sierra Vista City Council
Meeting Agenda
February 8, 2024

Call to Order

5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona

Roll Call

Invocation

Pledge of Allegiance

Item 1 Acceptance of the Agenda

Awards and Presentations

Proclamation declaring the month of February as Teen Dating Violence Awareness Month

City Manager's Report: Upcoming Meetings, Bid Openings and Bid Awards

Item 2 Consent Agenda

Item 2.1 Discussion and Possible Action of the Work Session Meeting Minutes of January 9, 2024

Item 2.2 Discussion and Possible Action of the Regular City Council Meeting Minutes of January 11, 2024

Item 2.3 Discussion and Possible Action of Resolution 2024-003, Acceptance of Karly Scarbrough's resignation and Appointment of Allyne McFalls to the Arts, Humanities, and Cultural Diversity Commission, said term to expire April 30, 2026

Item 2.4 Discussion and Possible Action of Resolution 2024-004, Acceptance of Resignations by Tait Wilcox, Rosie Mackey, and Pamela Anderson, and Appointment of Wendee Grinde and Alvira (Vera) Gates-Williams to the Neighborhoods Commission, said term to expire April 30, 2026

Item 2.5 Discussion and Possible Action of Resolution 2024-005, Appointments to the Upper San Pedro Partnership Advisory Commission

Public Hearing

Item 3 Discussion and Possible Action of Resolution 2024-006, Location Transfer Series 7 Liquor License Application for Amy S. Nations on behalf of Delect Foods of Arizona LLC. dba Pizza Hut #036976, 3680 E. Fry Boulevard, Sierra Vista, Arizona

The doors to the City Council Chambers will open at 4:30 p.m.

For special needs and accommodations, please contact Jill Adams, City Clerk, 72 hours prior to the meeting or activity at (520) 458-3315 or through the Arizona Relay Service at 1-800-367-8939, or by simply dialing 7-1-1.

Item 4 Discussion and Possible Action of Resolution 2024-007, General Plan Amendment, Revisions to the Traffic Circulation Plan, Map 8

Item 5 Discussion and Possible Action of Resolution 2024-008, Development Code Amendments, Section 151.04.005, Administrative Modification of Dimensional Standards, and Declaring a 30-day Comment Period

New Business

Item 6 Discussion and Possible Action of Ordinance 2024-001, Amendments to Development Code, Definitions Section 151.02.004, Supplementary District Regulations Section 151.04.007, Yards and Setbacks, Special Regulations for Particular Uses Section 151.06.013, Outdoor Storage, Walls and Screening Devices Section 151.15.005, Standards of Design, Matrix of Use Permissions by Zoning District Section 151.22.006, Use Permissions

Item 7 Discussion and Possible Action of Ordinance 2024-002, Sierra Vista Roadway Design Manual and associated Development Code Amendments to 151.04.008-Clear Vision Area, 151.08.002-General Regulations, 151.08.003-Street Improvements Criteria, 151.08.004-Street Design Standards, 151.08.005-Street Access Standards, 151.17-Access Standards, and 151.19-Subdivision Regulations

Call to the Public

Comments and Requests of Council

Adjournment

The doors to the City Council Chambers will open at 4:30 p.m.

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Sierra Vista City Council
Work Session Minutes
January 9, 2024

1. Mayor McCaa called the January 7, 2024, City Council Work Session to order at 3:00 p.m., Council Chambers, City Hall, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Mayor Clea McCaa – present
Mayor Pro Tem Carolyn Umphrey – present
Council Member William Benning – present
Council Member Gregory Johnson – present (telephonically)
Council Member Angelica Landry – present
Council Member Marta Messmer - present
Council Member Mark Rodriguez – present

Others Present:
Victoria Yarbrough, Assistant City Manager
Chuck Potucek, City Manager
Chris Hiser, Police Chief
Brian Jones, Fire Chief
Laura Wilson, Leisure, Parks, and Library Director
Sharon Flissar, Public Works Director
Gabriel Squires, Public Works Internal Operations Manager
Matt McLachlan, Community Development Director
Jill Adams, City Clerk
Tony Boone, Economic Development Director
Dianna Cameron, Management Analyst
Jennifer Dillaha, Budget Officer
David Felix, Chief Financial Officer
Elizabeth Wrozek, PIO

2. Presentation and Discussion:

   A. January 11, 2024 Council Meeting Agenda Items (agenda attached)

Mayor McCaa stated that the agenda starts with the call to order, roll call, invocation led by Reverand Carlson of the Sierra Vista Community Church, and the Pledge of Allegiance led by Council Member Messmer.

In response to Mayor McCaa, Mr. Potucek stated that there will be a meeting with the Joint Powers Authority Board for SEACOM in the morning on Thursday, January 11, 2024; therefore, he will be able to report what is going on there at Thursday's Council Meeting. He also reported that the sales tax report for November was flat. The City is up three percent for the year, which is not a horrible number, but things were slow, and staff will see what the holiday numbers look like and probably be ratcheting the sales tax forecast for next year's budget down in anticipation of next year's numbers.

Item 2.1 Discussion and Possible Action of the Work Session Meeting Minutes of December 12, 2023 – There was no discussion.

Item 2.2 Discussion and Possible Action of the Regular City Council Meeting Minutes of December 14, 2023 – There was no discussion.

Item 3 Discussion and Possible Action of Resolution 2024-001, Application to the Arizona Game and Fish Department for an Archery Shooting Range Development Grant – Ms. Wilson stated that this item is a request to apply for a grant that will help create an outdoor archery shooting range on city property located north of the Domingo Paiz Sports Complex.

Staff was referred to the Arizona Game and Fish Department by Crockett Bros Archery, a local business, and Matthew Irlmeier, current archery coach for the City's archery program, about the possibility of creating an archery shooting range. That referral led to a meeting between City's staff and a representative from the Arizona Game and Fish Department, who came and toured locations and found the proposed location as ideal to create a range. They also encouraged staff to consider applying for a grant in this round. The City's archery classes have been offered to the public for well over 20 years and they are currently held on Brown's Softball Field during scheduled permits because the fields have been getting busier with tournaments and games. There is currently no location dedicated to the sport, and creating a space would help to move the activity from its current location and provide a space for archery enthusiasts to use for classes, practices, and tournaments.

The Vista Shooters Archery is a local archery club that participate in the County's only Junior Olympic Development Program and USA Archery Adult Level Development Program. Their teams currently travel for their competitions, and they look forward to the day where they may be able to host some home tournaments to create a space that meets or exceeds all the requirements of the Shooting Ranges Development Policy located in the Arizona Revised Statutes. The Department will be requesting a grant in the amount of $35,000 and the City's match is 50 percent or $17,500, which would be requested during next fiscal year's budgeting process. Improvements would include shooting line shading, perimeter marking, safety signage, and other improvements as the budget would allow. Council's support of this request would permit staff to create and submit the application by its due date of January 15, 2024.

Mayor McCaa asked if the archery shooting range would be located north of the pump track. Ms. Wilson stated that it is going to be north of the pump track and west of the expanded parking area. Staff has already started clearing that out; therefore, when driving by there, take a right past Stone Complex and on the left side is the property line.

Council Member Rodriguez stated that the requirement limitations indicate that options may be done, and he wonders if the City will be looking at cash, land, labor, or a mixture. Ms. Wilson stated that the City would be doing the labor in-house, and it would be used to enhance the area. There is already a lot of dirt piled up in the area east of the pump track which would be taken over. There would be a large berm made of dirt, a shaded and dedicated area for the shooters to set up, which will make it much safer than its current location for the way that the archers are situated, direction of the arrows and signage.

Item 4 Discussion and Possible Action of Resolution 2024-002, Intergovernmental Agreement with the Arizona Department of Revenue for Tax Collection – Mr. Potucek stated that this is an update to an intergovernmental agreement that the City has with the Arizona Department of Revenue to allow them to collect the City's transaction privilege taxes, which they then remit back to the City. The Department of Revenue requested that all cities and towns approve a new intergovernmental agreement as the last one dates to 2016. This is simply an update to that and designates Mr. Felix as the agent for these tax collections, an administrative item.

B. Overview of Community Development Block Grant (CDBG) Process

Mr. McLachlan displayed a slide of the schedule and a flow chart that follows the system's Participation Plan adopted with the first Consolidated Plan in 2014 when the City became an entitlement community. He further stated that later in the month, the Department will be issuing a notice of funding availability and push out the application form to the public and the nonprofit community using the e-mail distribution list that the Department has developed over the years through its involvement in the team of care. The Department will review the applications that are submitted and will present these to Council in March for tentative review and selection. Using Council's feedback and guidance, staff will then build its first-year annual action plan that will be presented in April. There will be a 30-day public comment and then staff will present the final draft in May which will serve as the City's application to HUD.

The Consolidated Plan covers a five-year time frame that governs the use of Federal Housing and Community Development funds received through HUD. This document is used as a guiding strategy on how CDBG will be used in the community to meet housing and community development goals. Each project and program in the annual action plans that are considered over the next five years need to hang on one of the goals that are established in the five-year consolidated plan.

A consolidated plan is a planning document, the application to HUD that identifies the strategies to carry out community development goals. Then each year there is a comprehensive annual performance appraisal on how the City is progressing towards meeting those goals. There is Citizen Participation Plan that will be reviewed and updated as part of the process. The City will be identifying needs and priorities through consultations with its stakeholders and neighborhood groups, and then laying out the strategic plan on what goals and objectives the City is going to strive to achieve over the next five years.

The Annual Action Plan describes how the funds will be allocated in each program year and those projects are designed to implement the goals in the Consolidated Plan. The City is a recipient of Community Development Block Grant funds and on a historical basis, the City has averaged about a quarter $1,000,000 per year. The funding that is appropriated to the community is based on population poverty levels and the City usually gets its appropriation announced sometime in the March, but until then, the Department uses an estimate based on last year's funding amount, which is what will be advertised in the NOFA.

Each project or program needs to connect with one of three national objectives, but the City leans mostly on activities benefiting low- and moderate-income persons and that can be done on an area wide basis or on a limited clientele basis. The Department identified census tracts within the City that qualify as a low mod and has a map graphic that will depict those on a clientele basis. Each of the subrecipient contracts has a reporting requirement where the beneficiary needs to demonstrate that they are within the low mod income strata activities which aid in the prevention, elimination of slums, or blight that can be done on an area wide basis or a spot basis. The City has already gone through the process of designating a redevelopment area, which fulfils this requirement. The City can also, on a property-by-property basis, analyze its characteristics relative to the statutory requirements for slum and blight. These programs involve the acquisition of property, deteriorated property. For redevelopment, it could be rehabilitation or demolition to cure the blighting influence on the surrounding neighborhood.

The Department hopes that they will never need the activities designed to meet in urgent need

that are typically connected with natural disasters; however, the funding amount that the City would receive would not help much in that regard.

Low to moderate income in Cochise County - the AMI for the City's metropolitan area is $78,000. The moderate-income threshold is 80 percent of that AMI, $62,400.

Mayor Pro Tem Umphrey asked if the AMI is for a family of four. Mr. McLachlan stated that there is a matrix that scale to family size that can also be referred to. The Department uses this with its Emergency Home Repair Program, where the application requires the owner to submit income documentation to show that they qualify as low to Mod for receiving Community Development Block Grant funds for emergency home repairs.

A map was displayed showing the neighborhoods that qualify as low and moderate-income areas. The map depicted block groups in the West End, east of Lenzner, South of Fry Boulevard, and a few block groups south of Charleston, east of Highway 90 that qualify for Community Development Block Grant fund investments. Historically, the City's focus has been concentrated on public facility infrastructure improvements on the West End. However, last year, funding was earmarked for installing fire hydrants within the Montebello Neighborhood. All these neighborhoods are income eligible and up for consideration in subsequent years as the City goes through the annual action planning process.

The City is currently in the needs identification stage that will be translated into goals and strategies to implement those priority needs. Then in subsequent years the City will implement those projects to better achieve those goals.

The Department is looking for validation on the currently adopted Consolidated Plan's goals:

Public infrastructure facility improvements - may be ADA improvements, improvements to parks, streets, curb, gutters, sidewalk, street lighting, and projects that will create a more suitable living environment.

Housing rehabilitation services - Due to the limited amount of funding received, the City has not been able to do whole house rehabs, but the City could concentrate those funds on emergency home repairs, changing out HVAC units, hot water heaters, spot repairs on leaky roofs, ADA accessibility upgrades.

Needed services - The City received an injection of funding to help deal with the pandemic, about $500,000 that went to a variety of nonprofits for rental and utility payment assistance, hotel vouchers for homeless individuals, mental health counseling, employment services to help them get back up on their feet. However, going forward, the Department is looking at improvements to better serve nonprofits, things like the parking lot expansion at the Saint Vincent de Paul, facility upgrades at nonprofits. The funding may be used to augment services going beyond what is currently being provided by the nonprofits as seen with Southeastern Arizona Legal Aid where they are expanding the reach into Sierra Vista, ramping up public education on their free civil legal aid services to low-income residents.

Neighborhood stabilization - The Department has primarily deployed our abatement funds to address this issue. The Department has used Community Development Block Grant funds in the past to demolish a home in the Montebello Neighborhood that was deemed a public nuisance. The City got a court order for that demolition and the City can move more aggressively into this realm using Community Block Grant funds if the Council is inclined.

Economic development - The City provided CARES Act funding for micro enterprise business assistance to help stabilize those companies that were impacted by the pandemic.

Fair housing - The City continues to put out literature and educate the public on their rights.

Administration planning - The Department has kept at a relatively low percentage maximizing the use of Community Development Block Grant funds for projects and programs.

A slide was displayed of a chart on how funds have been implemented by goal:

- About 2/3 was used for public infrastructure and facility improvements;
- $75,000 went towards emergency home repairs; and
- Needed services is an inflated figure because the City is typically capped at 15 percent of the annual CBG amount towards public services. However, that cap was lifted with the CARES Act funding and the City was able to go above that threshold.
- No monies were earmarked for the neighborhood stabilization goal and that was accomplished through the General Fund.
- Economic development's $86,000 was CARES Act money;
- Fair housing was taken on through the Department's normal day-to-day operations.
- Administration planning was used for things like legal ads and the hiring a consultant to do the data analysis that goes into the Consolidated Plan update, which will be presented to Council in March.

A slide listing the projects within the public facilities and infrastructure realm was presented that depicts that most of the funding has been concentrated towards upgrading the neighborhood parks on the West End:

- Landscape and walkway improvements at Soldier Creek Park and Landwehr Plaza;
- In the process of implementing phase two at Soldier Creek Park, installing a slide;
- Surface parking added at Eddie Cyr Park to support the soccer fields.
- Timothy Lane, with some carryover money from the last Consolidated Plan, had its landscaping finished.
- The GNA kitchen remodel was finished in June.
- St. Vincent parking lot was finished in May.
- The hydrants are in the process as the bid package is being designed, turned over to procurement and that project is expected to be carried out by the end of the program year.
- There are some alleyway improvements done in Fry.
- ADA ramps and sidewalks were installed along Len Roberts Park on Theatre Drive.
- About 12 applications on emergency home repairs over Program Year 21–22-time frame.
- Boys and Girls Club $15,000 for scholarships for low-income youth.
- COVID funding was allocated towards United Way for emergency crisis community assistance programs.
- The advocacy center, Lori's Place was awarded $15,750 in the last annual action plan and the Southern Legal Aid was awarded $6,000, which are ongoing programs.

Mr. McLachlan stated that the Department is looking for guidance on whether Council thinks the current goals are consistent with what they would like to see, the priorities and needs for the next five years, or if there any other areas that the Council would like explored with the Community Development Block Grant funds. He also asked if Council would like to see the continuation of distributing the funds across the low-mod census tracts or concentrate them to

try to maximize their impact.

Council Member Rodriguez voiced his appreciation of the many years' review so that Council could see the good products that have come to fruition. Some are still in the works, but the path that the City is on is good. He stated that he likes that it is spread out through different places, unless it is something that is earmarked for a major project, and shared concerns about parking lots in park areas that are dark that may affect people, i.e., Eddie Cyr Park. He also voiced his concern about the alley that the City has by the baseball fields and the parking lot that the City is currently trying to enhance as well as the new establishment of an archery area because there are no speed bumps. Lastly, he stated that out of 12 applications for the emergency home repair, some houses were in great need and would not have been done without the grant funds. ADA compliance is super important for the town as there are new parks and a lot more sidewalks and paths. In closing, he stated that the City will be looking for public input to see if something is missing or if there is an area where people are having trouble with that the Council does not know about.

Council Member Benning asked if the City partners with somebody for the emergency home repair. Mr. McLachlan stated that the City hires a contractor through Procurement to carry out the repairs. However, the Department will work with the homeowner to develop the scope of work and go through the bidding process that has been challenging. Outreach was done with the SACA membership; therefore, the City ended up going through a job order contract with Tucson to find a contractor that was willing to bundle up those repairs and take those on, but the Department is involved from start to finish.

Council Member Benning concurred with Council Member Rodriguez in that the vision is based on the need, and if the City can maximize its effect on one area, he is for that, but if it can be spread around and have the same effect around the community, he is for that also. He is for wherever that money can be best used for at whatever time.

Council Member Rodriguez stated that he has mentioned before the kitchen remodel for GNA, which he calls a $14,000 counter that the City gave them. He realizes that it is based off the funds and what the prices were at the time, but he would like to assure them that they can reapply if they feel that the project was not completed.

Council Member Landry stated that she liked the presentation, the break down, and seeing the projects over the years. She further stated that she believes that the goals are consistent with the needs, but if there is anything that maybe Council is not aware of, it would be great to know. She noted that over the past few years, people are applying, and they are applying for what is available and getting help in areas that they need; therefore, she appreciates whatever help can be provided.

Mayor Pro Tem Umphrey stated that she agrees with Council Member Landry and asked if the City reaches out to community partners when there is no longer any funding to help with ADA compliance for people with disabilities that fit within the income bracket. Mr. McLachlan stated that the City works with its partners. The goals will be implemented through a broad array of funding sources. He further stated that Council Member Rodriguez brought up ADA and street lighting along North Avenue and he believes that this will be addressed through an FTA grant that was received for accessibility around transit stops. The Department will probably be moving away CDBG funds on those type of projects and leaning on FTA to make those accessibility improvements going forward to the extent the funding continues to be available. However, for ramps, there are other nonprofits that the City can push out the information to let the public

know that help is available when money runs out with CDBG.

C. Discussion/direction on Youth Commission trip to March NLC Conference in Washington, DC

Mr. Potucek stated that a request has been made from the Youth Commission to attend the National League of Cities Conference; therefore, he requested a rundown of the costs associated with that. He noted that currently there is no policy to send commissioners from any commission to national conferences, which is somewhat out of the policy realm and requires Council discussion. Lastly, he noted that this was done in the past, but the costs and other commissions wanting to do that caused the Council at that time to limit it to state conferences.

Ms. Wilson stated that the Department uses the GSA schedule which is in line with current policy. There is one male and four females; therefore, estimated were four rooms, standard per diem rates for three full days at 75 percent, $59.00 for both travel days on both ends, and an estimated airfare, which is subject to change. Overall, the cost is about a $13,000 to $14,000 trip. Mr. Potucek added that this is an unbudgeted expense; therefore, this expense would probably be out of the Council's travel budget to support the funding for this.

Mayor McCaa asked if there is a way to identify a delegate and not have all five commissioners attend the conference. Council Member Rodriguez stated that they can and explained that last year he saw other cities and states bringing in their youth commissions to the conference, which is what he would love to see for Sierra Vista. The state conference is great, but there is nothing like the national level, where they would get access as high schoolers, to legislators, the White House, an amazing benefit. The Commission talked about this as it is coming up in March and in moving forward would be doing fundraising to where that would not be a cost every time, but they would have more time to fundraise.

Council Member Benning stated that there are council members that do not go to the League of Cities because they feel that it is not the best use of taxpayer money, and Council would have to look at what they are going to bring from it, outside of state level, because there are current and past Council Members that did not travel to the League of Cities because they could do it online. He added that he understands gaining the experience, but he wonders about limiting and choosing people and noted that if a person is on a commission for eight years, then that person is the only one going for eight years and for him, it would have to be what they are going to bring back to the City more than anything. Lastly, he noted that some Council Members do not think that there is a return on investment on going and spending taxpayers' money.

Mayor McCaa asked if there must be a staff member/chaperone if only one youth attends. Ms. Wilson stated that he is correct.

Council Member Messmer asked if they would be sharing lodging. Ms. Wilson stated that she estimated that two of the girls would double up, but there would still be another girl, a boy, and the chaperone; she did not consider having a chaperone in the room with a minor, or if there would be another room. Council Member Rodriguez stated that he believes that the chaperone would be the mother of one of the girls. However, the boy still makes it odd. Ms. Wilson stated that he is correct and that is something that has not been shaken all the way out. The best-case scenario, they would be one room down.

Mayor McCaa asked if the chaperone could be a staff person. Ms. Wilson stated that it can be a staff person and noted that someone who is not on staff, or a Council Member would be unable

to utilize the government purchasing card. All City staff have had backgrounds and might be a better option as a chaperone.

Council Member Johnson stated that he wonders about the benefit to the City. It is well and good to reward these kids for getting involved in the local Youth Commission but sending them halfway across the country so that they can meet a couple of senators or congressmen that they could meet locally, is not the proper use of this money. He added that he personally does not travel on the expense of the taxpayer which has been one of his things since he ran for office; therefore, he must put a thumbs down on this. He added that he would not object if it was a state meeting, something that would be affordable. However, a $650 estimated airfare that is subject to change makes him wonder what they are going to bring back that will benefit the youth of the City and the City itself.

Council Member Landry stated that it is not budgeted and noted that there was an e-mail that recently came out that stated that if Council wanted to go, they had to hustle up and decide what they are going to do as Council Members. This is quite an expense for this type of trip, and she also questions what the benefit is for the City. She further stated that the schools do various trips like this; however, they do a lot of their own fundraising. The kids in the band cannot afford it, so they spend a lot of their time, starting as Freshmen, working to try and save money to go on the band trip for their Senior year. She added that if the Youth Commission was able to pay for their airfare, it could possibly be considered, but there is also a lot of liability on the City when dealing with minors on far away trips. Therefore, she is a thumbs down.

Mayor Pro Tem Umphrey stated that she shares in those liability concerns, all those concerns.

Mayor McCaa noted that 14 K is hard to swallow. Council Member Benning noted that it is an archery range. Council Member Rodriguez stated that he does not care about what it is going to do for the City because that is not how he operates. It is about what it is going to do for the person. He shared that in the military, he dealt with the same kind of leadership and what it was going to do for the unit. This is about what it is going to do for that person or overall, a City. To him it is invaluable what these young people are going to experience, and he will make it happen either way. If the Council does not support it, no problem, he will do fundraising on his own and make sure they get there because that is how much he believes in the youth on the Commission and he wants them to have this experience. Lastly, he asked Council to vote with their heart.

Council Member Messmer explained that it is not that she does not think that these kids would benefit, but Council Members are the stewards of the taxpayer's money. She stated that the representatives, obviously not the president or getting to visit Washington, can come to Sierra Vista and meet the kids that would be a better option. Unfortunately, she is going to say no because she does not think that the taxpayers would say that they thought that this was a good idea. However, if they fundraised, maybe next year the Council could think about trying to budget it.

Council Member Rodriguez thanked Council, noted that this happens every time, and encouraged Council to meet the youth because it would blow their minds. The experience they would get is what he wants for them. He does not want the representative to come to Sierra Vista because it is old thinking to him, and if they do come to Sierra Vista, great, but what does that do for the youth? These youth need to get out of Sierra Vista and go see other things, bring those ideas and knowledge back to the community. Mayor Pro Tem Umphrey stated that they can all appreciate that.

Council Member Messmer stated that she would need to see what that National Convention is teaching those children and suggested having a video of the conference presented to Council. Council Member Rodriguez stated that there are plenty of videos out there as well as the video from last year.

Council Member Benning stated that it is not that Council is not supporting the youth, it is that as stewards of the taxpayer's money, there must be a return on something and not arbitrarily spending money for something because the Council answers to the public. He suggested looking at how this works locally because this has not been done at the state level. Council Member Rodriguez noted that they were taken to the state conference in the summertime.

Council Member Benning concurred with Council Member Mesmer, the Council must put the City first and its money, budget, and where it goes first. However, he will help raise funds and support them anyway he can, but he cannot support them going to DC with taxpayers' funding.

Council Member Rodriguez stated that he would handle it then.

Mayor McCaa stated that he would help fundraise.

D. Brief by Mignonne Hollis on the Mission of the Good Neighbor Alliance (GNA)

Ms. Hollis thanked Mayor McCaa for taking time out of his afternoon to visit Good Neighbor Alliance (GNA), which meant a lot to the people at the shelter. She also thanked Council Member Benning for having spent a night at the shelter and extended an invitation to all Council Members to spend time at the shelter when they have space available, which they no longer have.

Ms. Hollis stated that the shelter is a 23-bed shelter, and it is the only homeless shelter in Cochise County that services families. She further stated that the reason that she is before Council is to share their financial situation at the shelter.

Ms. Hollis thanked Council Member Rodriguez for his comments about the counter that GNA received through Community Development Grant (CDBG) funds. However, the issue with CDBG dollars is that it must be a project and the shelter does not need another project. The shelter needs cold hard cash to have their doors stay open. It costs $30 a day per person, per resident and GNA refers to its guests as guests to fund them, which is roughly $240,000 a year. While they received CARES Act money and the CDBG funds, GNA has not received any money for operation from the City of Sierra Vista (currently not an ask, but an awareness) and donations have been down in the last year by 30 percent.

Before COVID, the shelter was getting ready to shut its doors, but due to COVID there was CARES Act money. Therefore, Ms. Hollis called state representatives and the governor's office and explained GNA's circumstances; consequently, the state came in assisted due to the assistance of Speaker of the House Gowan, who made sure that GNA received the funds.

During COVID the shelters were asked to stay in place and GNA received CARES Act funds that kept GNA going, but the shelter is about out of money. GNA is once again in a situation where at the end of June, GNA will no longer receive money through the Department of Housing.

GNA has fundraising activities planned, but it must get cold hard cash to keep the doors open. Oftentimes through fundraising, people want to fund a project, but the shelter needs cold hard cash to meet payroll, to be able to pay the utilities, and have food. GNA's volunteers are amazing, where they come into the shelter every night and they cook, which everyone is grateful for as well as for the community's support.

Ms. Hollis stated that GNA will be asking the County for money as well and noted that this is the only County where none of its cities pay from their budgets into a shelter. All the other counties in Arizona and cities have a budget line item to pay directly into the shelters. She further stated that GNA wanted to make Council aware of this and noted that the shelter is not GNA's shelter, it is the community shelter, the County's shelter for families and GNA would hate to see this go away. This is not by any means a threat; it is just the way the numbers are flowing.

GNA had a very successful day program that was through a grant, but as soon as that grant ran out, GNA was no longer able to continue the day program. The day program was run by Doctor De Luca, where people were taught skills, kept them off the streets and from trying to get into buildings during the day, especially when it was cold, or too hot. The beds are taken every single night and there is a waiting list, which is heartbreaking to see humans not have a place to sleep at night, nor have food, nor have their basic human needs met.

Ms. Hollis noted that homelessness is listed in the City's Strategic Plan and GNA is asking Council to follow what is in the strategic plan.

Council Member Messmer asked about the number of employees. Doctor De Luca stated that there are 15 employees and explained that the shelter runs 24/7, three shifts a daytime and time and a half during the holidays. They do not turn off their lights, go without staffing, and there are no days off.

Mayor McCaa asked if it is $240K a year for everything. Ms. Hollis stated that he is correct, on the shelter side. This does not cover salary for Doctor De Luca and Brad Roland, it is pure shelter operations.

Council Member Benning asked about the number of beds. Ms. Hollis stated that there are 23 beds, and it is configured based on who needs to come into the shelter that day. Therefore, if there is a family, then there are other people that cannot come that night because the family takes priority. Doctor De Luca stated that there is a men's dorm that has nine beds for single men and rooms where they can put two, three, or four females. However, if a family comes in, then that room will go to them, taking up those beds for single women.

In response to Mayor McCaa, Doctor De Luca stated that current funding runs out June 2024 and noted that it is rare for GNA to get money for operations because all their programs cover staff. Ms. Hollis added that the shower program and PATH programs, where staff goes out into the field are programs that pay for its staff. However, the funding for the residents at night and during the day will be running out. The Governor's office has been fantastic in getting GNA money every time that they have been asked. The last time GNA requested help was their biggest request because the funds were running out and the first question that the Governor's office asked was if the city and county contributed.

Council Member Benning asked how much GNA is requesting from the City of Sierra Vista. Ms. Hollis stated that GNA would like to have $240,000 and for Council to consider putting this into a line item. GNA would like to have a financial commitment so that they can keep the doors open

and continue to operate the shelter.

Council Member Benning asked if GNA would split the $240,000 if they partner with Cochise County. Ms. Hollis stated that he is correct; however, she is providing what GNA's numbers are and what they need to get to.

Council Member Benning asked if GNA has a pathway to the Department of Housing. Ms. Hollis stated that they do and added that anyone that would like to take a tour of the shelter is welcomed.

Council Member Messmer asked if there are guests at the shelter all the time since it is open 24 hours. Doctor De Luca stated that the day program closed in December because the money ran out. However, GNA did stay open and paid for staff for the weekend; therefore, the folks did not have to worry about what to do during that one weekend time. They pulled together some of the money for weekend staff. GNA was a 24/7 when they had the opportunity to pay for one eight-hour shift of staff through that grant, but that is no longer available. Ms. Hollis stated that they still must pay for someone to answer the phones. She added that guests are not allowed to stay on campus during the day because they do not have the money to pay for staff.

Doctor De Luca stated that on Monday, Wednesday, and Friday, they have their shower program and laundry program, where folks come in that are under housing and shelter to do the program during the day.

Mayor McCaa asked if participants stay eight hours at the facility. Ms. Hollis stated that he is correct. Doctor De Luca explained that guests come in at 4:00 p.m. and leave at 7:00 a.m. On occasion they have had someone that was ill and were not put out in the streets. Ms. Hollis stated that staff makes it work. She shared that this organization is where her heart is and the staff that work there are amazing humans, and they lead with compassion all the time under some of the most horrific conditions. The wait is always longer and there are more people that are requiring services than what GNA has resources for.

In response to Mayor McCaa, Doctor De Luca stated that she is a professional beggar and continues to work on grants. Ms. Hollis stated that all grants require a project and none of the grants are for cold, hard cash for operations. Doctor De Luca explained that most of these grants are reimbursable; therefore, they must put forth their very limited cash supply and wait 30, 60, 90 days. She added that she put forth a $700,000 grant so that they could build a men's dorm and double capacity, but that is reimbursable. Therefore, they would have to spend $300,000 on the mobile home unit and wait 90 days for that to come back; however, GNA does not have $300,000, but she wrote the grant anyway.

Council Member Messmer stated that it was mentioned that they need money for food. Ms. Hollis stated that she is correct in that it is for food, hygiene, and everything. She added that GNA does partner with nonprofits and churches, but donations are down 30 percent, and they are making the rounds to all the churches and nonprofits. People will donate food, clothing, but GNA runs into the issue with having space; therefore, they can only take so much.

Mayor Pro Tem Umphrey thanked Ms. Hollis and Doctor De Luca for what they are doing at Good Neighbor Alliance. She shared that she is a big fan of Brad Roland, an amazing, hard worker who is there all the time. She shared that she and her family are there once a month cooking and she knows that it is not just the community that is grateful for GNA's services and what is done to help, it is the guest. She noted that there is a whiteboard with a list of chores to

clean up after dinner and everyone is happy to do what they have been assigned to do because they are just grateful to be there. She then asked where GNA was getting the rest of money for operations through the years.

Ms. Hollis stated that it has always been a struggle with the shelter from the time they opened their doors. GNA was going to shut down their doors, and COVID hit at the same time, but Senator Gowan stepped in and got them emergency funding to get them through six months. Since, COVID hit, GNA was mandated to stay open and that is when CARES Act money came in to keep the shelter open. However, it has always been a struggle and with donations being down by 30 percent, this is where they are now. Before it was through donations, less than $240,000 because of inflation. The economy has changed and there are more unhoused people than there were before. Funding has changed and prices have gone up - economics.

Council Member Benning asked about their meeting with the County. Ms. Hollis stated that they are setting that up. A lot of the communities in Arizona have been helpful, friends and connections that GNA has throughout the State have, during COVID, shipped down things. They were receiving items from Phoenix, Maryvale, other homeless shelters, and GNA is grateful for the community at large, but this is their community first.

Council Member Benning asked about other beds in the City. Ms. Hollis stated that there are none. This is the only shelter in the County that takes in families. Doctor De Luca stated that there is a battered woman facility.

In response to Mayor McCaa, Ms. Hollis stated that Bisbee's shelter does not take in families, and they have a foundation, strong money, a benefactor. GNA had individuals in the community that named the shelter in their will; therefore, for many years there were benefactors.

Council Member Rodriguez stated that he is interested in the meeting with the County because this is the community's shelter, and the City will need to get together with the County for a partnership to figure this out together. He shared that he has been out to the shelter a few times and asked if the pet area on the side was through a grant. Doctor De Luca stated that they were just awarded the grant to build a kennel so that they can now welcome the folks that have animals into the shelter. She added that Going to Grandmas helps them out, but nobody wants their animals to be placed out of town. Also, the Legacy Foundation awarded them funds to build that. Ms. Hollis added that these are projects, but if GNA cannot keep their doors open, then what good is the project going to do?

Ms. Hollis extended an invitation to tour the facility and spend an afternoon. The guests are amazing humans, and they have something to give back. She shared that the toughest thing is when she sees people coming that are well intended and then they are not so well intended to the guests. The work that happens at the shelter is very important.

E. Report on Recent Trips, Meetings and Future Meetings

Council Member Messmer announced the Arts, Humanity, and Culture Diversity Commission Meeting, reported on the Tourism Commission Meeting and its short-term goals/plans as well as a long-term goal of working with the Arts, Humanities, and Cultural Diversity Commission on bringing the largest Hummingbird attraction in the United States on the West End. She also announced that Jackie Clay, Cochise County Superintendent of Schools, is hosting an education conference on January 19, 2024, at Cochise College from 8:00 a.m. until 4:00 p.m., where in attendance will be people from the State.

Council Member Landry reported that the Transportation Commission met on Wednesday, January 3, 2024, and toured the Sierra Vista Municipal Airport, where they met some tenants that house their aircraft there who shared their experiences, concerns over the years, and how things have changed. She announced that the next Transportation Commission Meeting is scheduled for Wednesday, February 7, 2024, at 3:30 in the NW Conference Room at City Hall.

Council Member Benning announced the Parks and Recreation Commission Meeting.

Council Member Rodriguez reported that the Youth Commission met Sunday, January 7, 2024, and noted that they meet every month virtually and have a lot of good ideas that they want to do and see to fruition. He stated that if he must change the Commission to something else, he might have to do that because it might be easier since there is too much red tape when it comes to getting his youth to do things, the reason that discussion was held in the past.

F. Future Discussion Items and Council Requests

In response to Mayor McCaa, Ms. Yarbrough stated that during the Council's first meeting in February, she will have an update on the General Plan ballot process.

3. Adjourn

Mayor McCaa adjourned the November 7, 2023, work session of the Sierra Vista City Council at 4:10 p.m.

_____
Clea McCaa, Mayor

Minutes prepared by:

Maria G. Marsh, Deputy Clerk

Attest:

_____
Jill Adams, City Clerk

A recording of the Council Meeting is available at:
https://www.youtube.com/channel/UC8PtUpIbkQsixlhSy-jeR_Q/videos

Sierra Vista City Council
Meeting Minutes
January 11, 2024

Mayor McCaa called the January 11, 2024, City Council Regular Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Roll Call:
Mayor Clea McCaa II – present
Mayor Pro Tem Carolyn Umphrey – present
Council Member William Benning – present
Council Member Gregory Johnson – present (telephonically)
Council Member Angelica Landry – present
Council Member Marta Messmer - present
Council Member Mark Rodriguez – present

Others Present:
Chuck Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Chris Hiser, Police Chief
Brian Jones, Fire Chief
Laura Wilson, Parks, Leisure, Library Services Director
Sharon Flissar, Public Works Director
Matt McLachlan, Community Development Director
Nathan J. Williams, City Attorney
Adam Curtis, Public Affairs and Communications Manager
Elizabeth Wrozek, PIO
Jill Adams, City Clerk
David Felix, Chief Financial Officer
Tony Boone, Economic Development Manager

Invocation – Charles Carlson, Sierra Vista Community Church, led everyone present in prayer.

Pledge of Allegiance – Council Member Messmer led the Pledge of Allegiance.

Item 1 Acceptance of the Agenda

Council Member Rodriguez moved that the agenda for the Regular City Council Meeting of January 11, 2024, be approved. Mayor Pro Tem Umphrey seconded the motion. The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

City Manager's Report: Mr. Potucek stated that City offices will be closed on Monday, January 15, 2023, in observance of Martin Luther King, Jr. Day, which means that refuse service for Monday will be on Tuesday and Tuesday's will be on Wednesday and going back to a regular schedule Thursday and Friday; however, there will be no special pickups on Wednesday. The work session for January 23, 2024, and the regular meeting for January 25, 2024 have been canceled; therefore, the next scheduled meetings will be on February 6, 2024 for the work session and February 8, 2024 for the next regular Council Meeting. He reported that out to bid are the RFP Feasibility Study for potential space re-entry port at the Sierra Vista Municipal Airport, which had to be rebid due to the costs that came in the first time, due on January 29,

2024, and the RFP for an energy consultant for Hoover Dam power allocations that are due January 12, 2024. The RFP for the Magistrate Court Feasibility Study was out, but unfortunately that was not in the budget that came in around $65,000; however, staff believes that they can get that cost down if the RFP is redone. The preliminary designs for Roadrunner Park have been provided to the City by the firm of Wheat Design, contractor on the project; therefore, staff will proceed and get cost estimates on them and share that with the Council and get ideas on that once those cost estimates are in around March, April time frame. The November sales tax numbers are essentially flat year over year in terms of the City's revenues and year to date, the City is running about three percent ahead of the prior fiscal year. This is not a robust report that may cause staff to ratchet down the sales tax projections for the coming fiscal year if there are not any significant holiday improvement in those numbers.

In response to Mayor Pro Tem Umphrey, Mr. Potucek stated that the numbers were projected at four percent, running a little behind. Ms. Yarbrough noted that the City is not running behind the projection. The City is currently at three percent above projection, but currently flat. The City is not going to see growth above that.

Mr. Potucek reported that he attended the JPA Board meeting for SEACOM, where most of the items pertained to the extension of subscriber agreements for partner subscribers that were extended to June 2025. The primary discussion centered around a proposal from the County to amend the intergovernmental agreement with SEACOM to add the county administrator as a vote in addition to the sheriff's vote. He explained that currently there are six board members, Sierra Vista, Wilcox, Bisbee, Huachuca City, Fry Fire representing the fire districts and the Sheriff's Office that was appointed by the County Board of Supervisors. He further stated that he believes that the county administrator should be on the board, but it should be in an ex officio fashion so that they would not have a vote unless there was a compensating vote for the City to make up for that. Therefore, the item was tabled and will be brought up again. The Sheriff did request meeting with the Council in a work session to explain their position on February 6, 2024.

Item 2 Consent Agenda

Item 2.1 Discussion and Possible Action of the Work Session Meeting Minutes of December 12, 2023

Item 2.2 Discussion and Possible Action of the Regular City Council Meeting Minutes of December 14, 2023

Council Member Landry moved that the Consent Agenda consisting of the City Council Work Session Minutes of December 12, 2023, and the Regular City Council Meeting Minutes of December 14, 2023, be approved. Council Member Rodriguez seconded the motion. The motion unanimously carried, 6/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Johnson, Landry, Messmer, and Rodriguez voted in favor. Council Member Benning recused himself because he was not in attendance at those meetings.

New Business

Item 3 Discussion and Possible Action of Resolution 2024-001, Application to the Arizona Game and Fish Department for an Archery Shooting Range Development Grant

Mayor Pro Tem Umphrey moved that Resolution 2024-001, an application to the Arizona Game and Fish Department for an Archery Shooting Range Development Grant, be approved. Council Member Benning seconded the motion.

Ms. Wilson stated that this item requests Council's support to apply for a grant that will help create an outdoor archery shooting range on City property located just north of the Domingo Paiz Sports Complex. Shortly before the holidays, staff was referred to the Arizona Game and Fish Department by Crockett Rose Archery, a local business, and Matthew Irlmeier, archery coach for the City's Archery Program, about the possibility of creating an archery shooting range for interested enthusiasts in the area. That referral led to a meeting with a representative from the Department of Arizona Game and Fish who came out to Sierra Vista and toured the location, saying that it was an ideal location for such an activity, and encouraging the City to consider applying for this next round of grants. The City's archery classes have been offered to the public for a well over 20 years and are currently held on a softball field behind the police station as scheduling permits. There is currently no location dedicated to the sport, and creating a space would help to remove the activity from its current location and provide a space for archery enthusiasts to use for classes, practices, and tournaments. The City has a local archery club, the Vista Shooters Archery, who participates in the County's only Junior Olympic Development Program and USA Archery Adult Level Development Program. Their teams currently travel for their competitions, and they look forward to the day where they may be able to host something at home to create a space that meets or exceeds all the requirements of the Shooting Ranges Development Policy in the Arizona Revised Statutes. The Department would be requesting a grant in the amount of $35,000 and the City's match is 50 percent or $17,500 which would be requested during the next fiscal year's budgeting process. Improvements would include shooting line shading, perimeter marking, safety signage and other improvements as the budget would allow. Council's support of this request would permit staff to create and submit the application by its due date of January 15, 2024.

The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

Item 4 Discussion and Possible Action of Resolution 2024-002, Intergovernmental Agreement with the Arizona Department of Revenue for Tax Collection

Council Member Benning moved that Resolution 2024-002, Intergovernmental Agreement with the Arizona Department of Revenue for tax collection, be approved. Mayor Pro Tem Umphrey seconded the motion.

Mr. Felix stated that the City of Sierra Vista has always been in what is called a Program City. The state collects the City's sales taxes, privilege taxes, and remits them to the City weekly. In 2018, the State Law changed and required all cities to remit their taxes to the State and then the State would dole them back out. The County also has all their taxes go to the State as well, then get sent back to them, and that is the last time that the State asked for an updated intergovernmental agreement. This last year they worked with the League to update the agreements that are out there; therefore, this is the renewal they have requested to continue collecting and remitting our taxes to the City. The benefit to the City is the fact that as being partnered with the Department of Revenue, if the City needs a business the needs auditing, the City can request their assistance. The City does not need to have staff on hand to go out and do business audits. Also, if a person wishes to call in a question on another business, they can contact the Department of Revenue directly under this manner instead of having to go through the City with potential issues or concerns that word is getting out because the City has had

council members with their own businesses. This is also a benefit to the businesses because they remit one check to the State of Arizona for all their privileged taxes, and they are not sending a check to the City and a check to the State. Lastly, for the State to continue to do this, The City must approve this.

The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

Call to the Public – There was no response.

Comments and Requests of the Council

Council Member Johnson thanked everyone for the well wishes for his recovery on his medical procedures.

Council Member Benning welcomed everyone to 2024 and hopes that everyone's New Year's resolutions are still in effect and go throughout the year and they can be accomplished, he cautioned everyone to be safe during the extended weekend and to be mindful of the speed limits and do the right thing like Martin Luther King said, "the time is always right to do what is right."

Council Member Landry wished everyone a Happy New Year, noted that it is a new year, the first Council Meeting of the year, a new moon, and she hopes that it is a very good year for everyone, whether they had to do resolutions or not. However, if people are looking to get out and get more active, there are a lot of things that the community offers. She noted that sometimes people say that there is nothing to do in Sierra Vista, but there are a lot of things to do. She encouraged people to ask around, especially if there is something that they are interested in that they might want to invite their friends and neighbors. She encouraged people to go ahead and reach out because Sierra Vista is a very loving and welcoming community; therefore, people should get out there, maybe push outside their comfort zone. She then reminded people that the weather is getting nasty with some wind, maybe some ice or snow, and asked everyone to be patient with each other while driving and noted that some people may be from out of town, might be a new driver, had a bad car accident, or is recovering from an illness, and a few extra seconds can make a big difference.

Council Member Messmer wished everyone a Happy New Year and hopes that everyone has a great year, announced the Martin Luther King celebration on January 15, 2024, that the NAACP is hosting at the Rothery Center from 10:00 a.m. until 3:00 p.m., and the City Council Meet and Greet on January 16, 2024, from 11:30 a.m. until 12:30 p.m. at the Sierra Vista Chamber of Commerce.

Council Member Rodriguez thanked Cochise County Sheriff Officers Harmon and Scott, who assisted with a broken-down RV in front of Veterans Memorial Park. The people reached out and wanted to make sure that all the supervisors knew that they did a great job. It was in a bad spot, but they made the best of the situation. He noted that Council Member Landry mentioned that people may be from out of town, birders, snowbirds, a lot of big rigs in town, and they made the best out of that situation to make sure that they could get home safely. He shared that Buena Sports are doing well, the Boys Basketball won, and they are playing soccer in Tucson in the current weather conditions; therefore, he wishes them good luck to JV and Varsity, announced that on Thursday, January 18, 2024, is the Veteran of the Year celebration at the VFW from 11:00 a.m. until 1:00 p.m., honoring Veteran Kathleen Bounocore. He added that it is

always good to recognize local veterans, and veteran of the year is a good award to get and shared that the City will see Kathleen Bounocore in the parade next year. He also announced Business at Twilight on Thursday, January 18, 2024 from 5:00 p.m. until 7:00 p.m. at Valor Hospice Care where all businesses get together to mingle and network, a good opportunity. On Friday, January 19, 2024, there will be a Hispanic Chamber Mixer at Garden Suites. Lastly, he encouraged people looking to make donations to get in touch with the Good Neighbor Alliance and thanked the business owners and people that reached out to him that wanted to donate to the Youth Commission to make sure that they get to DC. He noted that he will be partnering with a 501C to make all this legitimate and legal so that there are no concerns about a return on investment coming back to the City. Although, he believes this is priceless, the youth taking a trip like that, is the return on investment to him.

Mayor Pro Tem Umphrey had nothing to report.

Mayor McCaa wished everyone a Happy New Year and announced the MLK celebration with NETCOM on Wednesday, January 24, 2024 at 11:00 a.m. in Greely Hall auditorium, Fort Huachuca.

Adjournment

Mayor McCaa adjourned the January 11, 2024, meeting of the Sierra Vista City Council at 5:22 p.m.

_____
Clea McCaa II, Mayor

Minutes prepared by:

_____
Maria G. Marsh, Deputy Clerk

Attest:

_____
Jill Adams, City Clerk

A recording of the Council Meeting is available at:
https://www.youtube.com/channel/UC8PtUpIbkQsixlhSy-jeR_Q/videos

January 31, 2024

MEMORANDUM TO:	Honorable Mayor and City Council
THRU:	Charles P. Potucek, City Manager Victoria Yarbrough, Assistant City Manager
FROM:	Laura Wilson, Director Leisure and Library Services
SUBJECT:	Request for Agenda Item Placement Resolution 2024-003, Arts, Humanities, and Cultural Diversity Commission Resignation and Vacancy

RECOMMENDATION:

City Council Member Marta Messmer recommends approval.

INITIATED BY:

Sierra Vista Arts and Humanities and Cultural Diversity Commission

Background

On January 10, 2024, Karly Scarbrough submitted her formal resignation as commission member of the Arts, Humanities, and Cultural Diversity Commission through email to the City Clerk's office. Due to Ms. Scarborugh's resignation, the commission now has one vacancy.

Budget Appropriations:

Not applicable.

10 January 2024

Council Member Messmer
City of Sierra Vista
1011 N. Coronado Drive
Sierra Vista, AZ 85635

Dear Councilwoman Messmer,

I am writing to inform you of my decision to resign from my position on the City Council Arts, Humanities, & Cultural Diversity Commission, effective immediately. Please know that this decision has not been made lightly. Since 2018, I have served on the Library Advisory Commission and then the reformed Arts, Humanities, & Cultural Diversity Commission starting in 2023. I am honored to serve on this commission and represent our wonderful community.

In October 2023, I was elected as the President-Elect for the Arizona Library Association, assuming the presidency in 2024. This position has added a hefty workload to my schedule, and I cannot dedicate the time and attention the commission deserves.

I am grateful for the opportunity and experience I have had while serving on these two commissions. Working alongside dedicated individuals committed to improving our community has been a privilege.

Thank you for your understanding. I wish the commission continued success.

Sincerely,

Karly Scarbrougy

Karly Scarbrough

Associate Member.
Interested in full membership.

City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635
520/458-3315 - fax 520/458-0584 - www.ci.sierra-vista.az.us

APPLICATION TO CITY BOARD/COMMISSION

DATE: January 9, 2024

BOARD/COMMISSION: Diversity Commission

NAME: Allyne McFalls TELEPHONE: ____ / ____ (ONE PER FORM) (HOME) (WORK)

E-MAIL ADDRESS: [redacted]

ADDRESS: [redacted] CITY: Sierra Vista ZIP: 85635

MAILING ADDRESS: Same as above

CITY RESIDENT? Y REGISTERED TO VOTE IN CITY? Y

EDUCATION: 2yrs college BA degree

OCCUPATION: Entrepreneur - Clothing Design (IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Non-Profit Org. SVAACC Host Events for African Americans in the city to include: BIK History month, Lumina Awards, Kente Stole Ceremony for Grads, Juneteenth, Kwanzaa.

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: I feel a need to represent the African American community. We need more sponsorship with blk culture, art, music and parades as well as large events in the parks.

REFERENCES: 1. ____ (NAME) (ADDRESS) (PHONE)

2. ____ (NAME) (ADDRESS) (PHONE)

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER WILL BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

Allyne McFalls
(APPLICANT'S SIGNATURE)

Please return completed application to the city clerk's office

RESOLUTION 2024-003

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY ON BOARDS AND COMMISSIONS BY ACCEPTING THE RESIGNATION OF KARLY SCARBROUGH WITH REGRET FROM THE ARTS, HUMANITIES, AND CULTURAL DIVERSITY COMMISSION AND APPOINTING ALLYN MCFALLS, SAID TERM TO EXPIRE APRIL 30, 2026 AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, on February 24, 2023, the City Council established the Sierra Vista Arts and Humanities and Cultural Diversity Commission, as a Council Advisory Commission, by Resolution No. 2023-013; and

WHEREAS, the Board and Commission Practice and Procedures Guidelines, as most recently amended by the City Council on May 4, 2023, calls for commissions to be slated to have five appointed members; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the City Council reaffirms its settled policy, on appointments to boards and commissions.

SECTION 2

The City Council hereby accepts the resignation Karly Sc with regret.

SECTION 3

The City Manager, City Clerk, and City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 8th DAY OF FEBRUARY 2024.

_____
Clea McCaa II
Mayor

Approval as to Form:

_____
Nathan J. Williams
City Attorney

Attest:

_____
Jill Adams
City Clerk

Prepared by: Gloria Colby, Department Specialist

February 1, 2024

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Matt McLachlan, Community Development Director
Staff Liaison, Neighborhoods Commission

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
RESOLUTION 2024-004, Resignations of Tait Wilcox, Rosie Mackey, and Pamela Anderson; and Appointments of Wendee Grinde and Alvira (Vera) Gates-Williams to the Sierra Vista Neighborhoods Commission

RECOMMENDATION:

Mayor Pro Tem Umphrey recommends approval.

BACKGROUND:

The Neighborhoods Commission has three members, Tait Wilcox, Rosie Mackey, and Pamela Anderson resigning. The City has received applications for two of the vacancies by Associate Members, Wendee Grinde and Alvira (Vera) Gates-Williams. It has been recommended by the Mayor Pro Tem Umphrey that they be appointed to the Neighborhoods Commission, said terms to expire April 30, 2026.

BUDGET APPROPRIATION:

Not applicable.

Date: January 26, 2024

To: Matt Mclachlan
From: Rosemary Mackey

This letter is to advise you that I am tendering my resignation from the Neighborhood Commission immediately. I found that I can better use my time and effort to much smaller efforts in the community. I have been involved in the revitalization of the West End of our fair city for over 20 some year and I feel it is time to allow the younger generation to take over. I wish you all the luck in the world.

Rosie Mackey
"Official Nosy Neighbor:
[redacted]

From: Landmark Cafe <[redacted]

To: <matt.mclachlan@sierravistaaz.gov>

Subject: No Subject

Sent: Fri 19/01/24 11:33 AM

Priority: Normal

Good afternoon Matt I'm letting you know that I am resigning from the Neighborhood Commission / Association. I have a lot on my plate these days and don't see anything letting up soon. I've been on the commission for many years and I feel there might be someone who can better fill the spot. The restaurant is available for the meetings if you want. I appreciate everything that you and the city have done for us on The West End and hope that you continue to do so. Thank you for your time. Pam

From: Landmark Cafe <[redacted] - No Subject

From: Wilcox, Tait <[redacted]>
Sent: Thursday, January 25, 2024 3:25 PM
To: Jill Adams <Jill.Adams@SIERRAVISTAAZ.GOV>
Subject: RE: Swearing in? [CAUTION: FROM INTERNET]

Jill,

Also, I am resigning from the Housing and In-fill Commissions as I will be fulfilling the seat on the Planning and Zoning Commission. I do not want to be spread thin, on my volunteering capabilities by participating on two commissions.

Thanks Much,

Tait Wilcox

City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635
520-458-3315 - fax 520-458-0584 - www.SierraVistaAZ.gov

APPLICATION TO CITY BOARD/COMMISSION

DATE: 1/30/2024

BOARD/COMMISSION: Neighborhood Commission

NAME: Wendee Grinde TELEPHONE: [redacted] / [redacted]
(ONE PER FORM) (HOME) (WORK)

E-MAIL ADDRESS: [redacted]

ADDRESS: _____ CITY: AZ ZIP: 85635

CITY RESIDENT? Y REGISTERED TO VOTE IN CITY? Y

EDUCATION: GED

OCCUPATION: Corporate Executive Assistant/Building Manager
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Currently serving on the SV Area Chamber of Commerce Board of Directors (Secretary). Served on the Boys & Girls Clubs of SV Board of Directors.

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: When I was the Director of Operations for the University South foundation I became well invested in my community and developed relationships with community members, business owners, community leaders, etc. I learned how important it is to support my community if I want SV to thrive for years to come.

REFERENCES: 1. Matt McLachlan, Matt.McLachlan@SIERRAVISTAAZ.GOV. [redacted]
(NAME) (ADDRESS) (PHONE)

2. Pam Anderson, Landmark Cafe [redacted]
(NAME) (ADDRESS) (PHONE)

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER MAY BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

Please return completed application to the city clerk at: CityClerk@SierraVistaAZ.gov

rev. 10/03/23

City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635
520-458-3315 - fax 520-458-0584 - www.SierraVistaAZ.gov

APPLICATION TO CITY BOARD/COMMISSION

DATE: 01/31/2024

BOARD/COMMISSION: Neighborhood Commission

NAME: Alvira (Vera) Gates-Williams TELEPHONE: [redacted] / _____ (ONE PER FORM)
(HOME) (WORK)

E-MAIL ADDRESS: [redacted]

ADDRESS: [redacted] CITY: Sierra Vista ZIP: 85635

CITY RESIDENT? Yes REGISTERED TO VOTE IN CITY? Yes

EDUCATION: MBA

OCCUPATION: Self-Employed, GM Sierra Suites Hotel
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Professional Women of Excellence (Founder), Arizona Community Foundation, Cochise County RE-Entry Coalition (Co-Chair), AGW Entertainment/Management Group

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: Worked on multiple commitees and worked to bring life into the West End and the Tourism Commision

My interest is to help advise and grow the communities around Sierra Vista. I want to be one of the voices in moving the community forward

REFERENCES:

	(NAME)	(ADDRESS)	(PHONE)
1.	Joyce Aguilar (J's Kitchen)	Sierra Vista	520- 664-9254
2.	Pam Chandler (SV Co-Op)	Sierra Vista	520-508-4695

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER MAY BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

Please return completed application to the city clerk at: CityClerk@SierraVistaAZ.gov

rev. 10/03/23

RESOLUTION 2024-004

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY ON BOARDS AND COMMISSIONS BY ACEPPTING RESIGNATIONS OF PAMELA ANDERSON, TAIT WILCOX, AND ROSIE MACKEY, WITH REGRET; AND APPOINTMENTS OF WENDEE GRINDE AND ALVIRA (VERA) GATES-WILLIAMS TO THE SIERRA VISTA NEIGHBORBHOODS COMMISSION, SAID TERMS TO EXPIRE ON APRIL 30, 2026; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, on February 24, 2023, the City Council established the Sierra Neighborhoods Commission, as a Council Advisory Commission, by Resolution No. 2023-013; and

WHEREAS, the Board and Commission Practice and Procedures Guidelines, as most recently amended by the City Council on May 4, 2023, calls for Commissioner appointments to be made by Council Resolution on the recommendation of the Council Liaison; and

WHEREAS, regulatory Council Advisory Commissions are slated to have five appointed members; and

WHEREAS, Pamela Anderson, Tait Wilcox, and Rosie Mackey have resigned from the Neighborhood Commission; and

WHEREAS, applications from the Neighborhood Commission Associates, Wendee Grinde and Alvira (Vera) Gates-Williams have been received.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THAT:

SECTION 1

The City Council reaffirms its settled policy, most recently reaffirmed, on appointments to boards and commissions.

SECTION 2

The City Council hereby appoints Wendee Grinde and Alvira (Vera) Gates-Williams to the Sierra Vista Neighborhoods Commission, said terms to expire on April 30, 2026.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL
OF THE CITY OF SIERRA VISTA, ARIZONA THIS 8TH DAY OF FEBRUARY 2024.

_____
CLEA McCAA II
Mayor

APPROVED AS TO FORM:

_____
NATHAN J. WILLIAMS
City Attorney

ATTEST:

_____
JILL ADAMS
City Clerk

PREPARED BY:
Matt McLachlan, AICP
Director of Community Development

February 1, 2024

MEMORANDUM TO: Honorable Mayor and City Council

FROM: Charles Potucek, City Manager

SUBJECT: Request for Agenda Item Placement
Resolution 2024-005, Appointments to the
Upper San Pedro Partnership Advisory Commission

Initiated by

Mayor Clea McCaa II

Background

In August 1998, the City of Sierra Vista formed a memorandum of understanding with other governmental agencies to form a partnership for the purpose of coordinating water conservation efforts. A formal organizational structure for the "Upper San Pedro Partnership" was formed in November 2000 and provided for a Partnership Advisory Commission to provide leadership and direction to the Partnership's operational committees and subcommittees; ensure the public, legislative leaders and member agencies were all well informed on the activities of the Partnership; to assist the Partnership with legislative issues; and to foster public acceptance and support. Of the twenty members that make up the Partnership Advisory Commission, the City Council appoints the mayor and two council members to serve as primary members plus two council members and the city manager to serve as alternate members.

Due to the 2022 election change, it is necessary to formally make a change to the City's membership on the Upper San Pedro Partnership Advisory Commission. Mayor McCaa is recommending that he, Mayor Pro Tem Umphrey, and Council Member Benning be appointed as primary members, Council Members Rodriguez and Landry be appointed as alternate members and reaffirming that City Manager Charles Potucek continue to serve as an alternate member on the Upper San Pedro Partnership Advisory Commission.

RESOLUTION 2024-005

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; APPOINTING MAYOR CLEA MCCAA, MAYOR PRO TEM CAROLYN UMPHREY, AND COUNCIL MEMBER WILLIAM BENNING AS PRIMARY MEMBERS OF THE UPPER SAN PEDRO PARTNERSHIP ADVISORY COMMISSION; AND APPOINTING COUNCIL MEMBERS MARK RODRIGUEZ AND ANGELICA LANDRY AS ALTERNATE MEMBERS; AND REAFFIRMING CITY MANAGER CHUCK POTUCEK AS AN ALTERNATE MEMBER; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZIED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, on August 27, 1998, the City Council authorized a Memorandum of Understanding to form the Upper San Pedro Partnership; and

WHEREAS, the Upper San Pedro Partnership was formed for the purpose of coordinating water conservation efforts with other agencies; and

WHEREAS, the City Council appoints the mayor and two council members to the Upper San Pedro Partnership Advisory Commission; and

WHEREAS, the City Council appoints two council members and the city manager as alternate members to the Upper San Pedro Partnership Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

The policy of the City of Sierra Vista relating to cooperation with other governmental agencies to encourage and promote water conservation, be, and hereby is, reaffirmed.

SECTION 2

The City Council hereby appoints Mayor Clea McCaa, Mayor Pro Tem Carolyn Umphrey, and Council Member William Benning to the Upper San Pedro Partnership Advisory Commission.

Council Members Mark Rodriguez and Angellica Landry are hereby appointed as alternate members of the Upper San Pedro Partnership Advisory Commission, said term to coincide with term of office as Council Member.

City Manager Charles Potucek is hereby reaffirmed as an alternate member of the Upper San Pedro Partnership Advisory Commission.

SECTION 3

The City Manager, City Clerk, City Attorney or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 8TH DAY OF FEBRUARY 2024.

_____
Clea McCaa II
Mayor

APPROVAL AS TO FORM:

_____
Nathan J. Williams
City Attorney

ATTEST:

_____
Jill Adams
City Clerk

February 2, 2024

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager

FROM: Jill Adams, City Clerk

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
Resolution 2024-006, Location Transfer Series 7 Liquor License Application for Amy S. Nations on behalf of Delect Foods of Arizona LLC. dba Pizza Hut #036976, 3680 E. Fry Boulevard, Sierra Vista, Arizona

RECOMMENDATION:

The City Manager recommends approval of this license.
The City Clerk recommends approval of this license.

INITIATED BY:

Ms. Amy S. Nations
PO Box 2502
Chandler, Arizona 85244

BACKGROUND:

A location transfer series 7 liquor license application was received by the City Clerk for Amy S. Nations on behalf of Delect Foods of Arizona LLC. dba Pizza Hut #036976. The license is for a beer and wine bar at 3680 E. Fry Boulevard, Sierra Vista, Arizona.

State law requires applicants to apply for a liquor license from the Arizona Department of Liquor License and Control and that the local municipality provide a recommendation of approval/denial. Also required is a notice of public hearing to be posted on the premises for 20 days prior to the public hearing.

The Police Department has performed a background investigation and has given its approval for this license. A public hearing notice was posted and to date, no responses, either in favor or against, have been received. The Council's decision concerning this liquor license application will be forwarded to the State Department of Liquor Licenses and Control, who will then issue the liquor license if no objections were received. If objections were received, that department will conduct a hearing regarding the license.

BUDGET APPROPRIATION:

Not applicable.

RESOLUTION 2024-006

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY BY RECOMMENDING APPROVAL FOR A LOCATION TRANSFER SERIES 7 LIQUOR LICENSE APPLICATION FOR AMY S. NATIONS ON BEHALF OF DELECT FOODS OF ARIZONA LLC. DBA PIZZA HUT #036976 LOCATED AT 3680 E. FRY BOULEVARD, SIERRA VISTA, ARIZONA; TO THE STATE DEPARTMENT OF LIQUOR LICENSES AND CONTROL; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, an application for a location transfer series 7 liquor license application for Amy S. Nations on behalf of Delect Foods of Arizona LLC. dba Pizza Hut #036976, located at 3680 E. Fry Boulevard, Sierra Vista, Arizona has been filed with the Arizona Department of Liquor Licenses and Control; and

WHEREAS, Arizona Revised Statutes §4-112 requires local municipalities to grant approval or disapproval of all liquor licenses being applied for within their jurisdiction; and

WHEREAS, the application has been posted on the premises of the business for twenty (20) days as required by State law; and

WHEREAS, it is the settled policy of the City Council that liquor licenses be recommended for approval if no objections are raised.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

The City Council reaffirms its settled policy on liquor licenses within City limits.

SECTION 2

The City Council of the City of Sierra Vista recommends approval of a location transfer series 7 liquor license application for Amy S. Nations on behalf of Delect Foods of Arizona LLC. dba Pizza Hut #036976, to the State Department of Liquor Licenses and Control.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this Resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 8TH DAY OF FEBRUARY 2024.

_____
Clea McCaa II
Mayor

Approved as to Form:

_____
Nathan J. Williams
City Attorney

Attest:

_____
Jill Adams
City Clerk

Prepared By:
Jill Adams, City Clerk

State of Arizona
Department of Liquor Licenses and Control

Created 01/09/2024 @ 04:21:29 PM

Local Governing Body Report

LICENSE

Number:	07020030	Type:	007 BEER AND WINE BAR
Name:	PIZZA HUT #036976		
State:	Pending		
Issue Date:		Expiration Date:	06/30/2024
Original Issue Date:	05/20/1975		
Location:	3680 E FRY BOULEVARD SIERRA VISTA, AZ 85635 USA		
Mailing Address:	PO BOX 2502 CHANDLER, AZ 85244 USA		
Phone:	(520)458-8872		
Alt. Phone:	(480)730-2675		
Email:	LIQUORLICENSE@AZLIC.COM		

Currently, this license has pending applications.

AGENT

Name:	AMY S NATIONS
Gender:	Female
Correspondence Address:	PO BOX 2502 CHANDLER, AZ 85244 USA
Phone:	(480)730-2675
Alt. Phone:	
Email:	LIQUORLICENSE@AZLIC.COM

OWNER

Name:	DELECT FOODS OF ARIZONA LLC		
Contact Name:	AMY S NATIONS		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23057643	State of Incorporation:	TX
Incorporation Date:	02/10/2020		
Correspondence Address:	PO BOX 2502 CHANDLER, AZ 85244 USA		
Phone:	(480)730-2675		
Alt. Phone:			
Email:	LIQUORLICENSE@AZLIC.COM		

Officers / Stockholders

Name:	Title:	% Interest:
KAMAL PREET SINGH	Managing Member	100.00
MARIE ANNA STEWART	07100142	
ADELBERT VICTOR VERDUGO	07020029	
LARRY LEROY LOUDEN	07020030	
MIGUEL ANGEL SAENZ	07100138	
BRIAN DAVID PARKER	07100139	
MARY EVELYN DILLMAN	07050008	
AARON MARCUS MONTGOMERY	07100140	
NORMAN RAY JACKSON	07100483	
JEFFREY STUART MARQUEZ	07100131 & 07100483	

DELECT FOODS OF ARIZONA LLC - 07050008

Name: MARY EVELYN DILLMAN
Gender: Female
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone: (520)603-3932
Alt. Phone:
Email: MARYDILLMAN@PIZZAHUTAZ.COM

DELECT FOODS OF ARIZONA LLC - 07100131 & 07100483

Name: JEFFREY STUART MARQUEZ
Gender: Male
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone: [redacted]
Alt. Phone:
Email:

DELECT FOODS OF ARIZONA LLC - 07100138

Name: MIGUEL ANGEL SAENZ
Gender: Male
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone: [redacted]
Alt. Phone:
Email:

DELECT FOODS OF ARIZONA LLC - 07100139

Name: BRIAN DAVID PARKER
Gender: Male
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone:
Alt. Phone:
Email:

DELECT FOODS OF ARIZONA LLC - 07020030

Name: LARRY LEROY LOUDEN
Gender: Male
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone: (520)458-8900
Alt. Phone:
Email: RS036977@PIZZAHUT.COM

DELECT FOODS OF ARIZONA LLC - 07020029

Name: ADELBERT VICTOR VERDUGO
Gender: Male
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone:
Alt. Phone:
Email:

DELECT FOODS OF ARIZONA LLC - 07100142

Name: MARIE ANNA STEWART
Gender: Female
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone:
Alt. Phone:
Email:

DELECT FOODS OF ARIZONA LLC - 07100483

Name: NORMAN RAY JACKSON
Gender: Male
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone:
Alt. Phone:
Email:

DELECT FOODS OF ARIZONA LLC - 07100140

Name: AARON MARCUS MONTGOMERY
Gender: Male
Correspondence Address: PO BOX 2502
CHANDLER, AZ 85244
USA
Phone:
Alt. Phone:
Email:

DELECT FOODS OF ARIZONA LLC - Managing Member

Name: KAMAL PREET SINGH
Gender: Male
Correspondence Address: 536 E WAGON BLUFF DRIVE
TUCSON, AZ 85704
USA
Phone:
Alt. Phone:
Email:

APPLICATION INFORMATION

Application Number: 272142
Application Type: Location Transfer
Created Date: 12/12/2023

QUESTIONS & ANSWERS

007 Beer and Wine Bar

1) Are you applying for an Interim Permit (INP)?
No

4) Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation?
No

10) Provide name, address, and distance of nearest school. (If less than one (1) mile note footage)
Village Meadows Elementary School 3,908 Feet
905 El Camino Real
Sierra Vista, Arizona 85635

11) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
Property Tenant

12) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
Still owe lease term

13) What is the total money borrowed for the business not including the lease?
Please list lenders/people owed money for the business.
0

14) Is there a drive through window on the premises?
Yes

15) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
No Patio

16) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
DIAGRAM/FLOOR PLAN	07020030 Diagram.pdf	12/12/2023
QUESTIONNAIRE	07020030 Agent Questionnaire.pdf	12/12/2023
	K. Singh Questionnaire.pdf	01/03/2024

'23 12 14 Liqr. Dept PM12:16

N

LC:
Amount:

'23 12 14 Liqr. Dept PM12:16

AGENT/CONTROLLING PERSON QUESTIONNAIRE

DLLC USE ONLY
Job #: 272142
Date Accepted: 01-04-2024
CSR: SG

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with Black Ink

Fp Current
10-07-2022

License Number: 07020030

ATTENTION APPLICANT: This is a legally binding document. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

Attention local governments: Social security and birth date information is confidential. This information will be given to law enforcement agencies for background checks only.

QUESTIONNAIRE IS TO BE COMPLETED ACCORDINGLY AND SUBMITTED TO THE DEPARTMENT WITH A BLUE OR BLACK LINED FINGERPRINT CARD AND $22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE.

1. **Check the Appropriate Box** → ☑ **Agent** ☐ **Controlling Person**

2. Name: Nations (Last) Amy (First) S. (Middle) Birth Date: [redacted] (NOT a public record)

3. Social Security #: [redacted] Drivers License #: [redacted] State Issued: Arizona

4. Place of birth: Morenci (City) Arizona (State) USA (COUNTRY) Height: 5' 7 Weight: 165 Eyes: Hazel Hair: Brown

5. Name of current/most recent spouse: _____ (Last) (First) (Middle) Birth Date: ___/___/___ (NOT a public record)

6. Are you a bonafide resident of Arizona? Yes ☑ No ☐ If yes, what is your date of residency? August 1969

7. Daytime telephone number: 480-730-2675 Email address: amynations@azlic.com

8. Premises Name: Pizza Hut #036976 Business Phone: 520/458/8872

9. Premises Address: 3680 E. Fry Blvd (Street (do not use PO Box)) Sierra Vista (City) Arizona (State) Cochise (County) 85635 (Zip)

Individuals requiring ADA accommodations please call (602)542-2999

10. List your employment or type of business during the past five (5) years, if unemployed, retired, or student, list place of residence address. **(ATTACH ADDITIONAL SHEET IF NECESSARY)** '23 12 14 Dept. Mail

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
05/99	CURRENT	Member-ALIC Enterprises	1811 S. Alma School Rd #268 Mesa, Arizona 85210

11. Provide your residence address information for the last five (5) years ***A.R.S. §4-202(D)*** **(ATTACH ADDITIONAL SHEET IF NECESSARY)**

FROM Month/Year	To Month/Year	Street	City	State	Zip
05/07	CURRENT	[redacted]	Chandler	Arizona	85286

(ATTACH ADDITIONAL SHEET IF NECESSARY)

12. As an Agent or Controlling Person, will you be managing the day to day operation of the licensed premises? If you answered YES, then answer **#13 below. If NO, skip to #14** — Yes ☐ No ☑

13. Have you attended a DLLC approved Basic and Management Liquor Law Training Course within the past 3 years? **MUST** attach copies of both training certificates. — Yes ☐ No ☐

14. Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past five (5) years? — Yes ☐ No ☑

15. Are there ANY administrative law citations, compliance actions or consents, criminal arrests, indictments or summons pending against you? (Do not include civil traffic tickets) *A.R.S.§4-202,4-210* — Yes ☐ No ☑

16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? — Yes ☐ No ☑

17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? *A.R.S.§4-202(D)* — Yes ☐ No ☑

18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked, or suspended in or outside of Arizona within the last five years? *A.R.S.§4-202(D)* — Yes ☑ No ☐

If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement. Give complete details including dates, agencies involved and dispositions. CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED

I, (Print Full Name) Amy S. Nations **hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.**

Signature: Amy S. Nations **Date:** 12/01/2023

Question 18

I work for Arizona Liquor Industry Consultants. Because of the number of licenses we work with it is possible that some of them may have a pending action of some kind and violations.

Thank you,

Amy S. Nations

'24 JAN 5 Liqr. Lic. PM 2:54

LC:
Amount:

AGENT/CONTROLLING PERSON QUESTIONNAIRE

DLLC USE ONLY	
Job #:	272142
Date Accepted:	01-09-2024
CSR:	SG

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with Black Ink

805-483

License Number:

ATTENTION APPLICANT: This is a legally binding document. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

Attention local governments: Social security and birth date information is confidential. This information will be given to law enforcement agencies for background checks only.

QUESTIONNAIRE IS TO BE COMPLETED ACCORDINGLY AND SUBMITTED TO THE DEPARTMENT WITH A BLUE OR BLACK LINED FINGERPRINT CARD AND $22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE.

1. Check the Appropriate Box → ☐ Agent ☑ Controlling Person

2. Name: Singh, Kamal [redacted] Birth Date: 08/02/1985 (NOT a public record)
   Last First Middle

3. Social Security #: [redacted] Drivers License #: [redacted] State Issued: TX

4. Place of birth [redacted] Height: 6 FT Weight: 165 LBS Eyes: BLACK Hair: BLACK
   City State Country

5. Name of current/most recent spouse: MEDRA SONIA [redacted] Birth Date: [redacted]
   Last First Middle (NOT a public record)

6. Are you a bonafide resident of Arizona? Yes ☐ No ☑ If yes, what is your date of residency? _____

7. Daytime telephone number: [redacted] Email address: [redacted]

8. Premises Name: Pizza Hut #036976 Business Phone: 520/458/8872

9. Premises Address: 3680 E Fry Blvd, Sierra Vista, AZ 85635
   Street (do not use PO Box) City State County Zip

Individuals requiring ADA accommodations please call (602)542-2999

'24 JAN 5 Liq. Lic. PM 2:54

10. List your employment or type of business during the past five (5) years, if unemployed, retired, or student, list place of residence address. (ATTACH ADDITIONAL SHEET IF NECESSARY)

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
08/05/09	CURRENT	CEO	Emerge Inc
			10101 Southwest Freeway Houston, Texas 77074

11. Provide your residence address information for the last five (5) years **A.R.S. §4-202(D)** (ATTACH ADDITIONAL SHEET IF NECESSARY)

FROM Month/Year	To Month/Year	Street	City	State	Zip
04/02/18	CURRENT	[redacted]	CYPRESS	TX	77433

(ATTACH ADDITIONAL SHEET IF NECESSARY)

12. As an Agent or Controlling Person, will you be managing the day to day operation of the licensed premises? If you answered YES, then answer **#13 below. If NO, skip to #14** — Yes ☐ No ☑

13. Have you attended a DLLC approved Basic and Management Liquor Law Training Course within the past 3 years? **MUST** attach copies of both training certificates. — Yes ☐ No ☐

14. Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past five (5) years? — Yes ☐ No ☑

15. Are there ANY administrative law citations, compliance actions or consents, criminal arrests, indictments or summons pending against you? (Do not include civil traffic tickets) *A.R.S.§4-202,4-210* — Yes ☐ No ☑

16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? — Yes ☐ No ☑

17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? *A.R.S.§4-202(D)* — Yes ☐ No ☑

18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked, or suspended in or outside of Arizona within the last five years? *A.R.S.§4-202(D)* — Yes ☐ No ☑

If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement. Give complete details including dates, agencies involved and dispositions. CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED

I, (Print Full Name) Kamal Singh hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Signature: _____ Date: 09/14/2023

FINGERPRINT VERIFICATION FORM

Arizona Department of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY

Job #:	272142
Date Accepted:	01-01-2024
CSR:	SG

fee collected under Manager-LLC

ATTENTION FINGERPRINT TECHNICIAN:

Please follow the instructions below for fingerprinting this applicant.

1. Please fill out or ensure that the applicant has filled out all the required boxes on the fingerprint card prior to taking the fingerprints.
2. Request a valid, unexpired government-issued photo ID from the applicant and compare the physical descriptors on the applicant's photo ID to the applicant and to the information on the fingerprint card.
3. Fill out the information in the boxes below. **Please print clearly.**
4. Once the prints have been taken, place the fingerprint card and this form into the envelope and seal it. Please write your name or identification across the edge of the seal. Return the sealed envelope to the applicant.
   Do not give the applicant the fingerprint card without first sealing it inside the envelope.
5. **Write applicants name on front of sealed envelope.**

PRINT the following information:

Date	**Name of Applicant:**
10/05/23	KAMALPREET SINGH
Name of Fingerprint Technician: Elias Rene C. Tokes	
Fingerprint technician's Signature:	
Fingerprint technician's Agency/company Name: Identogo	**Phone Number:** [redacted]
Type of Photo ID Provided (check one): ☐ Driver's License ☑ Passport ☐ Other (Please specify)	

Individuals requiring ADA accommodations please call (602)542-2999

February 8, 2024

MEMO TO: Honorable Mayor and City Council

THROUGH: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Matt McLachlan, AICP, Community Development Director

FROM: Jeff Pregler, Senior Planner

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
Resolution 2024-007
General Plan Amendment
Revisions to the Traffic Circulation Plan, Map 8

REQUESTED ACTION:

Approval of a General Plan amendment, revisions to the Traffic Circulation Plan, Map 8 of VISTA 2030.

RECOMMENDATION:

The City Manager recommends approval.
The Director of Community Development recommends approval.
The Planning & Zoning Commission recommended unanimous approval (4-0).

APPLICANT:

City of Sierra Vista

BACKGROUND:

Staff will present for your consideration and comment proposed amendments to the functional classifications contained in Map 8: Traffic Circulation Plan of VISTA 2030, the City's General Plan. This map is referenced during the development review process to determine access management and infrastructure improvement requirements, giving the functional classification assignments regulatory effect.

The Sierra Vista Roadway Design Manual, scheduled for final adoption on February 8, 2024, establishes construction standards for street improvements and access management requirements. The hierarchy of streets in the Roadway Design Manual follow federal and state roadway classifications. To provide for consistency, the Collector and Residential Connector streets are proposed to be redesignated on the Traffic Circulation Plan Map as Major Collector and Minor Collector respectively. The General Plan Amendment requires two public hearings before the Planning & Zoning Commission and one public hearing before the City Council.

ANALYSIS

As stated, the Roadway Design Manual and the Traffic Circulation Plan will now include the Major Collector and Minor Collector functional classifications. Each of these classifications have their own unique characteristics which can be used to determine the appropriate designation for the roadway. According to the Arizona Department of Transportation the predominate characteristics between a Major and Minor Collector are as follows:

MAJOR COLLECTORS	MINOR COLLECTORS
High speed limits and traffic volumes than minor collectors	**Lower speed limits and traffic volumes than major collectors**
Typically have more lanes than minor collectors	**Usually no more than a single lane road with a painted centerline.**
Typically include intersections controlled by traffic signals.	**Connect neighborhoods to arterials and Major Collectors**
Longer than ¾ miles in urban areas.	**Typically, shorter than ¾ of a mile**
Typically not long enough to travel lengthy distances, across multiple counties.	**Higher speed limits and traffic volumes than local roads**
Typically do not have house driveways directly connected to them.	**Wider than a local street**
	May have driveways directly connect to them

Staff's review of the Traffic Circulation Plan determined that four roadways classified as Major Collectors, encompass many of the characteristics associated with Minor Collectors. These roadways are Foothills Drive, El Camino Real, Golf Links, and Wilcox Drive east of the Cochise College downtown campus (see Exhibit A for attached map).

All four roadways share the following Minor Collector characteristics:

- *speed limit lower than major collectors;*
- *single lane in both directions with a painted center line;*
- *have residential driveways directly connect to roadway;*
- *connect neighborhoods to arterials and Major Collector roadways;*
- *do not have signalized intersections.*

The proposed cross-section for Minor Collector, as included in the Roadway Design Manual, also depicts a single lane with a painted center line. Therefore, the roadways would also be consistent with the proposed cross-sections. Other Major Collector roadways identified on the Traffic Circulation Plan, such as Wilcox Drive, west of the Cochise College campus, and Lenzner Avenue, are designed to handle a larger volume of traffic and connect vehicles to commercial nodes in the community. When the proposed Minor Collector roadways are compared to these two roadways, there is clearly a distinct difference in function and roadway design, which gives validity to the need of reclassifying them to Minor Collectors. Moreover,

Staff's review of the projected traffic volumes and recommendations in the Sierra Vista Metropolitan Planning Organization's 2050 Long-Range Transportation Plan, do not support increasing capacity of these streets within the planning horizon.

There are two important benefits of reclassifying the roadways to Minor Collectors on the abutting residences.

1) Allows for direct access to the roadway. The Roadway Design Manual prohibits direct access from Major Collector Roadways. However, there is no such prohibition for Minor Collectors.

2) Creates excess right-of-way width for those roadways designed to meet the Major Collector cross-section. Staff is proposing flexible dimensional standards for administrative modifications within these widened right-of-way areas. A Development Code amendment, addressing this issue, is being processed in conjunction with this request.

PLANNING & ZONING COMMISSION

The Commission held two public hearings to consider this request, January 30, 2024 and January 31, 2024. The Commission unanimously voted, 4-0, to recommend approval of the General Plan Amendment to the Mayor and City Council.

RESOLUTION 2024-007

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING THE GOALS AND POLICIES OF VISTA 2030, THE CITY OF SIERRA VISTA GENERAL PLAN; RECOMMENDING APPROVAL OF AMENDMENTS TO VISTA 2030, MAP 8, TRAFFIC CIRCULATION PLAN, AS SHOWN ON EXHIBIT A; AND DIRECTING THE EXECUTIVE SECRETARY TO TRANSMIT THE PLANNING AND ZONING COMMISSION'S RECOMMENDATION AND COMMENTS TO THE CITY COUNCIL.

WHEREAS, The City of Sierra Vista proposes to amend the Traffic Circulation Plan, better identified as Map 8 of VISTA 2030, the City of Sierra Vista General Plan; and,

WHEREAS, this request has been duly advertised for three public hearings under the provisions of A.R.S. 9-461.06 and the City's General Plan Policy; and

WHEREAS, the Planning & Zoning Commission recommended approval of the amendments at their January 31, 2024 meeting; and

WHEREAS, it is the policy of the City of Sierra Vista to only approve those General Plan amendments which shall: (a) demonstrate the need and justification for such an amendment; (b) demonstrate the proposed amendment will further the purpose of the General Plan; (c) benefit the general public welfare and not solely an individual or a group of individuals; and,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1

That the following goals and policies of VISTA 2030, the City of Sierra Vista General Development Plan are reaffirmed: Citizen Participation Goal 1-1, provide ample opportunities for citizen participation, Transportation Goal 3-2.5, update the Traffic Circulation Plan, as necessary, to determine roadway classifications.

SECTION 2

That amendments to the Traffic Circulation Plan, better known as Map 8 of VISTA 2030, as shown on Exhibit A, be and hereby is approved.

SECTION 3

That the City Manager, City Clerk, City Attorney, or other duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this Resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONATHIS 8th DAY OF FEBRUARY 2024.

_____
CLEA McCAA II
MAYOR

APPROVED AS TO FORM:

_____
NATHAN J. ILLIAMS
City Attorney

ATTEST:

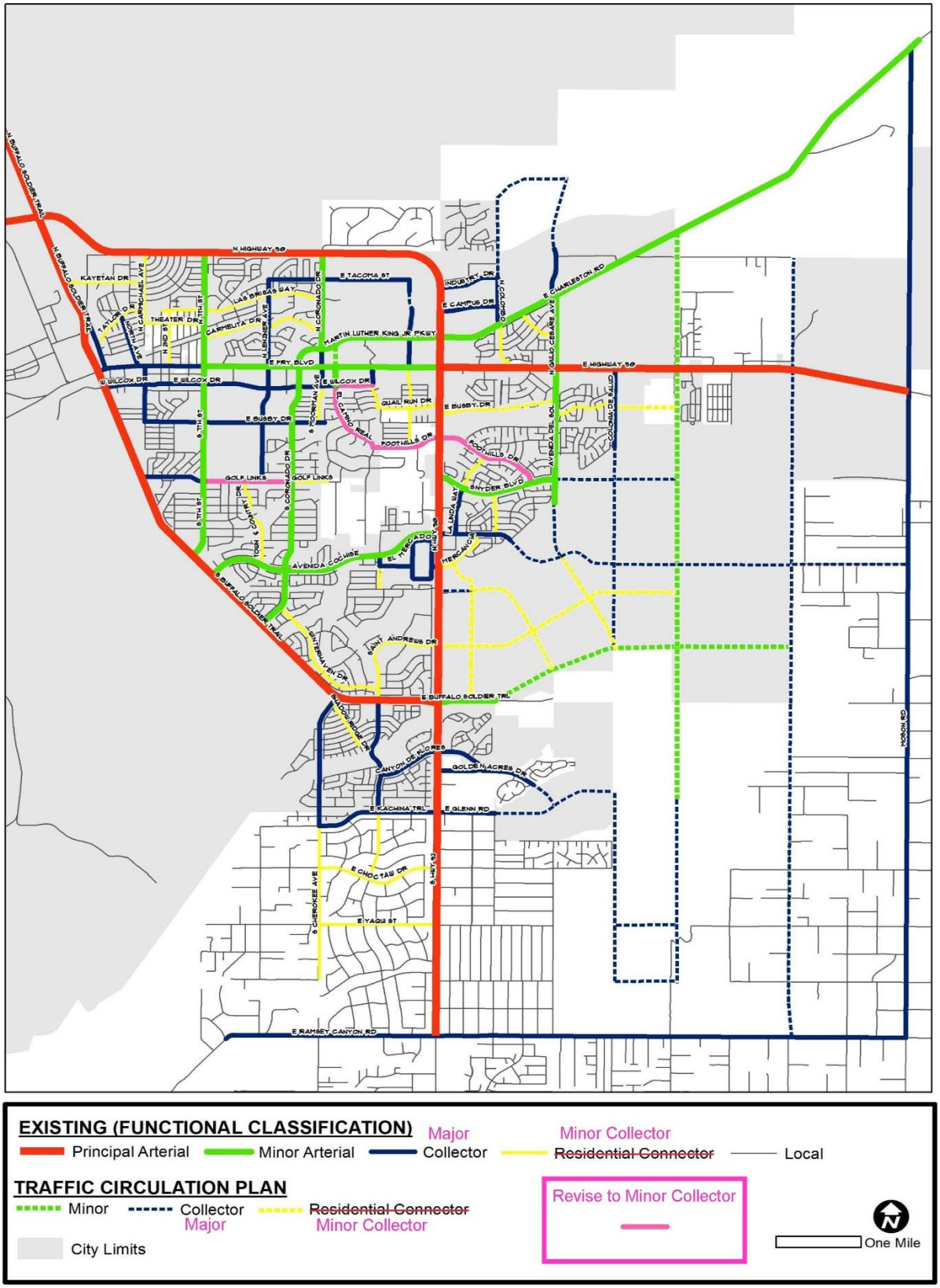
_____
JILL ADAMS
City Clerk

PREPARED BY:

Jeff Pregler, Planner

EXHIBIT A

MAP 8: TRAFFIC CIRCULATION PLAN (AS AMENDED)



February 8, 2024

MEMO TO: Honorable Mayor and City Council

THROUGH: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Matt McLachlan, AICP, Community Development Director

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
DECLARING A 30-DAY PUBLIC RECORD
Resolution 2024-008
Development Code Text Amendments-
Administrative Modification of Dimensional Standards
Section 151.04.005

REQUESTED ACTION:

Approval of Resolution 2024-004, Declaring as Public Record text amendments to the Sierra Vista Development Code as shown on Exhibit A.

RECOMMENDATION:

The City Manager recommends approval.
The Director of Community Development recommends approval.
The Planning & Zoning Commission recommended unanimous approval 4-0.

APPLICANT:

City of Sierra Vista

PLANNING & ZONING COMMISSION

On January 31, 2024, the Commission held a public hearing and recommended approval of the amendments by a unanimous vote 4-0.

SUMMARY AND ANALYSIS OF PROPOSED CHANGES:

The Development Code provides a process and criteria for approving Administrative Modifications to Dimensional Standards on properties containing an existing single-family dwelling unit. The proposed amendment expands the scope of eligibility to include residentially zoned properties adjoining a platted right-of-way that exceeds the minimum required right-of-way width for the functional classification assigned to the street that the subject property abuts.

The minimum required right-of-way widths are being adjusted with the proposed Sierra Vista Roadway Design Manual and certain streets are being reclassified on the City's Traffic Circulation Plan Map in the General Plan to better reflect their current and future function. The proposed amendment would allow a property owner to receive credit for that portion of the right-of-way between the outside edge of an adjoining sidewalk and the property line that serves as de facto yard space. If no sidewalk exists, the City will determine its ultimate location based on the applicable cross section. Moreover, the modification applies only to front porch or room additions. No reduction will be granted for that portion of a building façade containing a garage or carport to preserve adequate space for on-site vehicle parking in the associated driveway.

Staff finds that the proposed text amendments shown in Exhibit "A" of the attached Resolution are consistent with the provisions under Section 151.31.005(C)(D)(2), Findings for Text Amendments, of the Code:

a) *Demonstrates the need and justification for the change; and,*

b) *Demonstrates the relationship of the proposed amendment to the City's General Plan with appropriate consideration as to whether the proposed change will further the purposes of this Code and other City ordinances and regulations; and*

c) *Consistent with the purposes of the Development Code to promote the growth of the City in an orderly and sustainable manner and to promote and protect the public health, safety, peace, comfort, and general public welfare and does not constitute a granting of special privileges to an individual owner.*

PUBLIC COMMENTS

The City placed an ad in the newspaper which described the amendments and provided the date and time of the P&Z public hearing. No public comments have been received regarding the amendments.

Attachments:
Resolution # 2024-008
Exhibit A, Proposed Text Amendments

RESOLUTION 2024-008

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; DECLARING A 30-DAY PUBLIC RECORD PERIOD FOR AMENDMENTS TO CHAPTER 151 OF THE CITY CODE OF ORDINANCES, THE DEVELOPMENT CODE, AS SHOWN IN EXHIBIT A, ATTACHED HERETO; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY, OR THEIR DULY AUTHORIZED OFFICES AND AGENTS TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, in accordance with established policy and development code procedures, the City of Sierra Vista has proposed text amendments to Section 151.04.005 of the Development Code relating to Administrative Modification of Dimensional Standards; and

WHEREAS, Article 151.31 of the Development Code requires that the City Council review and decide on all applications for text amendments; and

WHEREAS, per Article 151.31, the Planning & Zoning Commission recommended approval of the amendments to City Council; and

WHEREAS, under the provisions of Section 9-802 of the Arizona Revised Statutes, the proposed amendments to the City's Development Code shall be declared a matter of public record for a period of 30 days prior to being passed and adopted by ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1

The policy of the City of Sierra Vista declaring proposed text amendments to the Development Code as a public record be, and hereby is, reaffirmed.

SECTION 2

That the certain document entitled Exhibit A, proposed amendments to Development Code attached hereto, copies of which are on file in the office of the City Clerk, is hereby declared a 30-day public record.

SECTION 3

That the City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 8TH DAY OF FEBRUARY 2024.

_____
CLEA McCAA II
Mayor

APPROVED AS TO FORM:

_____
NATHAN J. WILLIAMS
City Attorney

ATTEST:

_____
JILL ADAMS
City Clerk

PREPARED BY:

Matt McLachlan, AICP
Director of Community Development

EXHIBIT "A"

Section 151.04.005 Administrative Modification of Dimensional Standards

A. Applicability

1. In accordance with the provisions of this Section, staff may modify a required building setback in cases where the following conditions apply:

a. For properties located outside the Infill Incentive District Area:

(1) The subject property contains an existing single-family dwelling unit; and

(2) The modified setback results in a building setback of no less than five feet from a rear or side property line unless the subject property abuts a platted alleyway or dedicated drainageway in which case a modified setback shall provide no less than one-foot of building setback from a rear or side property line that abuts a platted alleyway or dedicated drainageway.

b. For properties located inside of an Infill Incentive District Area:

(1) The subject property is used or proposed to be used for residential purposes; and

(2) The modified setback results in a building setback of no less than five feet from a rear or side property line unless the subject property abuts a platted alleyway or dedicated drainageway in which case a modified setback shall provide no less than one-foot of building setback from a rear or side property line that abuts a platted alleyway or dedicated drainageway.

(3) The modified setback results in a building setback of no less than fifteen feet from a front lot line adjoining the primary frontage or no less than ten feet from a front lot line adjoining the secondary frontage (on corner lots); provided, however, no setback modification shall be granted for that portion of a front facade containing an enclosed garage or carport.

c. For residentially zoned properties that adjoin a street with a platted right of way that exceeds the minimum required right-of-way width for the functional classification assigned to the street that the subject property abuts:

(1) The modification to the minimum required setback results in a reduction that is no greater than the width of the right-of-way between the owner's property line and the outside edge of the sidewalk. If no sidewalk exists, the City shall determine its ultimate location based on the applicable roadway cross section. Provided, however, no setback reduction shall be granted for that portion of a front building façade containing an enclosed garage or carport.

2. In accordance with the provisions of this Section, staff may modify the maximum fence or wall height on properties used for residential purposes, provided however, any existing wall proposed to be elevated shall be certified by a professional engineer or architect registered in the State of Arizona as being able to support the modification in accordance with local building codes.

B. Application. Requests shall be made on application forms provided by the Department of Community Development.

C. The City shall notify, by mail, the property owner(s) most affected by the proposed request. The notice shall include a sketch plan of the site.

D. Standards. The City shall grant a modification of the setback after these following standards have been met:

1. The request shall not substantially reduce the amount of privacy that would otherwise be enjoyed by nearby residents. This is determined by the responses from adjacent property owners and staff observations.

2. Significant views of prominent land forms or parks from nearby properties will not be obstructed any more than would occur if the request was granted.

3. Traffic visibility on adjoining streets will not be adversely affected;

4. Drainage from proposed buildings and structures will not adversely affect adjoining properties and public rights-of-way;

5. The location of proposed buildings and structures, and the activities to be conducted therein, will not impose objectionable noise levels or odors on adjoining properties.

6. The proposal will not interfere with the daily living activities or injure the rights of adjacent property owners. This is determined by the responses from the adjacent property owners and staff observations.

E. Determination by the City

1. The City shall review all the submitted information and provide a written response to the petitioner of the action.

2. The City shall approve the application if all the standards as stated in 151.04.006 .D are met. Once granted, the building permit may be issued. The permit must be issued within 120 days of the granting of the request. Approval of the request does not set precedent; each request is reviewed on an individual basis.

3. The request shall be denied if the standards as stated in 151.04.006 .D are not met. The decision shall indicate the reasons why the request was denied.

F. Fees. Fees for administrative modifications shall be determined according to a schedule established by the Council.

G. Appeals to the Hearing Officer. Any aggrieved person may appeal the decision of the City to the Hearing Officer, which will be heard in accordance with Section 151.30.008 . Upon filing an appeal, the applicant shall pay a filing fee established by the Council.

February 8, 2024

MEMO TO: Honorable Mayor and City Council

THROUGH: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Matt McLachlan, AICP, Community Development Director

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
ORDINANCE 2024-01
Adoption of Proposed Development Code Text Amendments
Definitions-
Article 151.02
Supplementary District Regulations-
Article 151.04
Special Regulations for Particular Uses-
Article 151.06
Landscaping, Walls, Screening, and Buffering-
Article 151.15
District Regulations-
Article 151.22

REQUESTED ACTION:

Approval and adoption of proposed Development Code text amendments by reference.

RECOMMENDATION:

The City Manager recommends approval.
The Director of Community Development recommends approval.
The Planning & Zoning Commission recommended unanimous approval 5-0.

APPLICANT:

City of Sierra Vista

30-DAY PUBLIC COMMENT PERIOD

The Mayor and City Council approved a 30-day public comment period for the proposed text amendments on December 14, 2023. The City has not received any public comments regarding the amendments.

PLANNING & ZONING COMMISSION

On October 24, 2023, the Commission held a work session on the proposed code amendments and indicated their support for moving them forward through the approval process. On November 15, 2023, the Commission held a public hearing and ultimately recommended approval of the amendments to City Council by a unanimous vote of 4-0.

SUMMARY AND ANALYSIS OF PROPOSED CHANGES:

Proposed for your consideration are a series of amendments to the Sierra Vista Development Code that pertain to the following Articles:

Definitions (Article 151.02)

Currently, "warehouse" and "distribution centers" are defined and treated as separate use classifications. Distribution centers are "*a use where goods are received and/or stored for delivery to the ultimate customer at remote locations*." Warehouse is "*an establishment where the primary use is the storage of merchandise, products, or materials in bulk for a fee or charge or for distribution to other establishments operated by the same business enterprise*."

The proposed amendment combines these functions under a single definition that's more flexible and straightforward to administer.

Supplementary District Regulations (Article 151.04)

Section 151.04.007 currently restricts the placement of compressor units, condensing unit, cooling tower, evaporative condenser, or similar device on the ground from being located closer to any interior lot line than the minimum setback required for the main building. All such devices shall discharge air in a direction other than toward any lot line within 25 feet of such device. Moreover, satellite antennas shall not be erected in the required front or side yards.

This provision conflicts with Section 151.04.006 which allows ground-mounted air conditioning units and evaporative coolers to project over or onto any required side or rear yard provided they are not closer than two feet to any lot line when installed. The proposed amendment removes this inconsistency.

Special Regulations for Particular Uses (Article 151.06)

The Development Code defines outdoor storage as "*the storing or displaying in any open area of any goods, equipment, material, or vehicles*".

The proposed amendment adds a new section under Article 151.06 that establishes use permissions and screening requirements for outdoor storage that align with current practice.

Landscaping, Walls, Screening, and Buffering (Article 151.15)

The amendments under this section remove the standards for mechanical equipment and screening of outdoor storage areas that are being relocated to the articles listed above. A requirement for permanent dumpsters to comply with the applicable City of Sierra Vista Standard Detail for dumpster size as published by the Public Works Department, Engineering Division, has been added.

The screening requirement for roof mounted mechanical equipment has been removed to eliminate roof penetrations that can cause leaks and the need for a separate building permit. The use of a parapet wall for flat roofs on new commercial buildings can be encouraged as part of the architectural design review process to screen roof mounted mechanical equipment.

District Regulations (Article 151.22)

The City's Development Code restricts warehouse and distribution centers to industrial zoning districts. According to the City's Economic Development Staff, interest has increased on available warehousing space in the community which is in limited supply. Through the City's business inventory, we have identified several longstanding building vacancies that could be adapted for warehousing/distribution related uses within the General Commercial zoning district. The proposed amendment would allow warehouse, storage and distribution as a principal or accessory use in the General Commercial zone provided: (1) any storage use is deemed low or moderate hazard risk category as defined by the City's Building Code; (2) the use does not require more than occasional heavy trucking activity as determined by the City based on its evaluation of information or studies provided by the Applicant; and (3) the property does not front Fry Boulevard.

In addition, the District Regulations are proposed to be amended to allow outdoor storage as an accessory use in the General Commercial zoning district subject to the performance standards being proposed.

PUBLIC COMMENTS

The City placed an ad in the newspaper which described the amendments and provided the date and time of the P&Z public hearing. No public comments have been received regarding the amendments.

Attachments:
Exhibit "A" from Resolution # 2023-099
Ordinance #2024-001

EXHIBIT "A"
FROM RESOLUTION 2023-099

NOTE: Text underlined in **blue** is proposed to be added. Strikethrough text in **red** is proposed for deletion.

The following definitions under Section 151.02.004 of the Code are hereby amended to read as follows:

~~**Distribution Center**~~
~~A use where goods are received and/or stored for delivery to the ultimate customer at remote locations.~~

Outdoor Storage
The storing or displaying in any open area of any goods, equipment, material or vehicles affiliated with the business operating on the same property.

Warehouse, Storage and Distribution
An establishment ~~where the primary use is the storage of merchandise, products, or materials in bulk for a fee or change or for distribution to other establishments operated by the same business enterprise~~ used for the storage, distribution, or transfer of goods and materials which is not a mini-warehouse.

Article 151.04, Supplementary District Regulations is hereby amended as follows:

Section 151.04.007 ~~Yards and Setbacks, General Usage~~ Mechanical Equipment

~~A. Except as provided elsewhere in this Code, no compressor unit, condensing unit, cooling tower, evaporative condenser, or similar device located on the ground shall be located closer to any interior lot line than the minimum setback required for the main building. All such devices shall discharge air in a direction other than toward any lot line within 25 feet of such device.~~

~~B. Where future street lines have been officially established by the Council, all required setbacks shall be measured from future property lines.~~

~~C. Satellite antennas shall not be erected in the required front or side yards.~~

No mechanical equipment, including but not limited to, heating, air conditioning, refrigeration equipment, generators, propane tanks, and transformers shall be located in a front yard. Ground-mounted mechanical equipment may be located within a secondary front yard if opaque screening is provided around all sides of the equipment. Screening may include opaque fence panels, landscaping or other camouflaging technique to screen the mechanical equipment from public view. All screening shall be a minimum of one foot higher than the height of the mechanical equipment being screened. For the purposes of this section, the front yard of a corner lot shall be the side of the property from which the property is addressed. The other side facing a street shall be considered a secondary front yard. Ground mounted mechanical equipment not on single-family residential property shall be screened from public rights-of-way, pedestrian areas, and any adjacent residential property using landscaping or other acceptable material.

Article 151.06, Special Regulations for Particular Uses is amended to provide as follows:

Section 151.06.013 Outdoor Storage

A. No outdoor storage, sales, service, or display of merchandise, equipment or materials shall be permitted except as provided below:

1. Sales or display necessary to vehicle sales, service, or rental establishment.
2. Sales, display and storage of plant material at a plant nursery or garden center.
3. Sales, display and storage of construction material, sheds, and equipment at a home improvement retailer in designated areas first approved by the city.
4. Sales, display and storage of goods, equipment or materials customarily associated with and integral to the principal use of the property as determined by the Community Development Director.

B. Outdoor storage areas containing non-retail related items shall be completely enclosed and screened from view from the public street and any adjacent property zoned or used for residential purposes by one or more of the following:

1. An existing building, structure, or landscape feature.
2. A minimum six-foot high masonry wall; provided, however, chain link fencing with slats may be used for outdoor storage areas that are confined to an area of 500 square feet or less on the subject property.
3. Other screening to achieve the same effect as approved by the Community Development Director.

Article 151.15, Landscaping, Walls, Screening and Buffering is hereby amended as follows:

Section 151.15.005 Walls and Screening Devices

A. Standards of Design and Development

1. ~~All outdoor permanent storage areas located in a side or rear yard for materials, trash, mechanical equipment, vehicles, or other similar items shall be screened from view from the public street by a minimum 6-foot high wall constructed of or finished with materials which meet the approval of the City.~~ Permanent dumpsters shall be located inside enclosures that comply with the applicable City of Sierra Vista Standard Detail for dumpster size as published by the Public Works Department, Engineering Division.

2. ~~Roof mounted mechanical equipment shall be screened by parapet walls or other screening devices to be no lower in height than 6 inches below the height of the mechanical equipment on side, front, or real walls, whichever area is adjacent to a public street, residential district, or use~~.

~~a. Industrial lots not adjacent to an arterial street shall be screened by the use of walls, berms, landscaping or any combination of the three.~~

~~b. All other areas shall be screened by the use of walls, berms, or a combination of the two. Such screening may be supplemented by up to 25 percent intermittent landscaping.~~

3. A brick, slump block, or masonry wall with stucco or mortar wash finish, or compatible alternatives approved by the City, shall be constructed on a site used for multi-family, commercial, or industrial use along any lot lines in common with, or separated only by, an alley from:

a. A single-family residence, except a non-conforming single-family residence located in a commercial or industrial zoning district.

b. A single-family residential zoning district.

c. A multi-family residential development, except a non-conforming multi-family development, located in a commercial or industrial zoning district.

d. A multi-family residential zoning district.

e. Any building operated by federal, state, county or city government and not situated in either a commercial or industrial zoning district.

f. Any school building and playground, except those located in either a commercial or industrial zoning district.

Such walls shall be 6 feet in height, except that the first 25 feet in from the street and property lines will be stepped down to a maximum height of 3 feet.

4. Walls shall be required along the rear of reverse frontage lots with a height of 6 feet. Such walls shall be of slump block or masonry construction with stucco or mortar wash finish, or compatible alternatives approved by the City. Street trees and landscaping materials shall be required between the wall and curb.

5. Exterior boundaries of mobile home and trailer parks shall be provided with a masonry or wooden wall having a height of 6 feet and designed to create an attractive border.

6. Any permanent type improvements, with the exception of landscaping, within the public right-of-way, will require a right-of-way permit and City approval before installation. No walls of any type or height will be allowed in a public right-of-way, except retaining walls as determined necessary and approved by the City~~;~~.

Article 151.22, District Regulations, is hereby amended as follows:

Section 151.22.006 Matrix of Use Permissions by Zoning District

ZONING DISTRICT													
USE CLASSIFICATIONS	***UR, Urban Ranch***	***SFR, Single Family Residence***	***MFR, Multiple Family Residence***	***MHR, Manufactured Home Residential***	***RVP, Recreational Vehicle Park***	***NC, Neighborhood Convenience***	***LC, Limited Commercial***	***OP, Office Professional***	***GC, General Commercial***	***LI, Light Industrial***	***IP, Industrial Park/ LI, Light Industry***	***HI, Heavy Industrial***	***OS/PF, Open Space/ Public Facility***
~~Distribution Center~~	~~NC~~	~~NC~~	~~NC~~	~~NC~~	~~NC~~	~~NC~~	~~NC~~	~~NC~~	~~NC~~	~~P~~	~~P~~	~~P~~	~~NC~~
Outdoor Storage	NC	NC	NC	NC	NC	NC	NC	NC	A/C	A	A	P	NC
Warehouse, Storage and Distribution	NC	NC	NC	NC	NC	NC	NC	NC	~~NC~~ A/P[6]	P	P	P	NC

(1) Limited to mixed-use buildings only.

(2) Limited to component uses located entirely within a social and recreational center located no less than 100 feet from any property line of the park site in Manufactured Home Parks and RV Parks.

(3) Limited to 3,000 square feet of gross floor area per use.

(4) Limited to 1,000 square feet of gross floor area per use.

(5) Conditional use permit is required when light industrial use fronts Fry Boulevard or when adjoining an existing residential use.

(6) Limited to low and moderate-hazard storage uses as defined by the City's adopted building code that do not require more than occasional heavy trucking activity as determined by the City based on its evaluation of information or studies provided by the Applicant, provided, however, warehouse, storage and distribution uses are prohibited as a principal use on properties fronting Fry Boulevard.

ORDINANCE 2024-001

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; ADOPTING AMENDMENTS TO THE DEVELOPMENT CODE; BY REFERENCE, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY. NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

WHEREAS, the City of Sierra Vista is proposing Development Code text amendments to the following: Article 151.02 (Definitions), Article 151.04 (Supplementary District Regulations, Article 151.06 (Special Regulations for Particular Uses), Article 151.15 (Landscaping, Walls, Screening and Buffering), and Article 151.22 (District Regulations); and

WHEREAS, the City Manager, the Assistant City Manager, and Director of Community Development recommend that the amendments to the Development Code, be adopted; and;

WHEREAS, as required by City Code, the Planning & Zoning Commission held a public hearing on the amendments after proper notice had been given; and;

WHEREAS, the amendments have gone through the 30-day public comment period and no comments have been received.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1

That Resolution 2023-099 is hereby reaffirmed, and that the Development Code text amendments are hereby adopted by reference.

SECTION 2

All other ordinances and parts of ordinances in conflict with the provisions of this provision are hereby repealed.

SECTION 3

Should any section, clause or provision of this Ordinance be declared by the courts to be invalid, such invalidity shall not affect other provisions which can be given effect without the invalid provision, and to this end, the provisions of this Ordinance are declared to be severable.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 8TH DAY OF FEBRUARY 2024.

_____
CLEA McCAA, II
Mayor

APPROVED AS TO FORM:

_____
NATHAN J. WILLIAMS
City Attorney

ATTEST:

_____
JILL ADAMS
City Clerk

PREPARED BY:

Matt McLachlan, AICP
Director

February 8, 2024

MEMO TO: Honorable Mayor and City Council

THROUGH: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Matt McLachlan, AICP, Community Development Director

FROM: Jeff Pregler, AICP, Senior Planner

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
ORDINANCE 2024-002
Adoption of the Sierra Vista Roadway Design Manual and associated code amendments to the following sections:
151.04.008-Clear Vision Area
151.04.002-General Regulations
151.08.003-Street Improvements Criteria
151.08.004-Street Design Standards
151.08.005-Street Access Standards
151.17-Access Standards
151.19-Subdivision Regulations

REQUESTED ACTION:

Approval and adoption of the Sierra Vista Roadway Design Manual and associated Development Code text amendments by reference.

RECOMMENDATION:

The City Manager recommends approval.
The Director of Community Development recommends approval.
The Planning & Zoning Commission recommended unanimous approval 5-0.

APPLICANT:

City of Sierra Vista

30-DAY PUBLIC COMMENT PERIOD

The Mayor and City Council approved a 30-day public comment period for the proposed Roadway Design Manual and Development Code text amendments on December 14, 2023. The City received one public comment which has been provided in your packet.

Staff made one minor revision to the Roadway Design Manual during the 30-day public comment period. The Manual prohibited residences from directly accessing all collector roadways. However, since there are a number of Minor Collector roadways with residential driveways, the proposed revision would now allow residential direct access to Minor Collectors.

BACKGROUND

The Community Development Department regularly reviews current code provisions and procedures to identify ways in which the staff and the City can improve efficiencies, clarify requirements, and help residents, business owners, and developers move through the system more easily. This practice is consistent with previous City Council Strategic Plan initiatives which have mandated the reduction of obsolete or unnecessary code provisions in expectation of making city government accountable, collaborative, and efficient. The adoption of the Sierra Vista Roadway Design Manual will consolidate codes and standards into one document, provide design flexibility, be consistent with state and national traffic and construction standards, and will be more user friendly to developers and contractors, therefore meeting the goals of the City Council.

The history and impetus of a roadway design manual began in 2019 with the Traffic Circulation Plan update. During this update the Planning & Zoning Commission discussed access management and asked staff to create flexible standards that addressed access for commercial properties. More recently, the Sierra Vista Metropolitan Planning Organization (SVMPO) included funds in their Transportation Improvement Plan (TIP) for the creation of a Complete Streets ordinance. In addition, a City Council Strategic Objective also identified Complete Streets and access as a priority. The Design Manual does contain elements of Complete Streets such as the requirement of multi-use paths, wider bicycle lanes, and reduced roadway widths.

SUMMARY AND ANALYSIS OF PROPOSED CHANGES:

The Design Manual was developed from the Maricopa County Roadway Design Manual and modified to include local standards and practices. The advantages of using the Maricopa County Design Manual are that many of the locally adopted construction details originate from the Maricopa Association of Governments (MAG), the document has been codified and used in practice for several years, and includes roadway classifications that are consistent with federal roadway classifications.

The Roadway Design Manual includes construction standards for roads, sidewalks, curb and gutter, access management, revised road classifications, revised street profiles, sight distance requirements, and landscaping and irrigation standards in the right-of-way. Also included are minimum standards for drive-thru vehicle storage.

As a result of the Design Manual, several Development Code Articles and Sections were either removed or amended as follows:

Section 151.04.008, Clear Vision Area-Section removed and updated standards included in the Design Manual.

Section 151.08.002, General Regulations-removed duplicative and obsolete language, and clarified submittal requirements for public improvements that will not be integrated into the Design Manual such as sewer, street lighting, and drainage.

Section 151.08.003, Street Improvement Criteria-Section removed and updated criteria included in the Design Manual.

Section 151.08.004, Street Design Standards-Section removed and updated standards included in the Design Manual.

Section 151.08.005, Street Access Standards- Section removed and updated standards included in the Design Manual.

Article 151.17, Access Standards- Article removed and updated standards included in the Design Manual.

Article 151.19, Subdivision Regulations- Removed language from the deleted Sections and relocated them in this Article. The language relates to non-vehicular access easements and pedestrian connectivity standards for subdivisions.

PLANNING & ZONING COMMISSION

The Commission held a work session on October 24, 2023 to discuss the proposed roadway design manual and code amendments. On November 28 2023, the P&Z Commission unanimously, 5-0, approved to recommend the manual and the code amendments to City Council.

Attachments:
Resolution
Exhibit A, Sierra Vista Roadway Design Manual
Exhibit B, Proposed Text Amendments

PUBLIC COMMENTS

Hi
You have received new feedback on the Guestbook on project **Roadway Design Manual and Code Amendments** on your site,
-
To: Mayor McCaa and City Council Members From: Cochise Bicycle Advocates Date: January 12, 2004 The Cochise Bicycle Advocates, a local organization promoting safe bicycling and achieving a bicycle-friendly community, submits the following comments on the proposed Sierra Vista Modified Maricopa County Roadway Design Manual: Section 4.1.5 DEVELOPMENT OF PLANS AND SPECIFICATIONS, of the Roadway Design Manual states that project design and construction, unless otherwise indicated, shall be in accordance with provisions of specified publications, including, the Guide for the Development of Bicycle Facilities, as distributed by AASHTO. Bicycle Lane Width The Roadway Design Manual Table 5.1, Lane Widths, states a preferred bike lane width with curb and gutter (edge line to gutter joint) of 6 feet and minimum width of 3 feet. The preferred bike lane width without curb and gutter is 6 feet and minimum width is 4 feet. The AASHTO Guide for the Development of Bicycle Facilities, Section 8.2.9, Bicycle Lanes, states the minimum bicycle lane width on curbed roadways where parking is prohibited is 4.5 feet from the edge of the vehicle lane to the joint between the roadway and gutter pan. When the gutter pan is less than 12 inches wide, the minimum distance from the vehicle lane to the face of the curb shall be 6 feet. The minimum bicycle lane width on non-curbed streets with no parking is 6 feet. There is no mention of a minimum width of 3 feet for bike lanes on streets with curb and gutter or 4 feet for bike lanes on non-curbed streets. Shared Use Paths Design Roadway Design Manual Section 8.3.2 SHARED USE PATH WIDTH AND CLEARANCE DISTANCES Paragraph B states “A minimum two-foot-wide stabilized surface area shall be provided adjacent to both sides of pathway pavements. This area shall remain free from obstructions and serve as a two-foot clear zone and be included within the designated right-of-way.” The clear zones serve as shoulders that would permit path users who inadvertently step or bicycle off the path to easily return to the path and would allow users to move off the path if they wish to stop, without blocking other users. Constructing clear zones as stated above on future shared use paths will provide a needed safety feature missing on most of the City’s existing paths. On many existing paths, the asphalt pavement is placed on the soil base with no soil even with the pavement surface, forming drop-offs of about 4 inches at the pavement edges. Along some paths, soil erosion adjacent to the edge of the pavement has created deeper drop-offs, some more than a foot deep. Several paths have steep downward slopes of loose soil, loose gravel, rip-rap, or cemented rip-rap adjacent to the edge of the path pavement, constituting serious hazards of injuries for path users who inadvertently step or bicycle off the pavement.
-
Added by **John_Wettack**

ORDINANCE 2024-002

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; ADOPTING THE SIERRA VISTA ROADWAY DESIGN MANUAL AND ASSOCIATED TEXT AMENDMENTS TO THE DEVELOPMENT CODE, BY REFERENCE, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY. NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

WHEREAS, the City of Sierra Vista developed a Roadway Design Manual as modified from Maricopa County;

WHEREAS, the Roadway Design Manual includes construction standards for curb, gutter, sidewalk, access management, revised road classifications, revised street profiles, drive-thru storage, and landscaping and irrigation standards in the right-of-way;

WHEREAS, the Roadway Design Manual will consolidate codes and standards, be consistent with state and national traffic and construction standards, provide design flexibility, and be more user friendly for developers and contractors;

WHEREAS, associated Development Code Articles and Sections are required to be amended with the approval of the Roadway Design Manual;

WHEREAS, in accordance with the provisions of Article 151.31 of the Development Code and established policy, the City of Sierra Vista, has proposed amendments to the following: Section 151.04.008 (Clear Vision Area); Section 151.08.002 (General Regulations); Section 151.08.003 (Street Improvements Criteria); Section 151.08.004 (Street Design Standards); Section 151.08.005 (Street Access Standards), Article 151.17 (Access Standards), and Article 151.19 (Subdivision Regulations).

WHEREAS, City policy and Article 151.31 of the Development Code requires that the City Council review and decide on technical planning documents and text amendments; and

WHEREAS, per City policy and Article 151.31, the Planning & Zoning Commission recommended approval of the Roadway Design Manual and amendments to City Council; and

WHEREAS, the amendments have gone through a 30-day public comment period and one comment has been received.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1

That Resolution 2023-100 is hereby reaffirmed, and that the Sierra Vista Roadway Design Manual and the associated Development Code text amendments are hereby adopted by reference.

SECTION 2

All other ordinances and parts of ordinances in conflict with the provisions of this provision are hereby repealed.

SECTION 3

Should any section, clause or provision of this Ordinance be declared by the courts to be invalid, such invalidity shall not affect other provisions which can be given effect without the invalid provision, and to this end, the provisions of this Ordinance are declared to be severable.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 8TH DAY OF FEBRUARY 2024.

_____
CLEA McCAA, II
Mayor

APPROVED AS TO FORM:

_____
NATHAN J. WILLIAMS
City Attorney

ATTEST:

_____
JILL ADAMS
City Clerk

PREPARED BY:

Jeff Pregler, AICP
Senior Planner

Chapter 1 Introduction

1.1. PURPOSE

The purpose of this manual is to standardize roadway design elements where necessary for consistency and to ensure, as far as is practical, that minimum requirements are met for safety, welfare, convenience, pleasant appearance, environmental sensitivity and economical maintenance.

The standards outlined in this manual cannot apply to all situations. They are intended to assist the professional engineer's competent work but not to substitute for it. Professional engineers are expected to bring the best of their skills and abilities to each project so that it is designed accurately.

Further, these standards are not intended to unreasonably limit any innovative or creative effort that might result in higher quality or increased cost savings for the public. Any proposed departure from these standards will be judged on the basis of whether such a variance will yield a compensating or comparable result that is fully adequate for road users and City residents.

The future traffic characteristics (vehicle types and volumes), roadway functional classification, and topography of the area are the basic criteria used to determine the design standards to be used. The roadway functional classification is to be used to determine the right of way requirements.

Any deviations from these published standards must be approved by the City Engineer or an authorized representative before the project design will be considered for approval. All design elements which do not meet these design standards require an approved design exception.

Design exception requests:

- Shall be submitted as a report Signed & Sealed by an Arizona Registered Professional Engineer.
- The design exception request shall:
  - Identify the standard for which a design exception is being requested and explain why the design exception is being requested.
  - Provide a minimum of two design exhibits: one design exhibit shall represent the best design that is fully compliant with existing standards. The second design exhibit shall incorporate the proposed design exception. Additional design exhibits may be required to evaluate other alternatives as requested by The City. All design exhibits shall show all existing conditions. All documentation that may be needed to evaluate the design exception shall be included in the design exception request (e.g., design exhibits, plan views, profiles, details, photos, calculations, location, type of terrain, road classification, current and future traffic volumes, design vehicle, etc.).

- Evaluate the effects of the design exception on the safety, operation, and maintenance of the facility. Identify how the design exception will impact (increase or decrease) City liability. Identify design features that are included to mitigate the effect of changing the design standard. Identify how the design exception will affect other standards. Include all supporting data: references, diagrams, design sketches, studies, and agency endorsements that support the design exception.

For privately initiated projects, design exception requests shall be submitted to the Community Development Department for review.

A letter of decision for the design exception request will normally be provided within a four-week time period. Due to federal review requirements the four-week time period does not pertain to design exceptions for federal aid projects or National Highway System (NHS) roads.

Developers and their engineering consultants, project designers, and others interested in preparing a design exception request are encouraged to discuss their potential design exception requests with City staff prior to initiating the analysis and documentation effort. This is to enable discussion and determination of the technical and alternatives analysis and associated documentation requirements, and to open communications between City staff and the developer or consultant. Such communication will help to ensure the proposed design will be in the community's best interests.

1.2 APPLICABILITY

These standards shall govern all construction and reconstruction of transportation facilities in City right-of-way. They shall also apply to all transportation facilities proposed to be built in right-of-way that is intended to be dedicated to the City of Sierra Vista and accepted into the City Road System for maintenance, unless written approval is otherwise obtained from the City of Sierra Vista

Before the City accepts a road for maintenance, it shall meet the standards outlined in this manual. Permitted work shall also conform to the requirements of the current City Resolutions or Ordinances governing permitted work. If noncompliant conditions are found after plan approval, improvements shall be made as necessary to bring the transportation facilities up to these standards prior to acceptance for maintenance. These standards shall be used by private parties, consulting engineers, public utilities, agencies, and City staff.

The standards apply to urban roadways except for freeways and freeway-type improvements. In these latter cases, the current applicable standards of the Arizona Department of Transportation shall apply.

For the purpose of this manual, the following definitions for maintenance/rehabilitation, roadway betterment, and construction/reconstruction shall be used:

Roadway maintenance/rehabilitation is defined as any work that does not change the geometric prism of the road. Such work will include any surface treatment of the same kind of surface (i.e. addition of gravel to gravel/dirt roads; crack sealing, chip sealing; slurry seal; micro-surfacing; surface recycling, cold mix or hot mix recycling, road mixes or overlays less than or equal to 2½ inches to paved roads; and incidental drainage improvements).

Roadway betterment is defined as a low-cost investment in transportation improvements, typically maintenance activities or safety improvements projects that may include pavement widening, resurfacing, grading, guardrail, or bridge repair activities that raise the traffic service level of a road or improves its safety or operating efficiency. Betterment projects costing less than $300,000 may be funded out of the maintenance/rehabilitation budgets. The objective is to preserve and maintain City roads in a fiscally conservative manner.

Roadway construction and reconstruction is defined as any work that changes the geometric prism or surface type of the roadway. Such work will include roadway widening, penetration and chip seal on existing gravel/dirt surfaces, overlays greater than 2½ inches, and major drainage improvements.

Chapter 2 Transportation Planning and Studies

2.0 FUNCTIONAL CLASSIFICATION

Functional classification is the process by which roadways are grouped into classes or systems according to the service they provide. The basic functional systems used are parkways, arterials, collectors, and locals. These systems are sub-classified based on the trips served, the areas served, and the operational characteristics of the roadway. Typical cross sections are shown in Chapter 5.

The City of Sierra Vista utilizes the US department of Transportation Federal Highway Administration *Highway Functional Classification Concepts, Criteria and Procedures* 2013 edition as guidance for the classifications of roadways. This manual can be found at:

https://www.fhwa.dot.gov/planning/processes/statewide/related/highway_functional_classifications/fcauab.pdf.

2.1. DESIGN HOUR VOLUMES

2.1.1 DESIGN YEAR

The Design Year for future traffic volumes will be 20 years from the start of the design process. This calendar year will be rounded off to the nearest 5-year increment and coincide with a year for which volume projections based on City population projections from the State Demographer will be used for a given design year. The Design Engineer will confirm the design year for a project before starting the design process.

2.1.2 ADJUSTMENTS TO DESIGN YEAR ADT VOLUMES

For some roadway design projects, adjustments will be required to the volumes projected in coordination with the City of Sierra Vista Engineering Department. Adjustments will be required in anticipation of major land developments or significant changes to nearby roadways that will affect future traffic volumes expected on the roadway under design. Adjustments for other impacts shall be approved by the City Engineer before being undertaken by the Design Engineer.

2.1.3 DESIGN HOUR VOLUME

The Design Hour Volume (DHV) is the traffic volume used to determine the number of traffic lanes needed on the roadway. The DHV is from the Design Year, which shall be approved by the City. The following formula shall be used to determine the DHV:

$$DHV = ADT \times K$$

Where:

DHV = design hour volume of traffic (total, 2-way)
ADT = average 24-hour weekday, 2-way volume of traffic
K = ratio of design hour volume to ADT

(See Table 2.1 for K values to use for rural and urban roadway classifications.)

The number of lanes for each direction of traffic for an interim roadway is determined by the traffic impact analysis. However, the interim roadway shall be designed for conversion to the ultimate section determined by classification.

For special activity centers such as recreational areas, factories, sports arenas, etc., other values of the above factors will be used. It is also recognized that special traffic conditions may or will exist that require modification of the above factors. In these two sets of cases, the different factors must be documented and approved for use by the City Engineer.

2.1.4 TURNING MOVEMENT PERCENTAGES

At major intersections and at driveways leading to major activity centers, the design hour turning volumes are important in determining the intersection capacity, resulting number of lanes, and the storage length for exclusive turning lanes required for each approach. For intersections being reconstructed and that are in fully developed areas, existing turning movement percentages will be collected in the field and are assumed to be the same for the future design year. For new intersections or for those significantly impacted by new land developments or major changes to nearby roadways, existing and projected traffic data along with engineering judgment will be used to reassign vehicle trips on nearby street networks to derive the turning movements at project intersections.

Turning movements must be analyzed for both a.m. and p.m. peak hours at project intersections so that the maximum turning or through volumes can be determined for each approach. In the absence of other data, it can generally be assumed that the 'background' street network intersection turning movements will be opposite and equal for the a.m. and p.m. peak hours. In certain areas of such as large retirement communities, the peak hours may in fact occur around mid- day rather than at typical morning and evening rush hour periods. Therefore, it is important for the Design Engineer to obtain sufficient existing traffic counts by hourly variation to accurately identify and quantify project intersection turning movement volumes for the design year.

2.1.5 OTHER TRAFFIC VOLUME REDUCTION FACTORS

Vehicle trip (traffic volume) reductions for future transit ridership or other transportation modes are generally not permitted. Reductions for "passer-by or' diverted' trips are allowed as per the Institute of Transportation Engineers (ITE) Trip Generation Manual (latest revision) but must first be approved by the City. Trip reductions for special land uses utilizing travel demand management strategies will be considered on a case-by-case basis. However, the factors used must be fully and accurately documented to The City's satisfaction.

2.1.6 CAPACITY ANALYSIS

Software using the current Highway Capacity Manual (HCM) procedures will be used to determine the capacity and resulting number of lanes for roadway design project street sections and intersections. For rural street sections with existing or planned traffic signals more than a mile apart, the appropriate section of the HCM will be used. For urban or suburban areas where traffic signals are at or less than a mile apart, it will be assumed that the signalized intersection capacity will control the design of the roadway segments.

The number of through lanes on street sections must be consistent with the number of through lanes at adjacent intersections. For capacity and lane determination, major intersections are assumed to be signalized for the design year. The signalized intersection section of the HCM will be used for the analysis. The default values of the peak hour factor (PHF), percentage of trucks, and saturation flow rate will be used. Other input criteria will be those equal to existing or future traffic conditions and approved by the City Engineer.

2.1.7 FUTURE TRAFFIC VOLUMES

Future traffic volumes shall be used to ensure that the road has enough traffic carrying capacity. The general unit of measure for traffic on a road is the ADT, the total volume of traffic in a given time period divided by the number of days in that time period. The future ADT shall be derived from the standard City of Sierra Vista Projected 2% growth rate for the engineer's judgement of growth patterns in the area.

The traffic volume during a period of time shorter than a day shall be used for design purposes, reflecting peak hour periods.

The directional design hour volume is the traffic volume for the rush hour period in the peak direction of flow. Use directional distribution factors based on existing traffic counts. If this information is not available it should be assumed that 60% of the traffic is going in one direction. For a more detailed analysis of intersection and road capacity, procedures as described in the intersection portion of this manual and the latest version of the HCM should be used.

2.2 TRAFFIC IMPACT STUDIES

Traffic impact studies shall be prepared using the procedures outlined in the latest update of the City's Traffic Impact Statement Requirements.

This policy is to provide for consistency in the preparation of traffic impact studies using certain established criteria. It has been prepared to assist consultants, developers, and others interested in evaluating traffic impacts within the City's jurisdiction. Developers and their engineering consultants are invited to discuss proposed projects with City Staff prior to beginning the analysis. This is to enable discussion and determination of parameters to be used and to open communications between City staff and the developer or consultant. Such communication will help in creating land uses with traffic characteristics that are in the entire community's best interests.

2.2.1 Crosswalks

Crosswalks shall not be installed unless a traffic engineering study determines that one is warranted per the MUTCD/ADOT and shall be installed per the same.

2.2.2 Traffic Signals

Traffic signals shall not be installed unless a traffic engineering study determines that one is warranted per the MUTCD/ADOT and shall be installed per the same.

Chapter 3

This chapter intentionally left blank

Chapter 4 Design Procedure

4.1 BASIC CRITERIA

4.1.1 ROAD CLASSIFICATION

Roadway classification is based on the guidelines presented in the USDOT Federal Highway Administration Highway Functional Classification Criteria, and Procedures document. These road classifications are reflected in the City of Sierra Vista Traffic circulation plan. If the classification is not identified, the Design Engineer must submit a classification for approval.

4.1.2 DESIGN VEHICLE

The design vehicle is the largest vehicle likely to use the road with considerable frequency or a vehicle with special characteristics that must be considered in designing the road. The design vehicle will affect the radii at intersections and the radii of turning roadways. It will also affect the climbing lane requirements on two lane roads. Unless otherwise specified, all roadways and intersections will be designed to accommodate a WB-50 design vehicle as defined in the 2004 5th edition of the AASHTO publication A Policy on Geometric Design of Highways. Other design vehicles shall be as defined in the most current edition of the AASHTO publication A Policy on Geometric Design of Highways.

4.1.3 DESIGN FOR FUTURE TRAFFIC VOLUMES

The primary design consideration for roadways is the handling of vehicular traffic. When streets are built or reconstructed, they will be designed with sufficient traffic handling capacity to accommodate the future level of traffic volumes. Section 2.2 Design Hour Volumes and the MCDOT Traffic Impact Procedures describe in greater detail the procedure to be followed in determining the capacity of roadways and intersections used in the design process.

While the functional classification approved for a roadway will govern the basic cross sectional elements, additional through or left turn lanes, auxiliary right turn lanes, acceleration lanes, and similar design features may be required. The City may direct the designer to do a detailed capacity analysis to determine the need for additional or auxiliary lanes.

4.1.4 TOPOGRAPHY

The topography of the area shall be determined by a site visit and available topographic maps. The terrain shall be classified as level, rolling, or mountainous. Level terrain is when highway sight distances are or could be made adequate without major construction requirements. This generally includes short grades of no more than 1 or 2 percent. Rolling terrain is when natural slopes consistently rise and fall with grades of up to 6.0% for lengths of 700 feet. Mountainous terrain is when changes in the ground's elevation with respect to a road are abrupt. Mountainous terrain has greater than 15% slopes on the U.S.G.S. 7.5-Minute Series Maps.

4.1.5 DEVELOPMENT OF PLANS AND SPECIFICATIONS

A. Project design and construction, unless otherwise indicated, shall be in accordance with the latest edition and the most current revision of the following publications:

1. City of Sierra Vista Standard Details for Public Works Construction as Distributed by the City of Sierra Vista.
2. Where City of Sierra Vista Standard details are not available: Maricopa Association of Governments Uniform Standard Specifications and Details for Public Works Construction as distributed by the Maricopa Association of Governments (MAG).
3. Maricopa County Department of Transportation Supplement to the Maricopa Association of Governments Uniform Standard Specifications and Details.
4. Manual on Uniform Traffic Control Devices for Streets and Highways as distributed by the U.S. Department of Transportation, Federal Highway Administration, as amended and approved by the Arizona Department of Transportation.
5. A Policy on Geometric Design of Highways and Streets as distributed by the American Association of State Highway and Transportation Officials (AASHTO).
6. Roadside Design Guide as distributed by the American Association of State Highway and Transportation Officials (AASHTO).
7. Highway Capacity Manual and the current Highway Capacity Software, as distributed by the Transportation Research Board.
8. Roundabouts: An Informational Guide, Second Edition, Transportation Research Board (TRB), National Cooperative Highway Research Program (NCHRP) Report 672, research sponsored by AASHTO in cooperation with the U.S. Department of Transportation, Federal Highway Administration.
9. Materials Preliminary Engineering and Design Manual, Third Edition, March 1989, with current revisions, as distributed by the Arizona Department of Transportation.
10. Drainage Policy as stated in the City of Sierra Vista Development Code and this document.
11. Stormwater Compliance Requirements and Recommended Procedures for Construction and Maintenance Activities as published by the Maricopa County Department of Transportation.
12. AASHTO LRFD Bridge Design Specifications as published by the American Association of State Highway and Transportation Officials
13. Manual for Condition Evaluation of Bridges as distributed by American Association of State Highway and Transportation Officials (AASHTO).
14. Standard Specifications for Structural Supports for Highway Signs, Luminaires and Traffic Signals as published by American Association of State Highway and Transportation Officials (AASHTO).
15. CADD Standards as published by the Maricopa County Department of Transportation.
16. Information Guide for Roadway Lighting as distributed by the American Association of State Highway and Transportation Officials (AASHTO).
17. Guide for the Development of Bicycle Facilities, as distributed by AASHTO.
18. MCDOT Traffic Impact Procedures.
19. MCDOT Pavement Marking Manual.
20. MCDOT Traffic Signing Manual.
21. MCDOT Traffic Signal Design Manual.
22. MCDOT Earthwork Guidelines.
23. Designing Walkable Urban Thoroughfares: A Context Sensitive Approach, Institute of

Transportation Engineers (ITE).

24. Urban Bikeway Design Guide, National Association of City Transportation Officials (NACTO)

4.2 CONSTRUCTION DRAWINGS

4.2.1. Public Works Improvement Plans Required

A. The developer or subdivider shall be responsible for having a registered professional engineer in the State of Arizona prepare a complete set of public works improvement plans, for the construction of public improvements, when required, which are satisfactory to the City Engineer.

B. Public works improvement plans submitted in accordance with the provisions of Sections 151.18 or 151.19 shall be reviewed and approved by the City. Improvement plan checklists can be obtained from the City's website. The public works improvement plans must be stamped "Approved for Construction" by the City Engineer before any right-of-way permits may be issued or construction commences.

C. The City of Sierra Vista has delegation authority from the Arizona Department of Environmental Quality (ADEQ) to approve water and sewer infrastructure. If the City of Sierra Vista is to perform ADEQ review, applications shall be submitted with the final improvement plans. Blank applications can be obtained at the City website.

4.2.2. Landscape Improvement Plans Required

A. Landscaping plans for plantings, irrigation, and related improvements in the public right-of-way shall be submitted in accordance with the provisions of Chapter 9.

4.2.3. Public Works Improvement Plans

A. Public Improvement Plans shall be submitted to the Community Development Department in an electronic format readable to the City.

B. All specifications and references required by the City's construction standards and specifications shall be shown on the construction drawings. A completed copy of the Public Works checklist shall accompany all submittals for review.

C. Plans shall be drawn at a horizontal scale of 1" = 40' and a vertical scale of 1" = 4', or an appropriate scale approved by the City. Drawings shall be oriented so that north is at the top of the page. However, when the preceding requirement proves to be impractical, then north shall be oriented to the right side of the page. North and scale must be identified on all plans.

D. Profiles shall show existing and proposed elevations along center lines of all streets as well as the edge of any new and existing pavement and all gutter lines.
(1) When a proposed street intersects an existing street(s), the drawings shall show the elevations within a 200-foot radius of the intersection at the centerline.
(2) Existing grades shall be shown on 25-foot intervals and new grades on 50-foot intervals.

E. Plans and profile sheets shall show the following information:
(1) The locations and typical cross-section of street pavements including curbs and gutters (both sides), sidewalks, drainage easements, rights-of-way, manholes, light poles, and catch basin inlets.
(2) The locations of street trees and the location of replacement trees for those to be removed during development.
(3) The location, size, direction of flow, and invert elevations of existing and proposed sanitary sewers, storm water system, and fire hydrants.

(4) A blue stake alert and reference any other utility/improvement plans.
(5) Radii of all curves, lengths of tangents, and central angles on all streets shall be shown.

F. Sanitary sewerage and water systems shall be shown on the same set of drawings. A separate detailed water plan shall also be submitted. Water plans shall be stamped "approved" by the Water Company before they will be reviewed by the City Engineer.

G. Location, size, elevation, and other appropriate description of any existing or proposed facilities or utilities shall be shown on the drawings. In addition, all elevations shall be referred to the City's local datum.

H. Title, name, address, stamp, registered seal, signatures of the engineer and surveyor, and date, including revision dates, shall be shown on the drawings.

4.2.4 Improvement Standards.

All required public works improvements shall be designed and constructed in accordance with the latest revision of the Uniform Standard Specifications for Public Works Construction and the Uniform Standard Details for Public Works Construction as compiled by the Maricopa Association of Governments (MAG), and the City of Sierra Vista Public Works Engineering Design Standards and Drawings, as modified and adopted by the Council. Other standards pertaining to any required improvements shall be approved by the City.

4.2.5 Inspection and Testing of Public Works Improvements

All public works improvements constructed in the public right-of-way shall be constructed to the standards above and are subject to the inspection and approval of the City Engineer. Construction in any public right-of-way, public easement, and/or public drainageway shall not be commenced until a right-of-way permit has been issued by the City Engineer for such construction; and if work has been discontinued for any reason, it shall not be resumed until approval has been obtained from the City Engineer. A maintenance and construction bond may be required with the right-of-way permit application if the project estimated cost exceeds $5,000 as stated in Section §91.23 of the City Code.

1. The permitee shall be responsible for having a person who is authorized and certified under Arizona Revised Statutes (ARS) to perform quality control materials testing and conduct the testing of all materials used in the construction of public works improvements. Any failed quality assurance testing performed by the City shall be paid by the Developer.

2. The results of all tests conducted during construction shall be provided to the City Engineer prior to the final inspection.

4.3 SURVEY AND DATA ACQUISITION

4.3.1 COORDINATE SYSTEM - DATUMS

A. LINEAR UNITS
International Feet (ift) where 1 foot = 0.3048 meters exact.

B. HORIZONTAL DATUM

The project horizontal datum shall be The Cochise County, Arizona Low Distortion Projection based on the North American Datum of 1983 - 1992 epoch NAD83 (1992).

C. VERTICAL DATUM

North American Vertical Datum of 1988 (NAVD 88) as measured using NAD83 (1992) ellipsoid height and the latest NGS Geoid model.

4.3.2 CONTROL POINTS AND BENCH MARKS

A. DEFINITIONS

Primary Control: Control points that are used to establish Secondary Control.

Secondary Control: Control points that are established on the project site used for horizontal and vertical control.

Project Bench Mark(s): Can refer to a Secondary Control point or a monument used for vertical control only. The Project Bench Mark shall be within the project limits.

B. MONUMENTATION

Permanent survey monuments consisting of a brass cap set in concrete shall be installed to designate street center lines to be located at all angle points, points of curvature, and at all street intersections. Regardless the size of the project there shall be a minimum of three Secondary Control points set on the project. For projects over 1500 feet, a Secondary Control point/Bench Mark shall be set every 500 feet along the project corridor. In all cases, the Secondary Control points shall be set in such a location as to avoid destruction by future construction. The physical monument shall not be shorter than 16” in length and at least a 5/8 inch rebar. Other suitable monuments may be a chiseled cross or nail in a structure believed not to be disturbed during the construction. A brass cap will be permanently affixed to the rebar and stamped with the project number, control point name, year and LS number. These will serve as both horizontal and vertical control for the project.

C. OBSERVATIONS

1. Horizontal

All control points shall be directly geodetically tied to or surveyed from a City approved Primary Control point. A Global Navigation Satellite System (GNSS) solution shall be used. Coordinates shall be derived by a mean of a minimum of at least three (3), 90 second observations, with at least one observation taken with a 4-hour separation of time from the other two observations.

2. Vertical

One of the Secondary Control points set near the center of the project shall be chosen to hold the GNSS derived elevation fixed using the aforementioned vertical datum parameters. A closed level loop shall be run through all the remaining Secondary Control points set. The maximum permissible closure shall not exceed the National Geodetic Surveys, Vertical Control Network Standards of Third Order Classification as published by the Federal Geodetic

Control Committee under the Standards and Specifications for Geodetic Control Networks. The results of the closed bench circuit shall be adjusted using acceptable surveying methods and the final elevations published on the design plan set. All field notes shall be submitted to The City in standard field book format.

The adjusted *leveled* elevations shall be assigned to each Secondary Control point and be reported in the coordinate table on the Geometric sheet of the design plans.

4.3.1 DATA COLLECTION

A. OBSERVATIONS

1. Monuments
   a. Confirm the description is the same that is in the point database if not survey as a newly found monument.
      i. GPS: Survey with a 3 epoch observations. If the position matches within 0.10 horizontally and 0.15 vertically, accepted. If outside the tolerance, survey as a new monument.
      ii. Conventional: Survey at least 2 times.

2. Topography (Topo)
   a. GPS: Survey with a 3 epoch observation
   b. Conventional: Survey with 1 forward face observations.

B. SURVEY CODES
The current approved MCDOT Survey Code list shall be used for all for control points and topographic features surveyed.

C. POINT RANGE
The current MCDOT Survey Point Range Format shall be used.

D. PHOTOGRAPHS
All monuments shall be photographed with a vicinity image and a close up of each monument. If the monument is not easily identifiable in the vicinity photo, there shall be a rod or lath indicating its position. Each photo shall be placed in a folder labeled with the individual point number. (For example, if a monument was surveyed as point 1000 and two photos were obtained then a folder called “1000” shall be created with both photos placed in it.

4.3.2 PUBLIC LAND CORNERS, PROPERTY, AND RIGHT-OF-WAY MONUMENTS

A. All controlling United States Public Land Survey System (USPLSS) monuments set during the original government survey(s) prior to disposal\patent of the public lands, and shown on the official plat(s) of the GLO, BLM, or other authoritative federal agency, including but not limited to section corners, 1\4 (quarter), 1\16, 1\64, etc. corners, lot corners, witness corners, reference monuments, angle points, closing corners and amended monuments, affecting the project, shall be observed with two 90 second GNSS observations with independent initializations.

Any USPLSS corners that are lost or obliterated shall be reestablished per, Restoration of Lost

or Obliterated Corners and Subdivision of Sections by the U.S. Department of the Interior, Bureau of Land Management, the current Minimum Standards for Arizona Land Boundary Surveys by Arizona State Board of Technical Registration and Maricopa Association of Governments (MAG).

The position of each monument surveyed shall be reported in the coordinate table on the Geometric sheet in the design plans. This shall include controlling USPLSS monuments set or found for the project, and all supporting USPLSS monuments used to reestablish lost corners that affect the project.

B. If the contract stipulates that the Right-of-way or parcel lines shall be determined, the position of each monument surveyed shall be reported in the coordinate table on the Geometric sheet in the design plans. A Results of Survey drawing may also be required to be recorded pursuant to Arizona Revised Statutes (ARS) and\or Arizona State Board of Technical Registration(AZ BTR) statute\rules.

4.3.3 TOPOGRAPHICAL FEATURES (FOR BASE MAP GENERATION)

A. All topographic features affecting the project shall be surveyed. These include, but not limited to roadways, bridges, curbs, gutters, sidewalks, barriers, fences, gates, irrigation/storm drainages, pipes, railroads, pavement markings, trees (type and size), vegetation and allutility (water, gas, electric, storm, sanitation, traffic, blue stake markings, etc.) features, etc.

B. Sufficient elevations on topographic features and spot elevations (along the project road and crossroads alignments) shall be obtained to create an accurate Digital Terrain Model (DTM) for design purposes.

C. Topographic features and spot elevations shall be collected in cross section format. Cross sections shall be taken at every 100 feet along tangents, 50 feet along curves, with additional sections taken at grade breaks. Horizontal and vertical limits shall extend 25 feet beyond proposed right-of-way left and right, with right-of-way elevations given at average natural ground. Cross sections shall extend 300 feet beyond the beginning and end of the project.

D. Existing edges of pavements, major drives, traffic signals, traffic striping, and traffic signs shall be surveyed to 500 feet beyond each end of the project.

E. The elevation of all ditch flow lines, tops of banks, tops of linings, high water marks, culverts, pipe inverts, manhole rims and inverts, tops of headwalls, building finished floor elevations, water valves at operating nut and valve box cover, irrigation bench mark monuments, and similar features shall be obtained and clearly noted.

F. Field measurements and notations for irrigation and drainage facilities shall include: feature description, type, structure sizes, shapes, material, type, direction and invert elevations of all pipes and culverts.

G. Field measurements and notations for fences, walls, and gates shall include: type and sizes, material, and direction.

H. Features and/or elevations that could affect or be affected by the design shall be recorded and shown. Porches, signs, overhangs, clearances, electrified signs, and motorized gates shall be noted. Significant dimensions of the objects must be recorded.

I. Major drainage features shall require additional cross sections, both upstream and downstream of the project 300 feet left and right of centerline.

J. When applicable, floor elevations shall be shown on the plans for houses and buildings within a minimum of 125 feet from the centerline.

K. All marked Blue Stake lines and features shall be part of the topographic information obtained.

L. The existence and direction of overhead lines is to be noted. Any potential conflict with overhead lines (electric or communication cables) requires an observation at the sag (or low) point.

M. Elevations beyond the proposed right-of-way line must be recorded in the field notes for driveways and irrigation facilities that may require alterations beyond the right-of-way. Elevations shall also be obtained and recorded in the field notes for all parking areas on adjacent property to ensure that the property will properly drain in conjunction with new roadway grades.

4.3.4 DRAWING GENERATION (SURVEY MAPS)

A. SURVEY MAPPING
Survey maps shall be produced in accordance with the MCDOT CADD Standards.

At a minimum two (2) drawings shall be produced: a coordinate geometry drawing and a topographic drawing.

1. The coordinate geometry "BC" (aka COGO) drawing shall contain all pertinent monuments found or set, along with all Public Land breakdowns, parcel and centerline representations. Example formats are available on the MCDOT web site under CADD standards in the .dwg file. The drawing shall contain but is not limited to the following:
   a. Labeling of the streets, monuments (number, description, representation (i.e. section corner, etc.)), bearing and distances of all key lines.
   b. Although primarily the responsibility of the Design Engineer, if a construction centerline is requested as part of the surveying firm's scope of services, appropriate ties (bearing and distance) shall be annotated to found existing monuments, preferably public land corners and/or street intersection monuments that will not be affected by the new road design or construction.
   c. Metadata Statements
   d. Coordinate List of all found, set and calculated points. Identify which monuments are to be used for horizontal control and vertical control (construction benchmarks).

e. Records List - All recorded and unrecorded documents used to determine parcel breakdown and centerline positioning.
f. When monuments are not found or accepted, provide a detailed explanation of how the new position was determined and identify the documents used in the determination.

2. The topographic drawing "BE" shall contain the topography of the existing terrain and all pertinent features.

B. HORIZONTAL ACCURACY
Survey accuracies shall meet or exceed the current American Land Title Association (ALTA) Accuracy Standards, (0.07 ift + 50 ppm) and shall never be reported at anything less than the 95% confidence interval.

C. VERTICAL ACCURACY
Not more than 10 percent of the contour elevations tested shall have an error more than one-half the contour interval. In checking elevations taken from the map, the apparent vertical error may be decreased by assuming a horizontal displacement within the permissible horizontal error for a map of that scale.

The Contour Interval shall be no greater than 1/2 foot unless otherwise indicated in the contract.

4.3.5 PHOTOGRAPHS

A. MAPPING
In the case of complex structures that are difficult to represent or convey in the topographic drawing, photos shall be obtained and labeled to aid in the design process.

B. MONUMENTS
All monuments set (excluding panel points) or found shall be photographed. A minimum of three (3) photos shall be taken;
1. Close up Photo. The monument shall be in focus and capture any relevant stamping or identification.
2. General photo. A photo of the monument and the surrounding area.
3. Vicinity Photo. A photo of the monument with horizon on the shot. If available a street sign or other identifiable feature should be included in the photo. Either a lath, survey rod or something equivalent should be in the photo if it is not apparent where the monument lies in the photo.

Each monument surveyed shall have a separate folder created with its monument point number and the corresponding photos placed in said folder.

4.3.6 DELIVERABLES

Upon completion of the survey mapping, the following shall be submitted to The City of Sierra Vista

A. NON DIGITAL MEDIA
1. Field book(s): Clear, complete, fully indexed field notes with all abbreviations explained, an alignment/geometrics layout clearly designating point numbers and descriptions, bench

mark level notes, any necessary details drawn for clarification and a listing of all digital files submitted with full descriptions. The cover shall be signed and sealed by an Arizona Registered Land Surveyor.

2. Any unrecorded surveys or as-built plans NOT obtained from The City.

B. DIGITAL MEDIA

Directories and subdirectories shall be created so as to produce an organized structure that is easily followed to obtain the copied files. The following items shall be copied into the appropriate directories of a CD with the City project name, work order number, land surveyors stamp and signature on the label;

1. Data Collection Files
   All files associated with the data collection, including but not limited to:
   a. GNSS project(s) (i.e. Trimble Geomatics Office, Trimble Business Office, etc.)
   b. Level runs.

2. CADD
   All files associated with generating the survey maps, including but not limited to:
   a. Raw Data – The appropriate raw data for the software utilized.
   b. Coordinates – Comma delimited ASCII format listing point number, northing, easting, elevation, descriptor codes, and notes.

3. Monument Coordinate List
   Comma delimited file: Point Number, Latitude, Longitude, Ellipsoid Height, Northing, Easting, Elevation, Date Surveyed and Monument Description.

4. Photographs
   All photos taken of the project.

5. Miscellaneous
   Any and all files that were used in conjunction with generating the survey maps.

4.4 GEOTECHNICAL DESIGN

4.4.1 ANALYSIS AND REPORT

The Geotechnical Engineer shall analyze the results of field explorations and laboratory tests and prepare a written report on the findings.

The report shall be suitable for reproduction and shall include:

A. Project description, to include: purpose of report, project limits and location, type of proposed improvements, construction limits, general existing conditions, i.e., topography, vegetation, drainage, areas of potential environmental concerns, etc.;
B. A narrative description of the general geology of the project area. This would typically include a description of the source and nature of deposits, depth/ thickness and composition of strata making up the subgrade soil profile, estimated location of bedrock, quality of bedrock if it is within five feet of subgrade or foundations, location and variation in groundwater table, if it is within the zone of design interest, and areas of potential problems (springs, unstable slopes, expansive soils, corrosive soils, contaminated soils, earth fissure, subsidence, etc;
C. For projects where substantial cuts and fills (greater than 2 feet) are anticipated, a site topographic map shall be prepared showing proposed cuts and fills, anticipated grades, locations of drainage and irrigation facilities, i.e. storm drains, drain fields, dry wells, detention/retention ponds, channels, etc.
D. Logs of test borings, a site plan showing their locations (vertical and horizontal) and a description of procedures and equipment used in the boring program.
E. Results of laboratory tests and a description of test methods;
F. A discussion of the foundation system or alternative systems recommended for consideration for the project;
G. Recommended foundation bearing pressures or capacities, foundation depths and geometrics, and criteria for design for the resistance of lateral loads;
H. Earth pressures and other criteria for the design of retaining walls and other earth retaining structures;
I. Estimated foundation settlements;
J. Recommended cut and fill slopes;
K. Recommended values for earthwork shrink/swell and ground compaction factors;
L. Guide specifications for recommended construction methods or materials that differ from the Maricopa Association of Governments (MAG) Uniform Standard Specifications and Details for Public Works Construction as supplemented by MCDOT;
M. Special treatment recommended for any expansive soils, “collapsing” soils, man-made fills or other moisture-sensitive materials that may be present beneath the site.
N. Pavement structure sections.
O. Professional interpretations of the foregoing as appropriate.
P. A summary of the findings with appropriate exhibits to indicate the geotechnical considerations involved and setting forth recommendations with project criteria as specified elsewhere.

4.4.2 SOIL PARAMETERS FOR TRENCH SHORING DESIGN

Soil parameters for trench shoring designs shall be provided in the geotechnical report.

4.4.3 BORROW MATERIAL

Define quality requirements for imported fill material for construction of roadway fills. The recommendation is to be expressed in terms of the percent passing the 200 sieve and the plasticity index.

4.4.4 SUBMITTALS

The geotechnical investigation report shall be included in the construction documents submitted to The City for review.

4.5 BRIDGE DESIGN

Placement of manholes or points of access within the roadway pavement on or at the ends of bridges shall be avoided.

4.5.1 REQUIRED DESIGN DOCUMENTS

The Design Engineer shall perform/provide the following:

A. Survey to establish topographic mapping; locate significant features, such as existing bridge or other structures; define width and profile of canal or channel; and to establish ties to section corners, benchmarks, etc.
B. Hydrology and Hydraulic Analysis (not needed for the irrigation canal bridges or grade separations). The report shall include a scour analysis and shall determine the optimum size bridge opening, define the resulting effect on the upstream floodplain during the Design Flood, and determine design parameters for upstream and downstream improvements. The Conditional Letter of Map Revisions (CLOMR) per FEMA requirements shall be included.
C. Bridge Selection Report to determine the recommended type of bridge structure. At least two types of structures shall be evaluated.
D. Canal Profile Study to determine canal alterations.
E. Soil Boring Report (Geotechnical Report) to determine foundation requirements and soil parameters for the bridge foundation design. At least one boring per foundation unit. Depth of borings shall be a minimum 20 feet below the bottom of the foundation structure. Bore hole locations shall be within ten feet (10') of the pier/abutment footprint as indicated in Appendix C of the Materials Preliminary Engineering and Design Manual distributed by the Arizona Department of Transportation.
F. Structure Design Calculations.
G. Construction Plans based on using the current MAG construction specifications and details as supplemented by MCDOT.
H. All standards referenced in the construction documents other than MAG, MCDOT, or ADOT are to be included within the plans or special provisions.
I. Quantity Calculations and Estimated Costs.
J. Cross Sections used to calculate earthwork volumes.
K. Special Provisions.

L. A bridge load rating report with ratings in both LFR and LRFR.

4.5.2 CONSTRUCTION PLANS

Plans shall as a minimum include the following:

A. Standard Title Sheet with Vicinity Map and Project Location.
B. General Notes Sheet with Index of Drawings and Approximate Quantities Table.
C. Location Plan - showing existing topography, hydraulic data, existing and proposed profiles, proposed bridge in plan and profile, existing bridge general details, and geometric controls including bench marks and ties to section corners. Access routes and easements for inspection and maintenance activities shall be identified.
D. General Plan of Bridge - showing plan and elevation of proposed bridge, and typical section. Depending on the scale and size of the project, a separate sheet may be needed for the typical section.
E. Soil Boring Log - showing location of borings, top of boring hole elevation, and pertinent soils data.
F. Foundation Plan and Details.
G. Abutment Details.
H. Pier Details.
I. Beam or Girder Layout.
J. Beam or Girder Details.
K. Deck and Approach Slab Details.
L. Pour Sequence and negative moment reinforcing for continuous bridges.
M. Miscellaneous Bridge Details.
N. Screed Elevations at span tenth points of each girder, each span.
O. Canal Lining or Flood Protection Details.

The plans are to provide the bridge detail information in a consecutive order as the bridge structure is built. Avoid unnecessary repetition of information. All explanatory notes are to be written in plain English to be clearly understood by the construction crew. The above provided list and order of plan sheets is an example only. It can, and should be, modified as needed to accommodate the project size and complexity of the bridge structure.

4.6 HAZARDOUS MATERIALS

When the design requires the use of any materials at the project site that are hazardous substances which may be harmful to humans, animals, vegetation, ground and surface water, and the environment and/or are regulated under the Hazardous Material Transportation Act, the Toxic Substances Control Act, the Resources Conservation and Recovery Act, or the Comprehensive Environmental Response, Compensation, and Liability Act the Design Engineer shall clearly identify all such occurrences. Identification of hazardous substances shall be included on all affected drawings and in the Special Provisions. The Design Engineer shall provide in the Special Provisions a listing of the hazardous materials cross-referenced to the plans. The Special Provisions shall include information needed by the Contractor to comply with the Hazardous Material Handling specifications contained in the MAG Specifications as modified by the MCDOT Supplement (Section 107.5).

Asbestos-cement pipe is to be treated as a hazardous material. New installations of asbestos-cement pipe shall not be installed in City right-of-way.

4.7 RIGHT-OF-WAY

The design plans shall identify right-of-way and easement requirements. The plans shall show and dimension existing right-of-way, new right-of-way, and easements. The type of each easement shall be shown on the plans.

RIGHT-OF-WAY DOCUMENTS

For all City capital projects, the title reports, legal descriptions, final project right-of-way strip maps, and related items will be the City's responsibility, unless otherwise specified in the project scope of work.

4.8 UTILITIES

4.8.1 UTILITIES

Relocation of existing utilities shall be avoided, except where necessary due to construction or drainage requirements. Design of culverts, irrigation facilities, and/or storm drain systems should avoid or minimize any disruption of utility service.

The location of existing and new underground utilities and culverts shall be shown on the paving plans, paving profiles, culvert profiles, storm drain profiles, private irrigation profiles, cross-sections, and other locations where a potential utility conflict may occur.

All above ground utilities and signal poles shall be offset behind future sidewalk in urban areas. In rural and urban areas, new or relocated above ground utilities shall be located as close to the right-of-way line as is practical.

Utility manhole frames and covers, clean outs, and valve boxes shall not be located in any curb ramp, curb, or gutter.

Table 4-1 – Minimum Cover Depth For Underground Utilities [1]

Description	Arterial Street	Collector Street	Local Street & Alley	Unpaved (No Curb & Gutter)
POWER				
0-600 Volts	36"	36"	24"	48"
601-7200 Volts	42"	42"	42"	54"
12KV (local dist)	42"	42"	42"	54"
12KV (30 feeder)	48"	48"	48"	60"
Street Light Circuit	36"	36"	36"	48"
GAS				

Low Pressure Gas (60PSI and below)	36”	36”	36”	48”
High Pressure Gas (60PSI and above)	48”	48”	48”	60”
WATER / IRRIGATION / STORM DRAIN				
Water Line > 12” diameter	48”	48”	48”	60”
Water Line < 12” diameter	36”	36”	36”	48”
Irrigation Lines	36”	36”	36”	48”
Storm Drain Lines	18”	18”	18”	30”
TELECOMMUNICATIONS				
Fiber Optic	48” [2]	48”	48”	60”
Copper Cable	36” [3]	36”	36”	48”
Copper / Fiber Service Drops	36”	36”	36”	48”
CATV				
Fiber Optic	48” [1]	48”	48”	60”
Coaxial Cable	36” [2]	36”	36”	48”
Coaxial Service Drops	36”	36”	36”	48”

NOTE:

- The City may approve deviations from these standards under unusual and compelling circumstances.
- All roadway crossings must be within conduit.
- All non-metallic facilities must be accompanied by a tracer wire.
- Cover is defined as the difference in elevation between the top of the line or pipe and the ultimate gutter grade of the roadway if paving will follow or to top of existing pavement.
- For facilities outside of the proposed or existing roadway limits cover is defined as the difference in elevation between the top of the line or pipe and the natural or regraded ground surface, whichever is less.

[1] Minimum depths should comply with current regulatory standards if different than those show in Table 4-1.
[2] With warning tape, 60” depth when crossing or within fifteen feet (15’) of roadway.
[3] If direct buried, must be fifteen feet (15’) beyond the edge of roadway.

4.9 EARTHWORK

The establishment of profile grades shall consider existing terrain, existing and future improvements, drainage, and other factors.

Chapter 5 Geometric Design Standards

5.1. CROSS SECTIONS

Cross sections for roadways per functional classifications are provided in Figures 5.1 through 5.14. Special use cross sections for superelevation conditions are provided in Figure 5.15.

5.1.1 LANE WIDTHS

Consult the standard cross sections (Figures 5.1 through 5.14) for standard lane widths and other relevant cross section geometry. For analyzing non-typical situations, Table 5.1 shows appropriate ranges of roadway lane and shoulder widths. The Design Engineer must submit a written statement providing rationale to justify why they can't meet preferred widths to The City of Sierra Vista Engineering Division for consideration. to The City Engineering Division shall approve or deny said request.

The length of the transition to match the standard cross section must be determined using the road width transition tapers as specified in the standards (Chapter 5, Section 20, "Transition Tapers").

TABLE 5.1: LANE WIDTHS

Lane Type	Preferred Width (feet)	Minimum Width (feet)
Parking Lane	10	8
Right Through Lane Without Curb	12	11
Right Through Lane With Curb and Without Bike Lane	14	12
Right Through Lane With Curb and With Bike Lane	12	12
Left Through Lane With Median Curb	12	12
Other Through Lanes	12	11
Painted Center TWLTL**	14	12
Left Turn Lane	12	11
Right Turn Lane Without Curb	12	10
Right Turn Lane With Curb	14	12
Shoulder***	12	10
Bike Lane with curb and gutter (edge line to gutter joint)	6	3
Bike Lane without curb and gutter (edge line to pavement edge)	6	4

NOTE: Outside lane width is measured to face of curb.

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** Two-way left turn lane.

*** Shoulder width includes paved and graded portions of shoulder.

5.1.2 CROSS SLOPE

The desired cross slope on all pavement types is 0.02 foot per foot, with 0.01 foot per foot as the desired minimum and 0.03 foot per foot as the desired maximum. Pavement cross slopes at signalized intersections the may be reduced to 0.005 foot per foot to obtain intersection profiles compliant with design speed requirements. Changes in pavement cross slope shall be accomplished using transition sections with edge of pavement profile gradients the same as required for superelevation transitions (see Section 5.10.4).

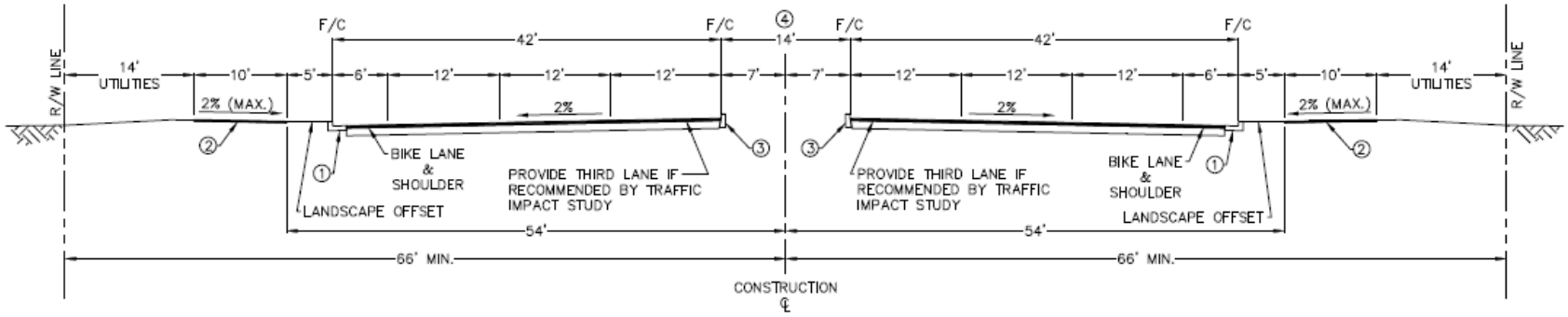
Inverted crown designs are prohibited. When pavements are resurfaced the cross slopes shouldbe kept within the above limits.

Graded shoulders except rural local roads should slope 0.05 foot per foot (20:1) downward from the adjacent pavement edge. For rural local roads the graded shoulders should slope 0.10 foot per foot (10:1) away from the adjacent pavement.

The paved portions of the shoulders shall be constructed as an integral part of the travel lanes and have the same cross slope and structural section as the traveled lanes. The remaining unpaved portion of the shoulder is to comply with the graded shoulder requirements.

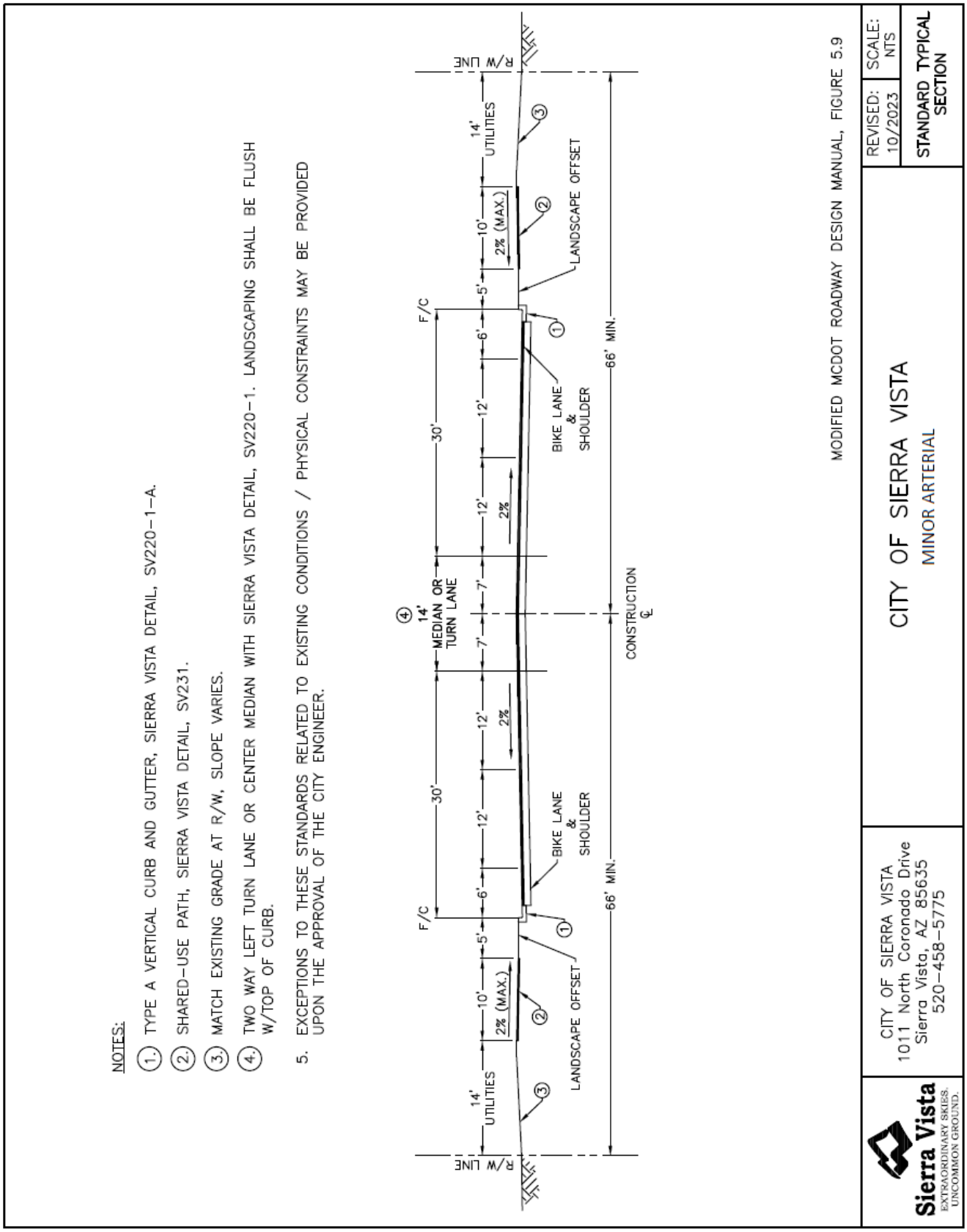
NOTES:

1. TYPE A VERTICAL CURB AND GUTTER, SIERRA VISTA DETAIL, SV220–1–A.
2. SHARED–USE PATH, SIERRA VISTA DETAIL, SV231.
3. TYPE A VERTICAL CURB AND GUTTER, SIERRA VISTA DETAIL, SV220–1–A OR TYPE A SINGLE CURB, SIERRA VISTA DETAIL, SV222.
4. PAVED/LANDSCAPED MEDIAN OR TURN LANE. PAVED MEDIAN AREAS TO BE FLUSH WITH TOP OF ADJACENT CURB. FINISHED GRADE OF UNPAVED MEDIANS SHALL BE CONSTRUCTED ONE INCH BELOW TOP OF ADJACENT CURB.
5. CROSS SECTION CAN BE MODIFIED PER CITY ENGINEER.



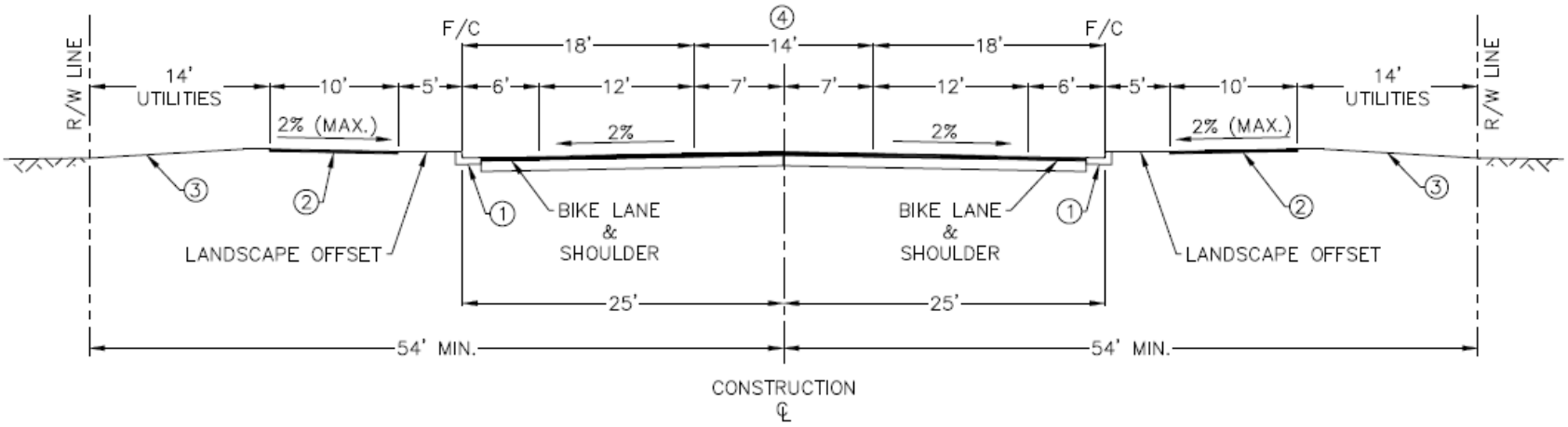
MODIFIED MCDOT ROADWAY DESIGN MANUAL, FIGURE 5.8

Sierra Vista EXTRAORDINARY SKIES. UNCOMMON GROUND.	CITY OF SIERRA VISTA 1011 North Coronado Drive Sierra Vista, AZ 85635 520–458–5775	CITY OF SIERRA VISTA PRINCIPAL ARTERIAL	REVISED: 08/2023 / SCALE: NTS STANDARD TYPICAL SECTION


NOTES:
1. TYPE A VERTICAL CURB AND GUTTER, SIERRA VISTA DETAIL, SV220-1-A.
2. SHARED-USE PATH, SIERRA VISTA DETAIL, SV231.
3. MATCH EXISTING GRADE AT R/W, SLOPE VARIES.
4. TWO WAY LEFT TURN LANE OR CENTER MEDIAN WITH SIERRA VISTA DETAIL, SV220-1. LANDSCAPING SHALL BE FLUSH W/TOP OF CURB.
5. EXCEPTIONS TO THESE STANDARDS RELATED TO EXISTING CONDITIONS / PHYSICAL CONSTRAINTS MAY BE PROVIDED UPON THE APPROVAL OF THE CITY ENGINEER.
MODIFIED MCDOT ROADWAY DESIGN MANUAL, FIGURE 5.9
CITY OF SIERRA VISTA
MINOR ARTERIAL
STANDARD TYPICAL SECTION
REVISED: 10/2023
SCALE: NTS
CITY OF SIERRA VISTA
1011 North Coronado Drive
Sierra Vista, AZ 85635
520-458-5775
Sierra Vista
EXTRAORDINARY SKIES. UNCOMMON GROUND.
R/W LINE
14' UTILITIES
10'
2% (MAX.)
5'
6'
30'
12'
12'
7'
7'
12'
12'
6'
5'
2% (MAX.)
10'
14' UTILITIES
R/W LINE
F/C
F/C
14' MEDIAN OR TURN LANE
LANDSCAPE OFFSET
BIKE LANE & SHOULDER
BIKE LANE & SHOULDER
LANDSCAPE OFFSET
66' MIN.
66' MIN.
CONSTRUCTION ℄
2%
2%
2%
2%
①
②
③
④

NOTES:

1. TYPE A VERTICAL CURB AND GUTTER, SIERRA VISTA DETAIL, SV220–1–A.
2. SHARED–USE PATH, SIERRA VISTA DETAIL, SV231.
3. MATCH EXISTING GRADE AT R/W, SLOPE VARIES.
4. TWO WAY LEFT TURN LANE OR CENTER MEDIAN WITH SIERRA VISTA DETAIL, SV220–1. LANDSCAPING SHALL BE FLUSH W/TOP OF CURB.
5. EXCEPTIONS TO THESE STANDARDS RELATED TO EXISTING CONDITIONS / PHYSICAL CONSTRAINTS MAY BE PROVIDED UPON THE APPROVAL OF THE CITY ENGINEER.

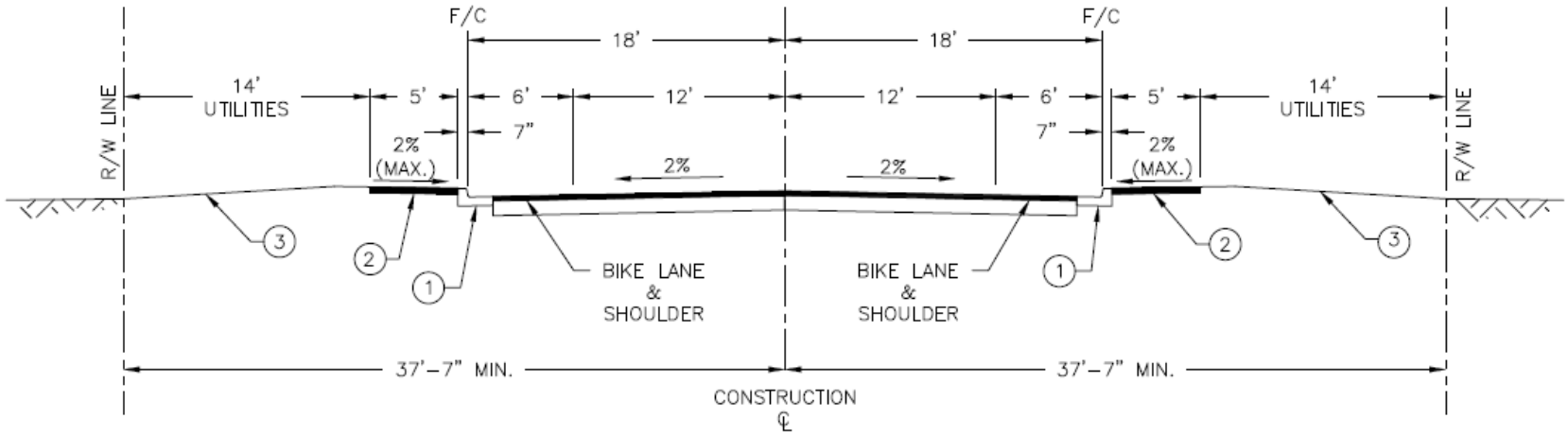


MODIFIED MCDOT ROADWAY DESIGN MANUAL, FIGURE 5.10

Sierra Vista EXTRAORDINARY SKIES. UNCOMMON GROUND.	CITY OF SIERRA VISTA 1011 North Coronado Drive Sierra Vista, AZ 85635 520–458–5775	CITY OF SIERRA VISTA MAJOR COLLECTOR	REVISED: 08/2023 SCALE: NTS STANDARD TYPICAL SECTION

NOTES:

1. TYPE A VERTICAL CURB AND GUTTER, SIERRA VISTA DETAIL, SV220–1–A.
2. SIDEWALK, SIERRA VISTA DETAIL, SV230.
3. MATCH EXISTING GRADE AT R/W, SLOPE VARIES.
4. EXCEPTIONS TO THESE STANDARDS RELATED TO EXISTING CONDITIONS / PHYSICAL CONSTRAINTS MAY BE PROVIDED UPON THE APPROVAL OF THE CITY ENGINEER.

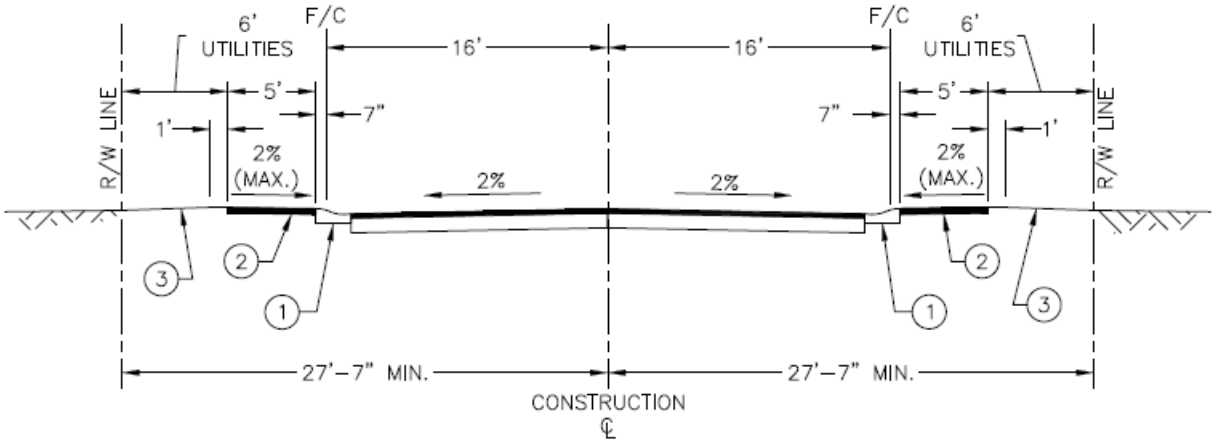


MODIFIED MCDOT ROADWAY DESIGN MANUAL, FIGURE 5.11

Sierra Vista EXTRAORDINARY SKIES. UNCOMMON GROUND.	CITY OF SIERRA VISTA 1011 North Coronado Drive Sierra Vista, AZ 85635 520–458–5775	CITY OF SIERRA VISTA MINOR COLLECTOR	REVISED: 08/2023 / SCALE: NTS STANDARD TYPICAL SECTION

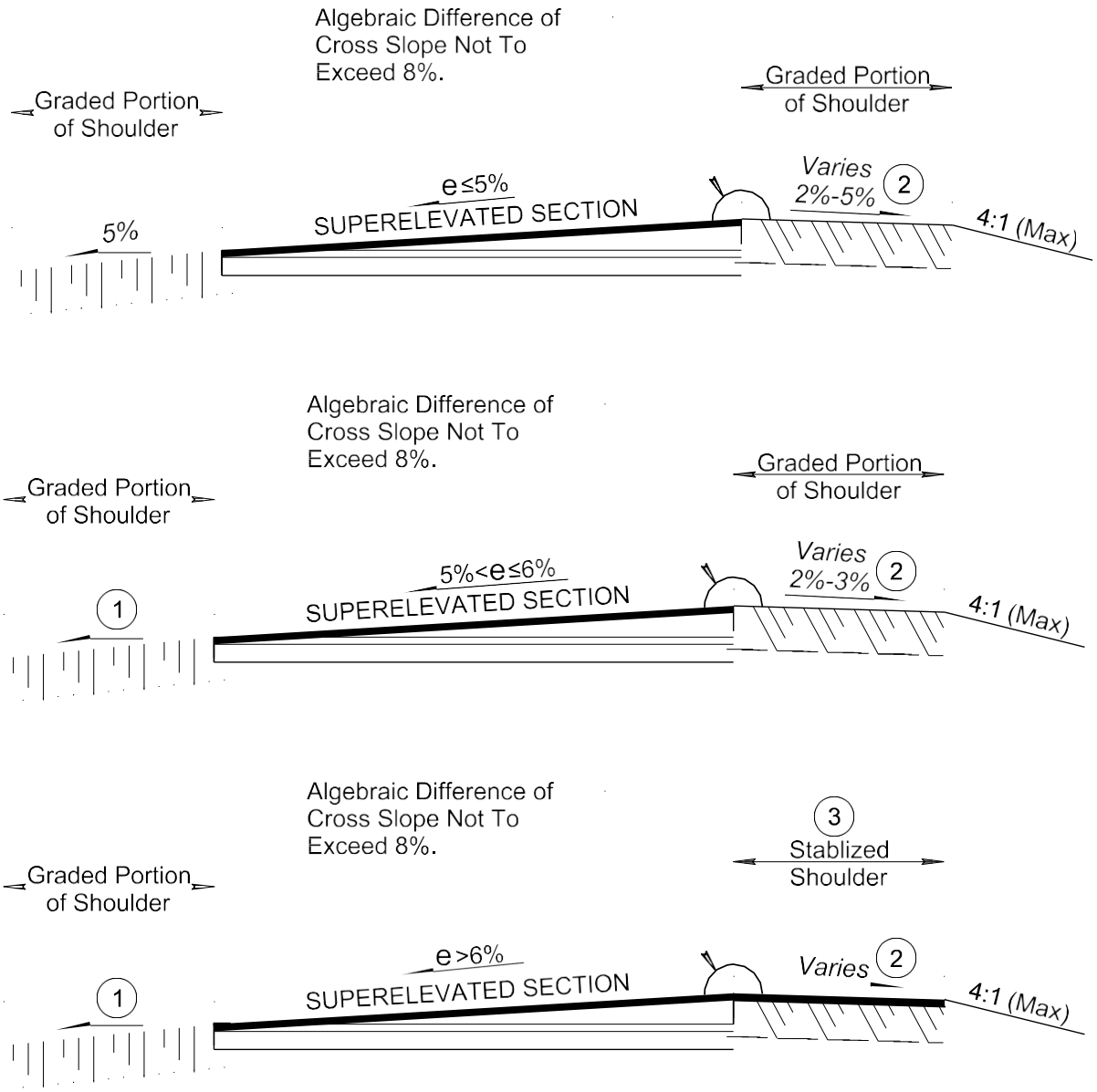
NOTES:

1. TYPE C ROLLED CURB AND GUTTER, SIERRA VISTA DETAIL, SV220-1-C.
2. SIDEWALK, SIERRA VISTA DETAIL, SV230.
3. MATCH EXISTING GRADE AT R/W, SLOPE VARIES.



MODIFIED MCDOT ROADWAY DESIGN MANUAL, FIGURE 5.12

Sierra Vista EXTRAORDINARY SKIES. UNCOMMON GROUND.	CITY OF SIERRA VISTA 1011 North Coronado Drive Sierra Vista, AZ 85635 520-458-5775	CITY OF SIERRA VISTA LOCAL RESIDENTIAL ROAD	REVISED: 08/2023 | SCALE: NTS STANDARD TYPICAL SECTION



1. Match Pavement Slope.
2. Cross Slope of Graded Shoulder Can Vary in Superelevated Sections to Maintain 8% Maximum "Roll-Over" Cross Slope Difference.
3. Bituminous Stabilization or Asphalt Concrete Surface Required For Slopes < 2%.

FIGURE 5.15 - SUPERELEVATED CROSS SECTIONS

5.5 DESIGN SPEEDS

The design of geometric features such as horizontal and vertical curves will depend upon the design speed selected for the street. The choice of the design speed is primarily determined by the street classification. The design speed is the maximum recommended speed at which reasonable safe operation of a vehicle can be maintained over a specific section of a road when conditions are so favorable that the design features of the road govern. Design speeds for the various classifications of roads are found in Table 5.2 for rural conditions and Table 5.3 for urban conditions. The use of design speeds other than those shown on these two tables must be approved by the City Engineer.

It is important to remember that design speeds are 5-10 mph over anticipated posted operation speeds. Local roads designed using the minimum design speed may have a posted speed equal to the design speed.

TABLE 5.2: MINIMUM DESIGN SPEEDS FOR RURAL ROADWAYS BY CLASSIFICATION AND TYPE OF TERRAIN

Classification	Terrain	Design Speed (mph)
Rural Parkway	Level Rolling Mountainous	65 60 55
Rural Principal Arterial	Level Rolling Mountainous	65 60 55
Rural Minor Arterial	Level Rolling Mountainous	60 55 45
Rural Major Collector	Level Rolling Mountainous	50 45 40
Rural Minor Collector	Level Rolling Mountainous	45 40 35
Rural Local		35 Desirable 25 Minimum

Local roads located in level terrain shall use a design speed of 35 mph. In rolling and mountainous terrain, a reduction in the design speed will be acceptable when the terrain makes the horizontal and/or vertical geometric alignment impractical at the 35 mph design speed. When natural slopes consistently rise and fall with grades above 4.0% a reduction of the design speed to 30 mph is acceptable. When natural slopes consistently rise and fall with grades above 8.0% a reduction of the design speed to 25 mph is acceptable.

TABLE 5.3: MINIMUM DESIGN SPEEDS FOR URBAN ROADWAYS BY CLASSIFICATION AND TYPE OF TERRAIN		
Classification	**Terrain**	**Design Speed (mph)**
Urban Parkway	Level Rolling Mountainous	55 50 45
Urban Principal Arterial	Level Rolling Mountainous	55 50 45
Urban Minor Arterial	Level Rolling Mountainous	55 50 45
Urban Major Collector	Level Rolling Mountainous	40 30 25
Urban Minor Collector	Level Rolling Mountainous	40 30 25
Urban Local		35 Desirable 25 Minimum
Frontage Road (Residential)		35 Desirable 25 Minimum

Local roads in residential subdivisions may use a design speed of 30 mph. A reduction in the design speed to 25 mph is acceptable in mountainous terrain where natural slopes consistently rise and fall with grades above 8.0%.

5.10 HORIZONTAL CURVES

5.10.1 GENERAL CONTROLS

Flat curves should be provided wherever possible with the use of the minimum radius of curvatures restricted to, the most critical conditions. Alignment must be consistent. Sudden changes from flat to sharp curves and long tangents followed by sharp curves shall not be used.. Likewise, reverse curves should be avoided.

The horizontal alignment development process can possibly introduce trial alignments which have curvature, superelevation, or superelevation transition carried onto or through a structure. Such alignments should be avoided... Special authorization shall be obtained from the City Engineer or an authorized representative for an exception.

For small deflection angles, curves should be sufficiently long to avoid abrupt transitions. Curves should be at least 500 feet long with a central angle of 5 degrees or 10 times the design speed, whichever is less. The minimum length should be increased 100 feet for each degree decrease in the central angle.

5.10.2 SUPERELEVATION RATES

The use of superelevation will depend on the classification of the roadway being designed.

Superelevation's are discouraged along local residential streets with design speeds at 35 MPH or less.

Use the appropriate e_{max} table in the AASHTO publication 'A Policy on Geometric Design of Highways and Streets' for the design superelevation rate and design speed.

$$R_{min} = \frac{V^2}{15(0.01e_{max} + f_{max})}$$

Where

V = Design Speed (mph)
e = Superelevation rate (percent)
f = Side Friction Factor
R = Curve Radius (feet)

Values for the side friction factors to be used for design shall be as recommended in the AASHTO publication 'A Policy on Geometric Design of Highways and Streets' (for the 2011 6th edition see Figure 3-6 or Table 3-7).

5.10.3 INTERSECTION CURVES

Minimum radii for curves at intersections shall be based on superelevation, design turning speed, and side friction factors. The side friction factors for various speeds shall not exceed those shown in Table 5.5. The minimum radius applies to the inside edge of the innermost travel lane. Table 5.5 provides a sample of superelevation rates; the minimum curve radius will depend on the superelevation rate of the actual intersection curve being designed.

TABLE 5.5: MINIMUM RADII FOR INTERSECTION CURVES

Design (turning) speed, V (mph)	10	15	20	25	30	35	40
(Assumed average running speed - mph)	10	14	18	22	26	30	34
Side friction factor, f	0.38	0.32	0.27	0.23	0.20	0.18	0.16
Assumed minimum superelevation, e	-0.02	0.00	0.00	0.02	0.02	0.04	0.04
Total e + f	0.36	0.32	0.27	0.25	0.22	0.22	0.20
Calculated minimum radius, R (ft)	19	47	99	167	273	371	485
Suggested curvature for – design:							
Suggested Design Radius (minimum ft)	25	50	100	170	275	375	485

NOTE: For design speeds of more than 40 mph, use values for open highway conditions.

5.10.4 SUPERELEVATION TRANSITION

Superelevation runoff is the general term denoting the length of highway needed to accomplish the change in cross slope from a section with adverse crown removed to a fully superelevated section, or vice versa. Tangent runout is the general term denoting the length of highway needed to accomplish the change in cross slope from a normal crown section to a section with the adverse crown removed, or vice versa. For added comfort and safety, the superelevation runoff should be established uniformly over a length adequate for the likely operating speeds. To be pleasing in appearance, the runoff pavement edges should not be distorted as the driver views them.

The length of tangent runout is determined by the amount of adverse crown to be removed and the rate at which it is removed. The rate of removal should be the same as the rate used to effect the superelevation runoff.

The minimum superelevation runoff length is determined from the rotated pavement width and the relative gradient between the profile along the axis of rotation and the outermost pavement edge. The difference in longitudinal gradients varies with the design speed. The maximum relative gradients between the profiles for rotating a twelve-foot pavement width is given in Table 5.6.

TABLE 5.6: DESIGN SPEED AND RELATIVE PROFILE GRADIENTS
(For Superelevation of 12' Wide Pavements OR Rotation of 12' Wide Pavements)

Design Speed (mph)	Maximum Relative Gradients (%)	Equivalent Maximum Relative Slope
25	0.70	1:143

30	0.66	1:152
35	0.62	1:161
40	0.58	1:172
45	0.54	1:185
50	0.50	1:200
55	0.47	1:213
60	0.45	1:222
65	0.43	1:233

Curves are preferably designed with 60 to 80 percent of the superelevation runoff length located on the tangent section adjacent to the curve. Superelevation is usually attained by revolving a crowned pavement about the centerline profile. Where drainage is a major control, superelevation may be attained by revolving the pavement about an edge.

In the design of divided highways, roads, and parkways, the inclusion of a median in the cross section will influence the superelevation runoff design. For medians 8 feet or less in width, the whole of the traveled way, including the median, is often superelevated as a plane section. Superelevation runoff lengths for these divided roads should be increased in proportion to the total width, including the median. For medians 8 feet or more in width, the median is often held in a horizontal plane and the two pavements separately are rotated around the median edges or, where applicable, around the inside gutter lines.

The superelevation runoff length for rotation of pavement widths greater than twelve feet is increased and the increase is a function based on the runoff length of a single 12 foot lane.

$$n_1\, b_w = \frac{1}{2}\left[\frac{x}{12} + 1\right] \qquad \text{Equation 5.10.3}$$

Where

$n_1\, b_w$ = Superelevation length increase relative to one rotated 12-foot lane

x = Rotated pavement width

Superelevation runoff lengths for horizontal curves of various e_{max} values are available in the AASHTO publication 'A Policy on Geometric Design of Highways and Streets'. The AASHTO indicated values for runoff lengths should be considered minimums values. Pavement-edge profiles should be smooth-flowing without abrupt changes.

5.10.5 SIGHT DISTANCE ON HORIZONTAL CURVES

Objects such as walls, cut slopes, buildings, guardrail, and vegetation located on the inside of a curve may cause sight obstructions that will require adjustment of the horizontal alignment if they cannot be removed. The Design Engineer is to check for sight obstructions and make adjustments as needed to provide adequate sight distance. The assumed criteria used for stopping sight distance is an eye height 3.50 feet and a 2.0 foot object height.

The stopping sight distance is measured along the centerline of the lane being checked for sight obstructions. For horizontal curves the stopping sight distance is measured along the centerline of the inside lane of the curve; the sight line is a straight line connecting the beginning and end points of the stopping sight distance The AASHTO Policy on Geometric Design of Highways and Streets shall govern Sight Distances on Horizontal Curves.

FIGURE 5.16 – HORIZONTAL SIGHT LINE OFFSET

The AASHTO Policy on Geometric Design of Highways and Streets shall govern Horizontal Sight Line Offsets.

5.11 VERTICAL ALIGNMENT

5.11.1 VERTICAL CURVES

Algebraic difference in grades without a vertical curve on continuous roadways shall be equal to or less than the values specified for the following conditions:

0.3% Equal to or greater than 55 mph design speed
0.5% Equal to or greater than, 40 mph, but less than 55 mph design speed
1.0% Less than 40 mph design speed
2.0% Local residential street or alley

Multiple short grade breaks are not an acceptable alternative to a vertical curve.

Minimum sight distances shall be provided in all cases. The AASHTO Policy on Geometric Design of Highways and Streets shall govern Vertical Alignments.

5.11.2 GRADES

The AASHTO Policy on Geometric Design of Highways and Streets shall govern all grades for roadway design.

TABLE 5.7: MAXIMUM VERTICAL GRADES (%)						
LOCAL ROADS – DESIGN SPEED (mph)						
Terrain	**25**	**30**	**35**	**40**	**50**	**60**
Level	7	7	7	7	6	5
Rolling	11	10	10	10	8	6
Mountainous	15*	14	13	13	10	---
RURAL COLLECTOR ROADS - DESIGN SPEED (mph)**						
Terrain	**35**	**40**	**45**	**50**	**55**	**60**
Level	---	---	7	6	6	5
Rolling	---	8	8	7	7	6
Mountainous	10	10	10	9	9	8
URBAN COLLECTOR ROADS - DESIGN SPEED (mph)**						
Terrain	**25**	**30**	**35**	**40**	**45**	**50**
Level	---	---	---	9	8	7
Rolling	---	11	10	10	9	8
Mountainous	13	12	12	12	11	10
RURAL ARTERIAL ROADS – DESIGN SPEED (mph)						
Terrain	**45**	**50**	**55**	**60**	**65**	**70**
Level	-	-	-	3	3	3
Rolling	-	-	5	4	4	4
Mountainous	7	7	6	6	5	5
URBAN ARTERIAL ROADS – DESIGN SPEED (mph)						
Terrain	**35**	**40**	**45**	**50**	**55**	**60**
Level	---	---	-	6	5	5

Rolling	---	---	-	7	6	6
Mountainous	---	---	9	9	8	8

* Designs with grades exceeding 15% for a distance not exceeding 500 feet with a grade not exceeding 18% will require approval of the local fire district in addition to a design exception

** Maximum grades shown for rural and urban conditions of short lengths (less than 500 ft) may be 1% steeper on one-way down grades.

5.11.3 CREST VERTICAL CURVES

Minimum lengths of crest vertical curves shall be determined by sight distance requirements. The basic formulas for length of a parabolic vertical curve in terms of algebraic difference in grade and sight distance is as follows:

When S is less than L

$$L = \frac{AS^2}{100\left(\sqrt{2h_1}+\sqrt{2h_2}\right)^2}$$

When S is greater than L

$$L = 2S - \frac{200\left(\sqrt{h_1}+\sqrt{h_2}\right)^2}{A}$$

Where:

L = length of vertical curve, ft
A = algebraic difference in grades, percent
S = sight distance, ft
h_1= height of eye above roadway surface, ft
h_2= height of object above roadway surface, ft

the assumed height of eye and height of object shall be 3.5 feet and 2.0 feet, respectively.

TABLE 5.8: SIGHT DISTANCE DESIGN PARAMETERS FOR CREST VERTICAL CURVES	
Height of eye (h_1)	h_1= 3.5’
Height of object (h_2)	h_2= 2.0’
When S is less than L	$L = AS^2/ 2{,}158$
When S is greater than L	$L = (2S) - (2{,}158/ A)$

Once the curve lengths have been established for design speeds, the term K is computed, which is L/A. This permits determining the minimum curve length by the equation: L = KA, where S is less than L. The selection of design curves is facilitated because the required length of the curve in feet is equal to K times the algebraic difference in grades in percent, L = KA. Table 5.9 provides design K values for various design speeds for crest vertical curves based on stopping sight distance.

The above values of K that are derived when S is less than L can also be used without significant error where S is greater than L. As a practical minimum, the length of the vertical curve is equal in feet to 3 times the design speed in miles per hour.

There is a level point on crest vertical curves. Special attention is needed in these cases to ensure proper pavement drainage near the apex of crest vertical curves. For K values greater than 167, drainage must be carefully designed.

TABLE 5.9: DESIGN CONTROLS FOR CREST VERTICAL CURVES			
Design Speed (mph)	Stopping sight distance on level terrain (ft)	Rate of vertical curvature, K[a]	
		Calculated	Design
25	155	11.1	12
30	200	18.5	19
35	250	29.0	29
40	305	43.1	44
45	360	60.1	61
50	425	83.7	84
55	495	113.5	114
60	570	150.6	151
65	645	192.8	193
[a] Rate of vertical curvature, K, is the length of curve per percent algebraic difference in intersecting grades (A). K=L/A			

5.11.4 PASSING SIGHT DISTANCE ON CREST VERTICAL CURVES

Design values of crest vertical curves for passing sight distance differ from those for stopping sight distance because of the different height criterion. The 3.5 feet height of objects results in the following specific formulas with the same terms as above:

When S is less than L, $L = AS^2/ 2,800$

When S is greater than L, $L = (2S) - (2,800 /A)$

For minimum passing sight distances, the required lengths of crest vertical curves are substantially longer than those for stopping sight distances. Generally, it is not practical to design crest vertical curves to provide for passing sight distance because of high costs where crest cuts are involved and the difficulty of fitting the required long vertical curves to the terrain, particularly for high-speed roads. Passing sight distance on crest vertical curves may be feasible, and should be incorporated when practicable, on roads with an unusual combination of low design speed and gentle grades or, higher design speeds with very small algebraic differences in grades.

5.11.5 SAG VERTICAL CURVES

When a vehicle traverses a sag vertical curve at night, the portion of highway lighted ahead is dependent on both the position of the headlights, and the direction of the light beam. Assumed design values are a headlight height of 2 feet and a 1-degree upward divergence of the light beam from the longitudinal axis of the vehicle. For overall safety, the light beam distance is nearly the same as the stopping sight distance. Accordingly, it is pertinent to use stopping sight distances for the different design speeds. Basic formulas for the length of a sag vertical curve are:

When S is less than L, $L = AS^2/(400 + 3.5\ S)$

When S is greater than L, $L=(2S) - (400 + 3.5S)/A$

where:

L = length of sag vertical curve, in feet
S = light beam distance, in feet – (stopping sight distance for headlight control).
A = algebraic difference in grades, percent

There is a level point on sag vertical curves. Special attention is needed in these cases to ensure proper pavement drainage near this point on sag vertical curves.

Once the curve lengths have been established for design speeds, the term K is computed which is L/A. This permit determining the minimum curve length by the equation: L = KA, where S is less than L. The selection of design curves is facilitated because the required length of the curve in feet is equal to K times the algebraic difference in grades in percent, L = KA. Table 5.10 provides design K values for various design speeds for Sag vertical curves based on headlight control.

The Design Engineer should consider the general appearance of vertical curves, especially for small or intermediate values of A. Minimum lengths of sag vertical curves are equal to 3 times the design speed, except for rural arterials which shall have a minimum length of 800 feet.

TABLE 5.10: DESIGN CONTROLS FOR SAG VERTICAL CURVES

Design Speed (mph)	Stopping sight distance on level terrain (ft)	Rate of vertical curvature, K[a]	
		Calculated	Design
25	155	25.5	26
30	200	36.4	37
35	250	49.0	49
40	305	63.4	64
45	360	78.1	79
50	425	95.7	96
55	495	114.9	115
60	570	135.7	136
65	645	156.5	157

[a] Rate of vertical curvature, K, is the length of curve per percent algebraic difference in intersecting grades (A). K=L/A

5.11.6 GENERAL CONTROLS

In addition to the above specific control for vertical alignment, there are several general controls that should be considered in design:

1. A smooth grade line with gradual changes, as consistent with the type of road and the character of the terrain, is preferable to a line with numerous breaks and short lengths of grades. Detailed

design values are the maximum grade and the critical length of grade; however, the manner in which they are applied and fitted to the terrain on a continuous line determines the suitability and appearance of the finished product.

2. The 'Roller-Coaster' or the 'hidden dip' type of profile shall be avoided.

3. Undulating grade lines, involving substantial lengths of momentum grades, should be appraised for their effect on traffic operation.

4. A broken-back grade line (two vertical curves in the same direction separated by short sections of tangent grade) shall be avoided.

5. On long grades it may be preferable to place the steepest grades at the bottom and lighten the grades near the top of the ascent or to break the sustained grade by short intervals of lighter grade instead of a uniform sustained grade that might be only slightly below the allowable maximum. This is particularly applicable to low-design-speed roads and streets.

6. Where intersections at grade occur on roadway sections with moderate to steep grades, it is desirable to reduce the gradient through the intersection. Such a profile change helps all vehicles making turns and serves to reduce potential hazards. See intersection general controls in Section 1 of Chapter 6.

5.12 HIGHWAY ALIGNMENT

COMBINATION OF HORIZONTAL AND VERTICAL ALIGNMENT

The proper combination of horizontal and vertical alignments is obtained after an engineering study and consideration of the following general controls:

1. A vertical curvature superimposed on a horizontal curvature generally results in a more pleasing facility, but the resultant effect on traffic must also be analyzed.

2. A sharp horizontal curvature should not be introduced at or near the top of a pronounced crest vertical curve.

3. A sharp horizontal curvature should not be introduced at or near the low point of a pronounced sag vertical curve.

4. The horizontal curvature and profile should be made as flat as feasible at intersections where sight distance along roads is important, and vehicles may have to slow or stop.

5. Avoid a short tangent section on a crest vertical curve between two horizontal curves.

5.15 STOPPING SIGHT DISTANCES

The height criteria used for the stopping sight distance is based on an assumed driver's eye height of 3.5 feet and an object height of 2.0 feet.

For the passing sight distance, the height criteria is the same 3.5 feet high driver's eye height and an oncoming vehicle 3.5 feet high.

The minimum stopping and passing sight distances for nearly level roadways shall vary with the design speeds as indicate in Table 5.11.

TABLE 5.11: PASSING AND STOPPING SIGHT DISTANCES

Design Speed (mph)	Stopping Sight Distance (feet)	Passing Sight Distance (feet)
25	155	450
30	200	500
35	250	550
40	305	600
45	360	700
50	425	800
55	495	900
60	570	1,000
65	645	1,100

For grades that exceed 2%, the stopping sight distance provided is to be at least equal to the values shown in Table 5.12. Values may be interpolated as necessary.

TABLE 5.12: GRADE ADJUSTED STOPPING SIGHT DISTANCES

Design Speed (mph)	Stopping Sight Distance (feet) Downgrades				Stopping Sight Distance (feet) Upgrades			
	3%	6%	9%	12%	3%	6%	9%	12%
25	158	165	173	184	147	143	140	137
30	205	215	227	242	200	184	179	175
35	257	271	287	308	237	229	222	216
40	315	333	354	381	289	278	269	261
45	378	400	427	462	344	331	320	310
50	446	474	507		405	388	375	
55	520	553	593		469	450	433	
60	598	638	686		538	515	495	
65	682	728	785		612	584	561	

5.20 TRANSITION TAPERS

5.20.1 NARROWING TRANSITIONS

When a proposed roadway will directly connect with an existing roadway of a smaller width, it is necessary to install a transition taper between the two. Taper lengths on roads with a design speed less than or equal to 40 mph shall be:

$L=WS^2/60$

Where the design speed is greater than 40 mph:

$L=WS$

Where:

W = Offset from drivable through lane in feet
S =Design speed
L =Taper length

5.20.2 WIDENING TRANSITIONS

When transitioning from a narrow section to a wide section use an opening taper rate of 8:1 [L:W] minimum and 15:1 [L:W] maximum. Use an 8:1 [L:W] opening taper for design speeds of 30 mph or less and for design speeds of 50 mph or greater use a 15:1 [L:W] taper.

5.20.3 TRANSITION GEOMETRICS

Straight line tapers are to be used for uncurbed roadways. Reverse curves are to be used for curbed roadways.

5.25 CLEAR ZONES

5.25.1 GENERAL CRITERIA

A. The clear zone is the lateral distance from the edge of the traveled way that is available for the safe use of errant vehicles. To protect clear zone integrity, the clear zone recovery area shall be within right-of-way. Rigid obstacles and certain other features within the recommended minimum clear zone recovery area shall be adjusted so that:

1. Obstacles which may be removed should be eliminated.
2. Obstacles which may not be removed should be relocated laterally or to a more protected location.
3. Obstacles which may not be moved should be reduced in impact severity. Breakaway devices and flattened side slopes offer such an improvement.
4. Obstacles which may not be otherwise treated should be shielded by crash-worthy devices such as guardrail.

5.25.2 OBSTACLES

A. Obstacles and features which need to be analyzed include such items as:

1. Rough rock cuts
2. Boulders over 2 feet in diameter
3. Streams or permanent bodies of water more than 2 feet deep
4. Signs, traffic signals, and luminaire supports with a breakaway or yielding design with linear impulses greater than 1,100 lb-sec.
5. Signs, traffic signals, and luminaire supports with a concrete base extending 6 inches or more above ground.
6. Bridge piers and abutments
7. Retaining walls and culverts
8. Trees with an expected mature size greater than 4 inches in diameter
9. Wood poles or posts with a cross sectional area greater than 16 square inches
10. Culverts, pipes, and headwalls
11. Embankments
12. Fire hydrants
13. Benches that are fixed to the ground.
14. Non-Standard mailboxes

Above ground facilities of utility companies should be located outside of the clear zone and as near to the right-of-way as practical.

5.25.3 EMBANKMENTS

A. The design slope used for roadway embankments depends upon the existing terrain, available right-of-way, and safety considerations. Embankments shall have a minimum slope of 20:1 (5% grade) for drainage.

1. Embankment slopes that minimize clear zone distances for errant vehicle recovery are slopes of 6:1 (Horz:Vert) or flatter. This condition can often be met in level terrain and is the basis for the minimum right-of-way widths shown for rural typical sections on Figure 5.1 through Figure 5.6.
2. Embankment slopes with slopes greater than 6:1 but not exceeding 4:1 (Horz:Vert) are deemed recoverable slopes and require a larger clear zone recovery area. This slope range may require more than the minimum right-of-way shown for rural typical sections.
3. Embankment slopes that exceed 4:1 but do not exceed 3:1 (Horz:Vert) are classified as traversable not recoverable. These slopes are not included in the clear zone recovery area. The use of traversable non-recoverable slopes and the larger associated right-of-way width versus steeper slopes and a protective barrier depends on an evaluation of the safety and the economics of the various potential alternatives.
4. Slopes that exceed 3:1 (Horz:Vert) are considered non-traversable and require a protective barrier to prevent vehicle access. This condition is often found in mountainous terrain or when available right-of-way is restricted. Embankment slopes of 3:1 (Horz:Vert) or steeper shall provide an accessible slope maintenance area at least ten feet wide at the bottom of the slope. The cross slope for the slope maintenance area shall not exceed 10:1 (Horz:Vert). Slope maintenance areas shall be contained within right-of-way.

B. Roadway embankment slopes shall be contained within right-of-way.

5.25.4 CLEAR ZONE WIDTH

A. Urban Conditions

1. The clear zone width for rural conditions shall be maintained for urban conditions when practicable. The application of these urban conditions assumes lower operating speeds than rural conditions and require longitudinal curb lines to be located in conformance with the typical urban roadway cross sections (Figure 5.7 – Figure 5.14) for the roadway's designated classification.

2. For urban roadways where a six-foot (6') bicycle lane is provided, a clear zone width of four feet (4') shall be provided behind the face of curb that is free of all obstacles. For urban roadways without a bicycle lane, a six-foot width clear zone shall be provided behind the face of curb that is free of all obstacles.

3. At signalized intersections where curb returns are provided, signal poles should be placed a minimum six-foot (6') behind the face of curb.

4. If the required six-foot (6') width is found impractical a reduction of the clear zone to four feet (4') is acceptable with approval from City Engineer. The Design Engineer should prepare a design memo detailing the request.

B. Sidewalks and Pathways

A lateral two-foot clear distance shall be maintained between above ground obstacles and adjacent sidewalks and pathways, unless otherwise approved by The City.

5.25.5 VERTICAL CLEARANCE

All roadways shall maintain a minimum vertical clearance of 16-feet over the entire roadway width.

5.30 GUARDRAIL

5.30.1 PURPOSE

The primary purpose of a guardrail is to safely redirect an errant vehicle away from a roadside object or feature.

5.30.2 TYPE

Guardrail and bridge concrete barrier transitions shall be constructed per MAG Uniform Standard Specifications and Details as modified by the MCDOT Supplement to the MAG Uniform Standard Specifications and Details.

The use of special coatings on any guardrail component or the use of weathering steel requires specific approval from the City Engineer.

The type of treatment to mitigate roadside hazards shall take into consideration the cost to remove or reduce the hazard so that shielding is unnecessary compared with the cost of maintenance and installation of a barrier.

5.30.3 PLACEMENT

The guardrail should be set as far as practical from the edge of the traffic lanes.

The face of guardrail is usually installed along the edge of pavement alignment with the face of rail set not less than 2 feet from the edge of the driving lane.

The structural pavement section shall be extended to the face of rail with asphalt surfacing extending two feet beyond the back of post.

The face of the guardrail should be a minimum of 4.0 feet in front of any shielded object but when this distance is unattainable, stiffening of the guardrail shall be considered.

In fill sections, the back of the guardrail post shall be a minimum of 2 feet in front of the hinge point of the slope to ensure adequate lateral soil resistance for the posts during impact.

If a curb must be used with a guardrail, the face of the curb shall be behind or flush with the face of the guardrail. Vertical curbs higher than 4" shall not be used with guardrail.

5.30.4 END TREATMENTS

Ends of longitudinal barrier within the clear zone shall have crash worthy end treatments. Grading and paving limits for End Terminal layouts treatments shall be shown to scale on the plans per manufactures placement guidelines in accordance with MCDOT Standard Details.

5.30.5 BARRIER TRANSITIONS

Transition sections are necessary to provide continuity of protection when two different roadside barrier systems join, when roadside barriers join another barrier system (i.e., bridge rail), or when a roadside barrier is attached to or adjacent to a rigid object such as a bridge pier. Standard transition sections for attachment of guardrail to safety-shape barrier are shown in the Construction Standard Drawings.

5.30.6 EMBANKMENT/EXTRUDED CURB

Extruded curb in conjunction with embankment spillways and down drains shall be installed under non-curbed guardrail sections based on drainage calculations to prevent erosion and degradation of roadway shoulders and embankments. Other slope erosion protection solutions may be considered if they are more appropriate.

5.30.7 LENGTH

The length of need for guardrail shall be determined using procedures contained in AASHTO's "Roadside Design Guide, 2011." The length of need and its locations (the length of need point) shall be shown on the construction plans.

Proper protection for canal bridges approaches shall be provided. The Design Engineer shall coordinate with the water authority and obtain the water authority's approval for any solution involving realignment of the canal maintenance road or other canal facility.

5.35 PAVEMENT EDGE TREATMENTS

The pavement edge for all asphalt roadways shall be protected by a safety edge, thickened edge, concrete curbing, or cutoff wall.

5.35.1 SAFETY EDGE

A safety edge shall be installed at the edge of asphalt pavement for all uncurbed roadways having a design speed of 40 mph or greater. The safety edge shall be installed at the edge of the asphalt pavement regardless of the distance between the pavement edge and the closest travel lane. When a roadway that requires a safety edge is overlaid, the overlay operation shall include installing a safety edge if none exists or overlaying an existing safety edge to produce a finished surface that complies with safety edge requirements.

5.35.2 ASPHALT THICKENED EDGE

An asphalt thickened edge shall be installed on all uncurbed roadways where a safety edge is not installed. Install an asphalt thickened edge:

A. Along the edge of roadways having a design speed of less than 40 mph,
B. At the termination of asphalt roadway pavement (requires MAG Detail 201, Type D),
C. Edge of pavement behind guardrail.

5.35.3 CURBS

A. Vertical Curbs

Vertical curbs deter vehicle operators from driving onto areas not intended for vehicular use and helps to contain longitudinal street drainage. Vertical curbs shall only be used where the posted speed of the road is 45 mph or less.

Vertical curb and gutter shall be constructed in accordance with, MAG Standard Detail 220, Type A. The height in inches for dimension H shown in the Standard Detail is normally 6 inches.

MAG Type E and Type F Mountable Curb & Gutter is not permitted for use on public improvements.

B. Roll Curbs

Roll curb and roll curb and gutter shall be constructed in accordance with MAG Standard Detail 220. Sidewalk located behind roll curb shall use the concrete class and thickness at driveway crossing locations at residential driveways only. Rolled Curb and roll curb and gutter shall not be permitted for commercial driveways.

C. Ribbon Curbs

Ribbon curbs shall be constructed in accordance with MAG Standard Detail 220, Type B.

5.35.4 CURB RETURNS

The minimum radii for curb returns at street intersections shall be in accordance with Table 6.1.

Offsets for curb return radius points may be necessary to achieve throat widening required to accommodate the design vehicle turning path. An offset curb return may use a taper or large radius curve to transition to the standard curb location.

Curb returns shall be vertical curb and gutter, (four or six inches high) consistent with the height of adjacent connecting curb. The curb height within the curb return shall match the height of the adjacent connecting curb. Transitioning from different heights of curb may occur at curb ramps and shall meet ADA compliance. Transitioning from different types of curb shall be done in curb transitions. The curb transition shall not extend into the curb return.

5.35.5 CUTOFF WALLS

At ford locations where roads are dipped to allow drainage flows to cross the roadway, cutoff walls shall be used to protect from erosion.

For uncurbed roadways locate the cutoff walls at the normal edge of shoulder location and extend the pavement across the shoulders to the cutoff walls.

For curbed roadways cutoff walls may be incorporated into other standard elements. Cutoff walls can be combined with ribbon curb, attached sidewalk, concrete scupper spillway, or other element by modifying a standard detail. Where sidewalks are located adjacent to cutoff walls, the Engineer shall include safety rail to meet ADA and Building Code requirements.

5.36 SIDEWALKS

5.36.1 GENERAL

Sidewalks shall be designed in accordance with the MAG Uniform Standard Specifications and Details for Public Works Construction as Supplemented by MCDOT. All newly constructed sidewalks shall comply with the accessible route requirements of the Americans with Disabilities Act (ADA).

Sidewalks shall be a minimum of 4 inches thick and 5 feet wide with a ¼ inch drop per foot slope toward the street. All concrete used for sidewalk shall be per MAG Type "A" 3000-psi. All sidewalks shall be placed on compacted MAG aggregate base course per the Public Works Engineering Design Standards and Drawings. If the existing right of way width and utility conflicts prohibit the required five-foot (5') sidewalk width, a four (4') may be permitted at the discretion of the City Engineer. Sidewalks shall be provided in all subdivisions. Lighting standards, utility poles, traffic control devices, fire hydrants, mailboxes and similar obstructions shall be located a minimum of 1 foot outside of the sidewalk area. In cases where such items cannot be located outside of the sidewalk area, the sidewalks may be located five feet behind the back-of-curb. The developer is responsible for providing landscaping between the curb and the sidewalk.
All shared-use paths shall be 10 feet wide and paved in asphalt. The structural cross-section shall be 2" AC over 4"ABC. Design of shared use paths shall follow the AASHTO "Guide for the Development of Bicycle Facilities".

5.36.2 DETECTABLE WARNINGS

Detectable warnings are to be installed at locations that represent potential hazards for pedestrians with vision impairments such locations include walkways that cross roadways and commercial driveways. Detectable warnings shall be installed per ADA requirements, and as provided in the City of Sierra Vista's standard construction details.

5.36.3 CURB RAMPS

Curb ramps are required at pedestrian road crossings and shall be constructed per ADA standards, See Table 6.1 for curb ramp return radius design information.

5.37 Miscellaneous Roadways

5.37.1 CUL-DE-SAC.

A. Function. No cul-de-sac will be longer than 650 feet in length when measured from the center of the bulb or the turnaround to the center of the local, collector or arterial street which provides two directions of access.

B. Right-of-Way. 110-foot diameter circle.

C. Constructed Street Width

1. Residential. 86-foot bulb pavement diameter. 34-foot pavement width in tangent sections.
2. Commercial and Industrial. 106-foot bulb pavement diameter. 40-foot pavement width in tangent sections.

D. Number of Moving Lanes. 2.

E. Design Speed. 25 m.p.h.

F. Parking. Allowed on both sides of the street.

G. Horizontal Curves. The minimum radius shall be 260 feet with a maximum superelevation rate of eight percent. The combination of radius and superelevation shall be in accordance with AASHTO standards.

H. Length of Tangent. Between horizontal and vertical reverse curves shall be a minimum of 100 feet.

I. Street Grades

Maximum - 7%.

Minimum - 0.75%.

J. Sidewalks. Sidewalks shall be located immediately behind the curb and 5 feet in width. Wherever possible, sidewalk connections shall be made from the bulb of the cul-de-sac to the next nearest adjoining local street.

5.37.2 ALLEY.

A. Function. Provide secondary access to multi-family, commercial and industrial properties that also front a public street. Alleys may be required at the rear of multi-family, commercial and industrial developments. Alleys shall be discouraged.

B. Access to Parking from an Alley. Any parking lot may use an abutting alley for direct access to parking spaces; provided that the full width of the alley is dedicated to the public and fully paved with two inches of asphaltic concrete over six inches of aggregate base course or four inches of Portland Cement concrete reinforced with #8, 6-inch by 6-inch wire mesh over a sub-base compacted to 95 percent density and property drained to prevent impoundment of surface water.

C. Right-of-Way. 20 feet.

D. Constructed Alley Width. 20 feet.

E. Number of Moving Lanes. 2.

F. Parking. None.

G. Intersection Design. None.

H. Horizontal Curves. 260-foot minimum radius without the approval of the City Engineer.

I. Length of Tangent. Between horizontal and vertical reverse curves shall be a minimum of 100 feet.

J. Vertical Curves. Vertical curves shall be designed at all grade changes where the difference between adjoining grades is one percent or more. The minimum length of the vertical curve shall be 100 feet plus 50 feet for each 1% algebraic difference in grade over 1%. Vertical curves in lengths of less than the minimum stated may be acceptable, providing standard design features

addressing public safety and drainage are not impaired, with the approval of the City Engineer.

K. Alley Grades

Maximum - 6%.

Minimum - 0.75%.

L. Private Streets and Private Alleys

General Design Standards and Provisions of Private Streets and Alleys. (All collectors or arterials must be public streets).

1. Private streets and alleys shall meet the minimum pavement cross-section and construction standards as stated in this document.
2. Private streets shall have a minimum constructed street width of 26 feet.
3. All private local streets shall be designed to prohibit their use by through public traffic.
4. Private streets shall be permitted only where a satisfactory means of providing for their control and maintenance is demonstrated. Generally, such control and maintenance shall be accomplished through undivided ownership of private streets by a Property Owner's Association to which all unit owners must belong, under the covenants, conditions and restrictions, Property Owners' Association article and by-laws.
5. The City of Sierra Vista shall not be responsible for maintenance, liability or enforcement of traffic control on private streets. Erection and maintenance of all traffic control and are the responsibility of the Property Owners' Association. All signs shall be provided by the developer, subdivider, and/or neighborhood association.
6. Installation and maintenance of street name signs are the responsibility of the property owners association. Such signs shall meet all applicable MUTCD and City requirements.
7. A sign shall be placed at the entrance of each private street giving notice that the street is a private street.
8. Private streets shall be named according to current City of Sierra Vista criteria.
9. If the owners in the future should request that the private streets be changed to public streets, the owners shall fully agree that, before acceptance of such streets by the City, the owners will bear full expense of reconstruction or any other action necessary to make the streets fully conform to the requirements applicable at that time for public streets, and be in new or recently maintained to new condition as accepted by the City Engineer, prior to dedication and acceptance. Finally, the owners shall agree that the right-of-way shall be dedicated to public use without compensation to the owners for the street improvements and owners' expense in making such streets conform to the requirements applicable at that time for public streets.

5.37.3 Half-Width Streets. Half-width streets shall be discouraged except when necessary to provide right-of-way required by the Traffic Circulation Plan, to complete a street pattern already begun, or to ensure reasonable development of the adjoining un-platted parcels. Where an existing half- width street abuts a tract, the remaining half street shall be platted within the tract. The subdivider shall plat and develop a street of sufficient pavement width to accommodate two-way traffic (26-foot minimum).

Chapter 6 Intersections

6.1. GENERAL CONTROLS

This Chapter 6 applies to the design of intersections between two or more roadways each within the public right-of-way of a governing jurisdiction and each of the intersecting roadways is maintained by the governing jurisdiction. Other public and private roads accessing the City road system are to be compliant with Chapter 7 and may also be required to comply with elements contained in this Chapter.

6.1.1 INTERSECTION ANGLE AND ALIGNMENTS

Streets intersecting an Arterial or Collector Street shall do so at a 90° angle. Local streets shall typically intersect at right angles but in no case less than 75° unless approved by the City.
Local streets intersecting a Collector Street or Arterial street shall have a tangent section of center line at least 150 feet in length measured from the right-of-way line of the Major street, except that no such tangent is required when the local street curve has a center line radius greater than 600 feet.
Street jogs and commercial driveway accesses with centerline offsets less than 125 feet shall be avoided except when the City determines that vehicle conflicts do not exist.
Street intersections with more than four legs and Y-type intersections with legs meeting in acute angles shall be prohibited.

6.1.2 INTERSECTION SPACING

Signalized intersections are preferred to be spaced at half mile intervals on arterial streets, with quarter mile intervals as a minimum spacing. Non-signalized intersections are to be spaced at least 660 feet apart on arterial roads. Two adjacent ‘tee’ intersections are to be avoided. It is desirable to align the ‘two’ intersections to create a single 4-legged intersection. If alignment of two ‘tee’ intersections cannot be accomplished, adjacent 'tee' intersections are to be spaced a minimum distance of 660 feet between them, or if acceptable to the City the minimum storage and taper requirements for back to back left turn lanes based on future traffic volumes.

The minimum spacing for intersections along collector roads is a nominal 360 feet.

Intersections located along local residential streets shall have a minimum of 75 feet separating the rights of way of the two intersecting streets.

6.1.3 INTERSECTION LOCATION

Intersecting roads are to have relatively straight approaches such that the stopping and intersection sight distances are provided on all approaches to the intersection.

6.1.4 INTERSECTION LONGITUDINAL GRADES

The approach of an intersection shall have a relatively level area with a grade of not more than 3 percent and not less than 0.75 percent for a distance required to provide adequate site distance along both intersecting streets and across the corners of the intersection as defined by the City of Sierra Vista Development Code or AASHTO (American Association of State Highway and Transportation

Officials), whichever is the most restrictive.

When feasible the longitudinal grade through intersections should not exceed two percent. The purpose of this requirement is to keep the cross slope of pedestrian crosswalk areas compliant with the ADA standard of a maximum two percent cross slope for pedestrian access routes.

6.1.5 INTERSECTION CROSS SLOPE

The cross slope may vary from 0.005 to 0.03 foot per foot for intersection transition areas.

The design control at the crossover crown line of two adjacent pavements is the algebraic difference in the cross-slope rates. Where both pavements slope down and away from the crossover crown line, the algebraic difference is the sum of their cross slope rates, where they slope in the

same direction, it is the difference of their cross-slope rates. The maximum algebraic difference at a crossover crown line shall not exceed 4.0%.

Signal installation is likely to occur at arterial-to-arterial intersections and at arterial to major collector intersections. At intersections where signal installation is likely to occur, the vertical design of the through travel lanes of the road having the highest design speed with the highest classification is to comply with the geometric requirements of Section 5.11. Where signal installation is likely to occur, the maximum crown break-over angle for asphalt pavement shall not exceed 1.5 percent. Reducing roadway cross slopes to 0.005 foot per foot through intersections will provide an acceptable break-over angle for asphalt roadways since the asphalt material will not form a sharp break-over angle. For intersections constructed with Portland cement concrete pavement a sharp break-over crown line is to be avoided by providing spot elevations that approximate a parabolic curve.

The maximum grade break on a stop sign controlled residential or minor collector street at a valley gutter shall be 8.0%.

6.1.6 INTERSECTION LANE REQUIREMENTS

A traffic analysis is required to determine the number of lanes and the lane configuration for intersections. The desired level of service is dependent on roadway classifications; the minimum desired LOS is D.

Developments are to construct auxiliary lanes when the following thresholds are expected to be met due to the addition of the projected development traffic.

A. Right Turn Lane is to be provided when:

1. The roadway has 2 approach through lanes, a posted speed limit of 45 mph or greater, and an expected right-turn peak hour volume of 300 vph or greater.
2. The roadway has 1 approach through lane, a posted speed limit of 35 mph or greater, and an expected right-turn peak hour volume of 300 vph or greater.
3. On any roadway where a traffic impact analysis indicates the LOS would be increased to a LOS of D or better with the addition of a right-turn lane.
4. In rural and developing urban areas with higher speeds, a separate right turn lane may be required for lower right turn volumes.

B. Left Turn Lane is to be provided:

1. At all signalized intersections
2. When the left turn movement into another roadway results in a LOS less than the minimum LOS of D during any peak hour.

C. Dual Left-Turn Lanes are to be provided when:

1. The peak hour left-turn volume exceeds 300 vehicles per hour.
2. The peak hour conflicting through movement volume exceeds 1,000 vehicles per hour.
3. A traffic impact analysis indicates the LOS would be increased to a LOS of D or better with the addition of duel left turns.

The threshold volumes used to determine the need for turn lanes are based on a normal mix of design vehicle types, the volume limits may be adjusted at the discretion of the City Engineer.

In some circumstances, left turn lanes may not be required at signalized intersections; those intersections will generally require split phase signal operation and will be evaluated by The City on a case-by-case basis.

6.1.7 INTERSECTION TURN LANE DESIGN

Intersections are to be designed to allow the passenger car (P) design vehicles approaching from opposite directions to turn left simultaneously without conflict with each other. At arterial-arterial intersections two WB-50 design vehicles approaching from opposite directions are to be able to turn left simultaneously without conflict.

The design of signalized intersections shall provide sufficient turning space to accommodate design vehicle off tracking for both right and left turns on all approaches. The design vehicle for signalized intersection design is as defined in Section 4.1.2 DESIGN VEHICLE. Design vehicle off tracking shall not cause any part of the design vehicle to encroach into an opposing traffic lane, opposing left turn lane, or extend beyond the face of any curb or any pavement edge. Widening of the receiving lane or lanes is to be provided as needed to accommodate the design vehicles off tracking turning movements. Receiving lane widening (throat widening) can be accomplished using an asymmetric three centered curve or an offset curve with a closing taper section.

At intersections with dual left turn lanes three receiving lanes on the exit portion of the intersection are usually needed to accommodate truck turning movements. The outside left turn lane and the two exterior receiving lanes on the exit portion of the intersection are used to accommodate the truck turning path of a WB-50 design vehicle. When only two receiving lanes are available then the exterior lane shall have sufficient throat widening to allow the design vehicle to turn without encroaching onto the interior receiving lane or exterior curb.

Right turns onto an arterial roadway by the WB-50 design vehicle shall not encroach into the opposing traffic or left turn lane. Lane widening shall be provided as needed to accommodate the truck turning movement.

The design vehicle's turning template is to be used to ensure sufficient width is provided to accommodate off tracking turning movements. Receiving lane widening (throat widening) shall be provided as needed to accommodate the off tracking turning movements.

For arterial and collector roads the storage length for auxiliary turn lanes is to be determined by a

traffic analysis for both signalized and unsignalized intersections. The minimum storage for both collectors and arterials is generally the same due to the possibility of collector roadways becoming signalized at a future date. The storage criteria shown below will apply to both urban and rural conditions.

Exception to the minimum turn lane storage requirements shown below may be granted by the City Engineer.

6.1.8 LEFT TURN LANE STORAGE

For arterials and collector roads, the minimum storage length is 160 feet. This will apply to both signalized and unsignalized intersections. For local roads the minimum storage length is 75 feet.

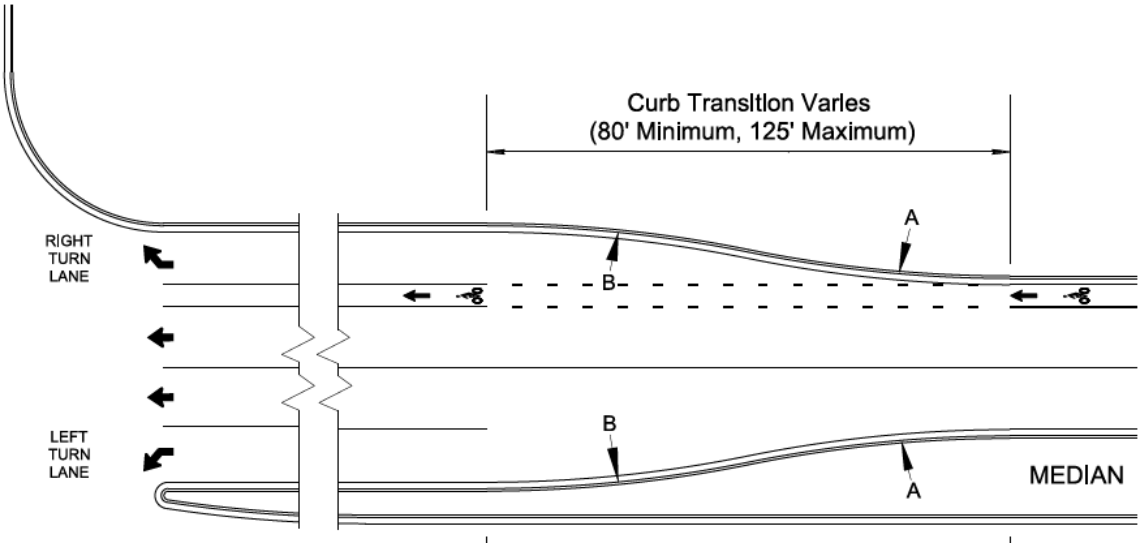
6.1.9 RIGHT TURN LANE STORAGE

For arterials and collector roads, the minimum storage length is 160 feet. This will apply to both signalized and unsignalized intersections.

6.1.10 AUXILIARY LANE TRANSITION TAPERS

Opening tapers for auxiliary turn lanes without curbing are to be added with an opening taper rate of 8:1 (L:W) minimum and 15:1 (L:W) maximum. Use an 8:1 opening taper for design speeds of 30 mph or less and a 15:1 opening taper for design speeds of 50 mph or greater.

For auxiliary lanes with curbing provide reverse curves as illustrated in Fig. 6.1.



STREET CLASSIFICATION	RADIUS IN FEET (TO FACE OF CURB)	
	A	B
PRINCIPAL ARTERIAL	300	300
MINOR ARTERIAL	300	150
COLLECTOR	150	150

Figure 6. 1: AUXILIARY TURN LANES – CURB TRANSITIONS

6.1.11 LAYOUT REQUIREMENTS FOR AUXILIARY TURN LANES

Figure 6.2 shows a left turn auxiliary lane layout for a rural principal arterial.

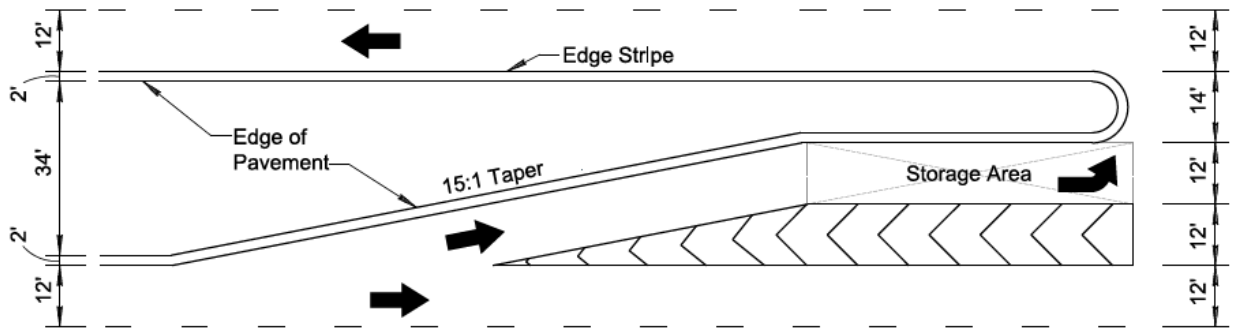


Figure 6. 2LEFT-TURN LANE LAYOUT FOR RURAL PRINCIPAL ARTERIAL

FIGURE 6.2: LEFT-TURN LANE LAYOUT FOR RURAL PRINCIPAL ARTERIAL

Figures 6.3(A) and 6.3(B) illustrate potential methods for adding a left turn lane to a two lane roadway. Note that the offset distance for symmetrical widening is half the distance as required for widening on one side only, therefore the taper length for symmetrical widening is half the length required for widening on one side only.

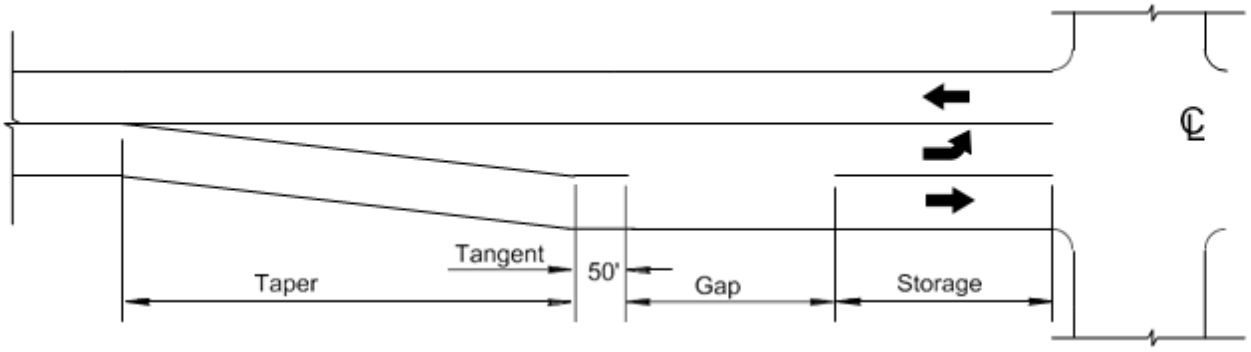


Figure 6. 3(A):LEFT-TURN LANE – WIDENING ONE SIDE ONLY

FIGURE 6.3(A): LEFT-TURN LANE – WIDENING ONE SIDE ONLY

Minimum Gap Length for Left Turn Lanes	
Posted Speed (mph)	Minimum Opening (feet)
45 or less	100’
50 or more	120’

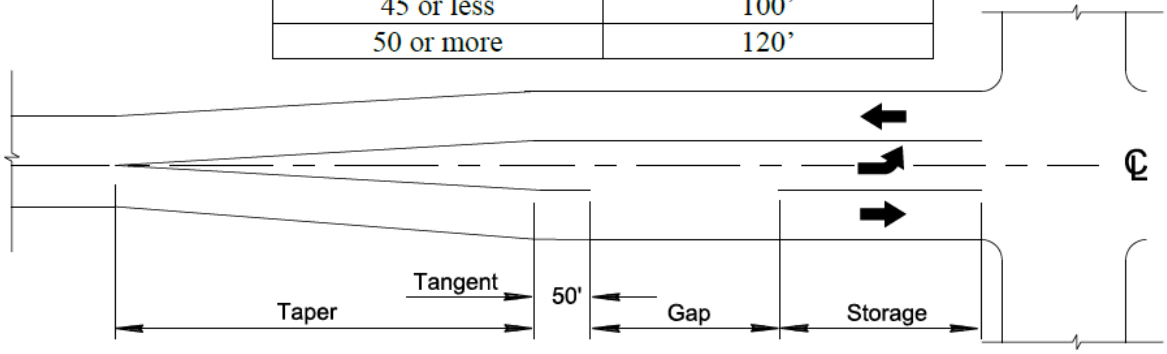


Figure 6.3(B) LEFT-TURN LANE – SYMMETRICAL WIDENING

FIGURE 6.3(B): LEFT-TURN LANE – SYMMETRICAL WIDENING

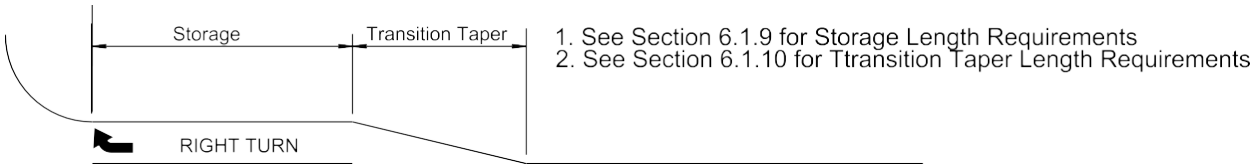


Figure 6.3(C): RIGHT-TURN LANE LAYOUT

6.1.12 INTERSECTION RETURNS

The radii for returns at intersections shall be measured to the face of the curb or if no curb to the edge of pavement. The minimum radii shall be in accordance with Table 6.1. The return radius point may need to be offset from the adjacent roadway curb lines to provide throat widening of the receiving lanes to accommodate design vehicle off tracking.

TABLE 6.1: RETURN RADIUS		
TYPE OF ROAD	RETURN RADIUS* WITH CURB AND GUTTER (FT.)	RETURN RADIUS* WITHOUT CURB AND GUTTER (FT.)
Arterial With Arterial	35	45
Arterial With Major Collector	35	45
Arterial With Minor Collector	30	45
Arterial With Residential	30	35
Major Collector With Major Collector	30	35
Major Collector With Minor Collector	30	30
Major Collector With Residential	30	30
Minor Collector With Minor Collector	30	30
Minor Collector With Residential	25	30
Residential With Residential	25	25
* Return radii for roadways serving industrial and commercial developments shall not use a radius less than 30-feet; use of three centered curves is preferred.		

Return radii for parkways shall be the same as required for arterial roadways, except where turning movements are not allowed.

6.1.13 INTERSECTION SIGHT DISTANCE

Where left turning traffic must yield to on-coming traffic, provide a minimum of 3.5 feet of positive offset for opposing left-turn lanes to ensure adequate sight distance for left-turning drivers.

Clear sight triangles shall be provided at all intersections. The type of sight triangle (approach or departure) will depend on the type of intersection control provided. The dimensions of the sight triangles are to be determined in compliance with the procedures identified in the AASHTO publication *A Policy on Geometric Design of Highways and Streets*.

Departure sight triangles shall be calculated using the vehicle type shown in Table 6.2 and the decision point (vertex of the clear sight triangle) shall be located eighteen foot (18.0') back from the near edge of arterial roads and fourteen and a half feet (14.5') from the near edge of collector and local roads. Departure clear sight triangles shall be contained within the road right-of-way to ensure sight obstructions are not placed within the sight triangles.

TABLE 6.2: VEHICLE TYPE FOR DETERMINING DEPARTURE SIGHT TRIANGLES

Major Road Classification	Minor Road Classification	Vehicle 1		
		Right Turn	Left Turn	Cross
Arterial	Arterial	Combination Truck	Combination Truck	Single Unit Truck
Arterial	Collector	Single Unit Truck	Single Unit Truck	Single Unit Truck
Arterial	Local	Single Unit Truck	Single Unit Truck	Single Unit Truck
Collector	Collector	Single Unit Truck	Single Unit Truck	Single Unit Truck
Collector	Local	Single Unit Truck	Single Unit Truck	Single Unit Truck
Local	Local	Single Unit Truck	Single Unit Truck	Single Unit Truck
Residential Subdivision Local	Residential Subdivision Local	Passenger Car	Passenger Car	Passenger Car

6.1.14 RIGHT-OF-WAY REQUIREMENTS

Right-of-way at intersections shall include all areas within the intersection departure sight triangles. A Sight Visibility Easement in lieu of right-of-way may be provided for areas where the departure sight triangle extends beyond the corner lot. The Sight Visibility Easement is to restrict plantings and construction that may obstruct visibility and require the property owner to maintain unobstructed sight visibility within the departure sight triangle.

Where the standard roadway width is increased for auxiliary lanes or bus stops, the right-of-way shall be increased to accommodate sidewalk at the standard offset distance behind the widened roadway curb line plus a minimum of 2.5 feet between the back of sidewalk and the right-of-way line.

6.2 ROUNDABOUTS

6.2.1 GENERAL

A modern roundabout is a type of circular intersection characterized by channelized approaches, yield control at entry, counterclockwise circulation around a central island, and geometric features that create a low-speed environment. Roundabouts offer safety, operational, and other advantages over conventional intersections including fewer conflict points, lower speeds, improved traffic flow, lower fuel consumption, and reduced air pollution.

All roundabout designs are to comply with Transportation Research Board (TRB) National Cooperative Highway Research Program (NCHRP) Report 672 *Roundabouts: An Informational Guide, Second Edition* produced in cooperation with the U.S. Department of Transportation, Federal Highway Administration (FHWA).

Figure 6.4 identifies various design features of the modern roundabout.

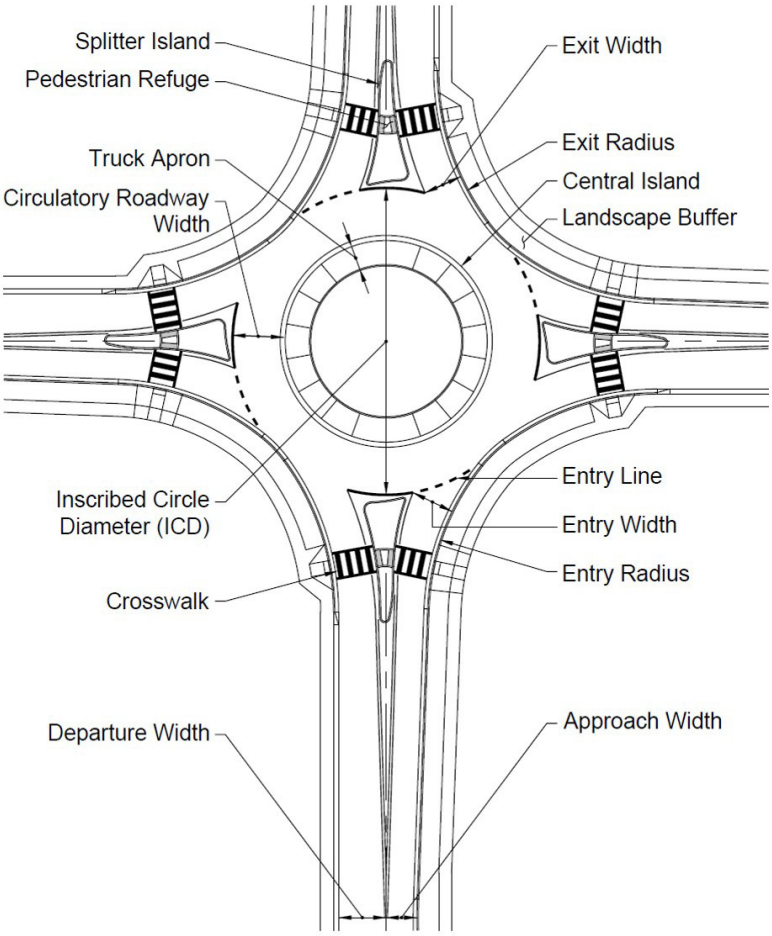


Figure 6. 4: GEOMETRIC ELEMENTS OF A ROUNDABOUT

6.2.2 APPLICABILITY

A. Roundabouts may provide beneficial advantages over a conventional intersection for any of the following conditions:

1. Where stop controls (stop signs or signals) are causing unnecessary delay.
2. Where there is a high left turn percentage on one or more legs.
3. Where there have been a disproportionally high number of head on or right-angle collisions.
4. Where it is not desirable to give priority to either street; and
5. Where there is unusual intersection geometry.

B. Certain physical or geometric complications may make it uneconomical or ineffective to construct a roundabout at the location being evaluated. These could include right of way limitations, utility conflicts, drainage problems, and proximity of significant traffic generators or traffic control devices requiring pre-emption, as needed at railroad crossings. Specific conditions in which the use of roundabouts will be unacceptable include the following:

1. Where roadway grade exceeds 4%;
2. Where there is inadequate sight distance;
3. Where major roadway ADT exceeds 90% of total intersection ADT;
4. Where high volumes of pedestrians with special needs would have difficulty crossing the road.
5. Where a downstream traffic control device such as a traffic signal would result in a queue that extends into the functional area of the roundabout
6. At a single intersection within coordinated signal network.

6.2.3 DESIGN PROCESS

The design process for roundabouts is usually an iterative process of evaluating the geometric layout for operational performance, and safety. Minor adjustments in geometry can result in significant changes in the safety and/or operational performance. Thus, the designer often needs to revise and refine the initial layout attempt to enhance its capacity and safety. NCHRP Report 672 Exhibit 6-1 provides a general outline for the design process with cross-references to other sections of the Report for each individual step within the process.

6.2.4 GENERAL DESIGN CRITERIA

Table 6.3 identifies criteria to be used for roundabout design based on the classification of the approach roadways.

TABLE 6.3: ROUNDABOUTS – GENERAL DESIGN REQUIREMENTS

Feature/Parameter	Mini-Roundabout	Single-Lane Roundabout	Multilane Roundabout[1]
Approach Roadway Classifications	Minor Collector Local Residential	Major Collector Minor Collector Local Residential	Principal Arterial Minor Arterial Major Collector Minor Collector
Maximum Entry Speed and Maximum Circulating Speed	20 mph	25 mph	30 mph

Typical Inscribed Circle Diameter (ICD)	90 feet	110-150 feet	140-200 feet
Design Vehicle (Exterior Circulating Lane(s))	S-BUS-40	BUS-40(4)	WB-50(2)
Design Vehicle (Interior Circulating Lane + Truck Apron)	Not Applicable	WB-50	WB-62(3)
Design Vehicle (Circulating Lane + Central Island)	WB-50	Not Applicable	

(1) Values provided are for two-lane configurations.
(2) Exterior circulating lanes are to be designed to accommodate in-lane all through movements of WB-50 vehicles. Exterior circulating lanes connecting arterial-to-arterial roadways are to be designed to accommodate in-lane through movements of WB-67 vehicles.
(3) WB-62 and WB-67 vehicles may use the interior circulating lane with the adjacent truck apron for through and turning movements. WB-50 vehicles may use the interior circulating lane with the adjacent truck apron for turning movements, through movements are to be accommodated in-lane. The BUS-40 vehicle shall not use the truck apron.
(4) The S-BUS-40 design vehicle may be used as the design vehicle for Single-Lane roundabouts connecting only Local Residential and Minor Collector roads.

Figures 6.5 and 6.6 are geometric layout examples for a single lane roundabout and a multilane roundabout. The right-of-way shown is the minimum required for construction of the roadway and pedestrian facilities. Additional right-of-way area or an easement is needed to protect sight lines

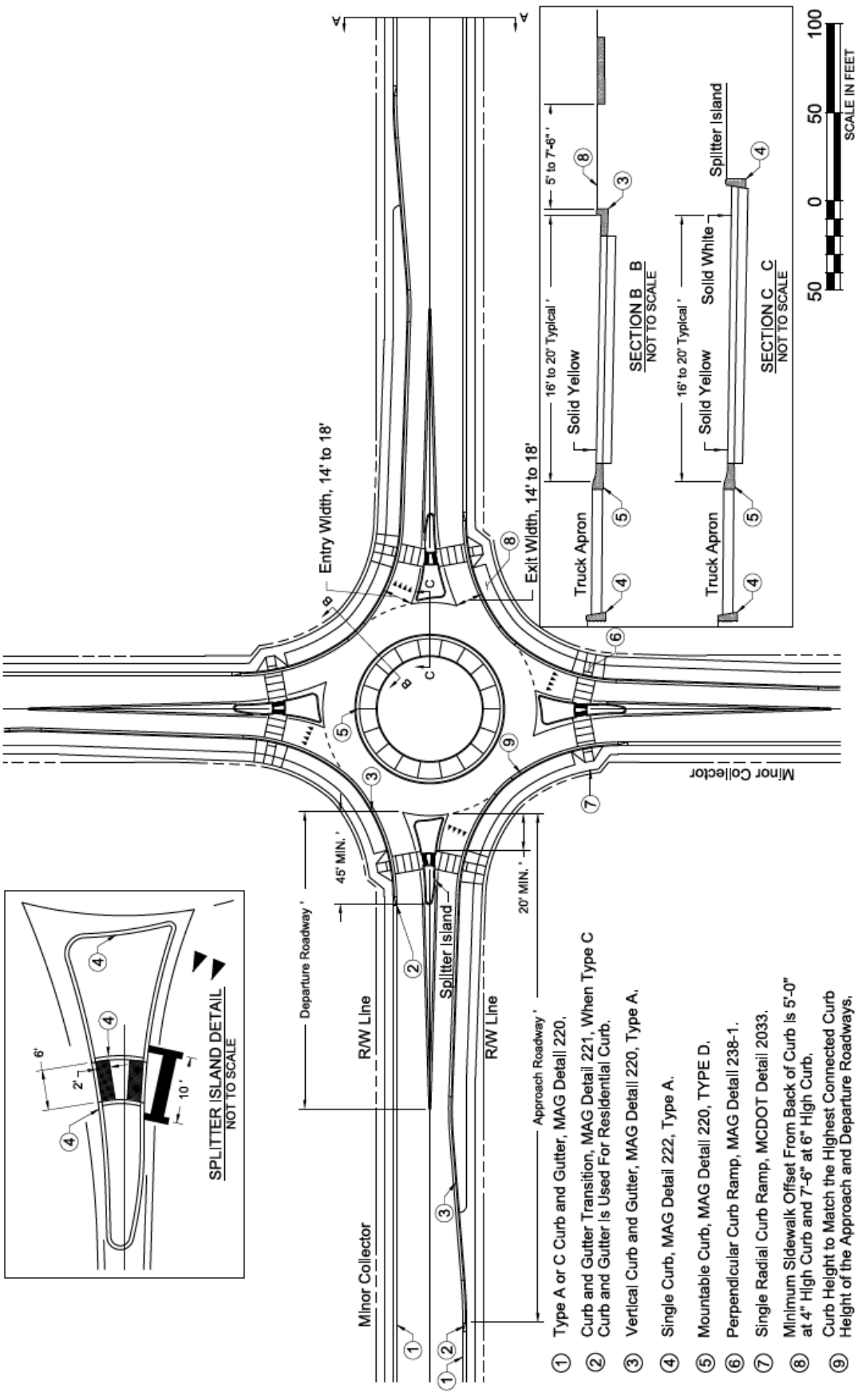


Figure 6. 5:URBAN SINGLE-LANE ROUNDABOUT

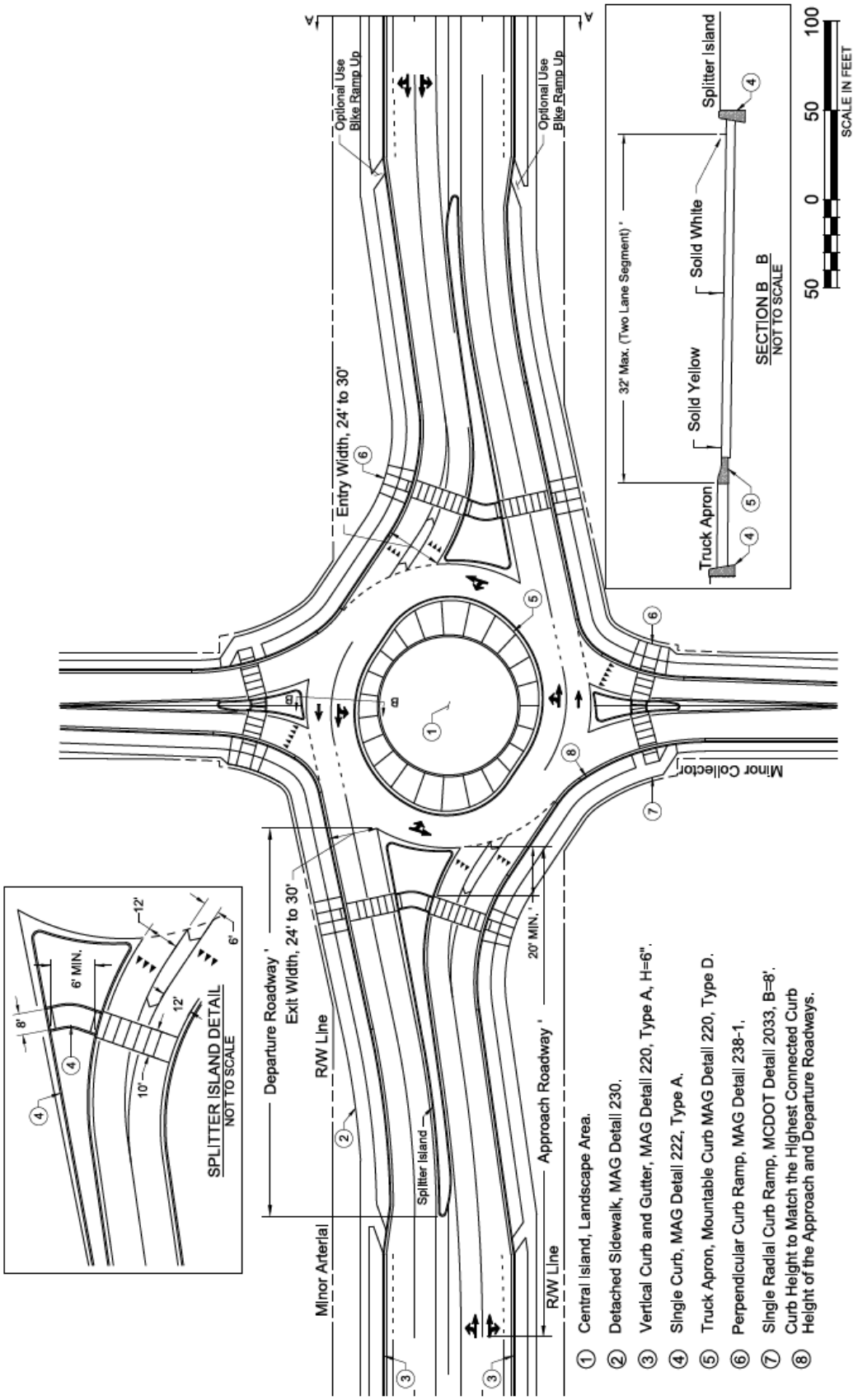


Figure 6. 6: URBAN MULTILANE ROUNDABOUT

6.2.5 SUBMITTAL REQUIREMENTS SUMMARY

A. In addition to plan review requirements specified elsewhere in this Manual, all roundabout design submittals shall include the following supporting documentation:

1. Capacity analysis documentation as further specified in Section 6.2.6
2. Design vehicle tracking documentation as further specified in Section 6.2.10
3. Fastest Path documentation as further specified in Section 6.2.10
4. Sight distance documentation as further specified in Section 6.2.10

6.2.6 VALIDATING LANE NUMBERS AND ARRANGEMENTS

The number of entering, circulating, and exiting lanes at roundabouts has a pronounced effect on roundabout operation. In general, it is desirable to provide only enough lanes necessary to provide acceptable capacity. Fewer lanes provide less complex operation, which generally translates into improved safety. The number and assignment of approach lanes is to be determined for each approach in accordance with the guidelines and procedures outlined in the Roundabouts chapter of the most current edition of the Highway Capacity Manual (HCM).

All roundabout designs must be supported by a documented roundabout capacity analysis demonstrating adequacy of the proposed number and arrangement of lanes to accommodate design year design hour traffic volumes consistent with the requirements stated in Section 2.2 of this Manual. Adequacy is to be confirmed for both AM and PM peak hours for both the opening year and design year. The scope of the required analysis is at the discretion of the City Engineer and will depend on the type of roundabout being proposed (mini-, single-lane or multilane), the context within which the roundabout is being proposed (new construction or retrofit), and the proximity of the proposed roundabout to existing and planned future adjacent intersections, driveways and other features with which the roundabout's design must be coordinated.

At a minimum, analysis documentation shall include input parameter values represented graphically as generally depicted Figure 6.7, along with a reporting of volume-to-capacity ratio, control delay, level of service and 95th percentile queue for each approach, under opening year conditions and design year conditions, respectively. If the roundabout will open with lane geometry that is different from what is needed to accommodate design year conditions, the expected life of the interim lane geometry is to be indicated, as is the way transition between interim and ultimate geometry will be accomplished. For those roundabouts proposed for locations that will be located less than a half mile from a signalized intersection, an at-grade railroad crossing and/or another roundabout, additional analysis which considers the effects of upstream and downstream traffic control may be required at the discretion of the City Engineer. Similarly, for those roundabouts proposed to replace existing traffic control (retrofit applications) additional analysis justifying the conversion of traffic control/configuration from conventional intersection to a roundabout may be required at the discretion of the City Engineer.

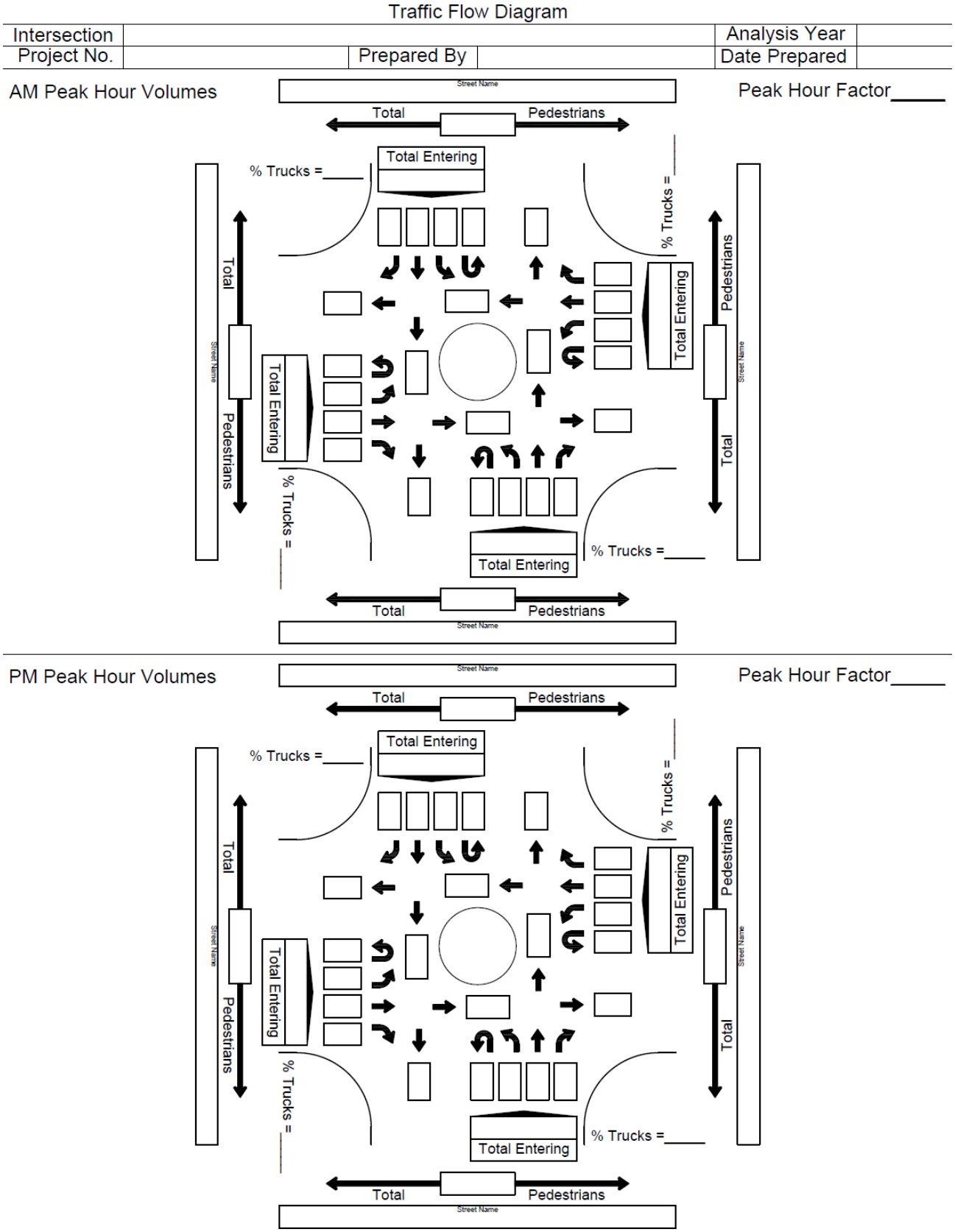


Figure 6.7: Traffic Volume and Lane Configuration Diagram

6.2.7 BASIC DESIGN PRINCIPLES

A. Fundamentally, the principles of roundabout design are the same as for other types of intersections. The designer must consider the context of the project and provide suitable geometry and traffic control devices, per established engineering principles. The following principles govern all roundabout designs:

1. Cause slow entry speeds and consistent speeds through the roundabout by using deflection.
2. Provide the appropriate number, type, and arrangement of lanes to achieve adequate capacity, lane volume balance, and lane continuity.
3. Provide smooth channelization that is intuitive to drivers and results in vehicles naturally using the intended lanes.
4. Provide adequate accommodation for design vehicles. The swept path for design vehicles is not to encroach onto an adjacent travel lane.
5. Provide appropriate sight distance and visibility for driver recognition of the intersection and conflicting users.
6. Design to meet the needs of pedestrians and cyclists.

6.2.8 GEOMETRIC DESIGN ELEMENTS

A. INSCRIBED CIRCLE DIAMETER (ICD)

Have the inscribed circle diameter be the minimum required to accommodate the design vehicle, the desired number of lanes, the maximum desired entry speed, and the maximum desired circulating speed. For a WB-50 design vehicle the minimum inscribed circle diameter for a single-lane roundabout should be 110 feet. Additional guidance on ICD dimensioning is provided in Table 6.3.

B. APPR**OACH ALIGNMENT**

The most critical roundabout design objective is to cause low and consistent speeds into and through the roundabout. This condition is created primarily by curb geometry which causes deflection and should begin on the approach to the yield line. Refer to NCHRP Report 672 Section 6.3.2 for a detailed discussion on the role approach alignment plays in the design of a roundabout and the advantages and disadvantages of various approach alignment alternatives.

C. SP**LITTER ISLANDS**

Splitter islands are to be designed to control vehicle speeds through path deflection, prevent exiting traffic from accidently crossing into the path of approaching traffic, reinforce one-way circulation, and provide (with the possible exception of mini-roundabouts) a pedestrian refuge area. The pedestrian cross through refuge area shall be six feet (6') wide. When the width of a curb ramp accessing the splitter island exceeds six feet, the width of the refuge area shall be increased to match the width of the curb ramp. Figure 6.8 provides additional guidance in the sizing and positioning/orientation of critical splitter island design elements.

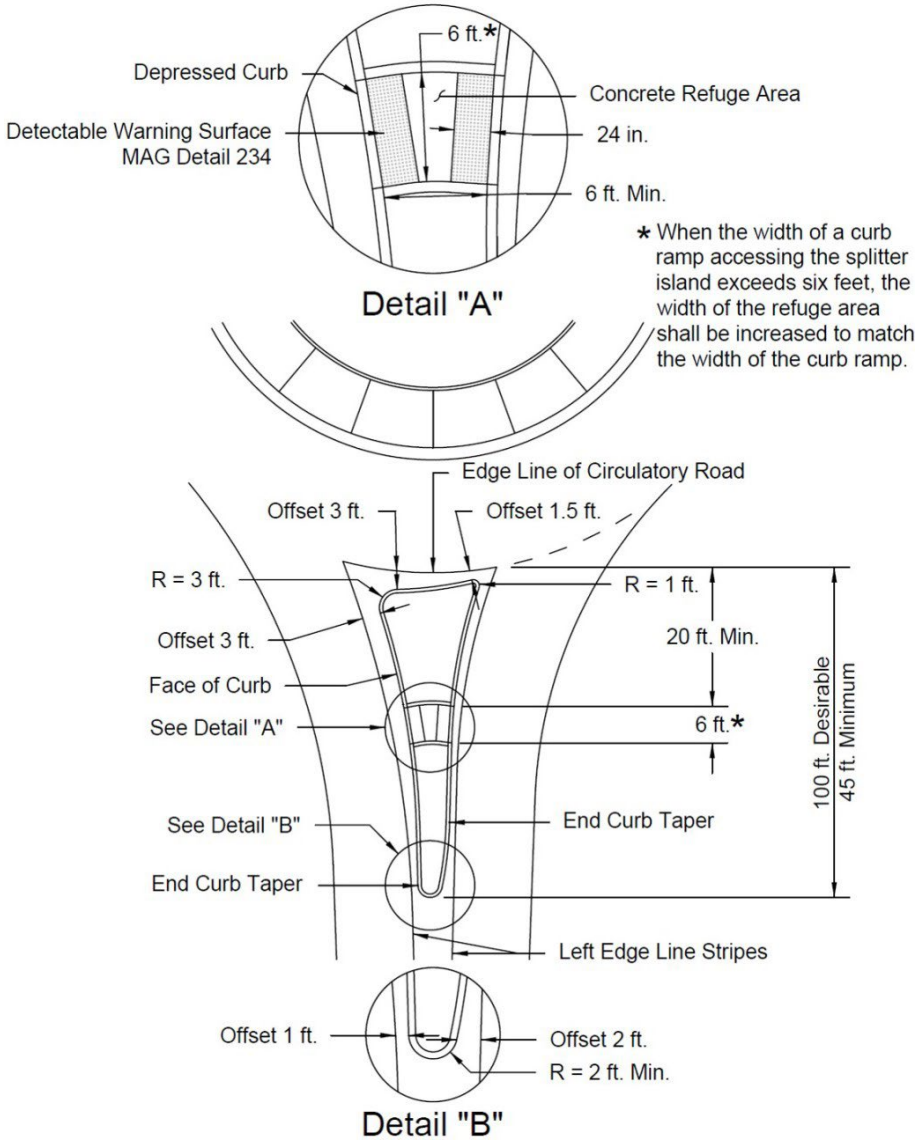


Figure 6.8 SPLITTER ISLAND CURB OFFSETS

D. ENTRY WIDTH

The entry width is measured from the point where the yield line intersects the left edge of the traveled way to the right edge of the traveled way, along a line perpendicular to the right curb line. Entry width should be kept to a minimum to maximize the safety of the roundabout and wide enough to accommodate the largest design vehicle. Typical entry widths range from 14-18 feet for single-lane entrances and 28-32 feet for two-lane entrances.

E. CIRCULATORY ROADWAY WIDTH

The width of the circulatory roadway should be at least as wide as the maximum entry width, no more than 1.2 times the entry width, and remain constant throughout the roundabout. Appropriate vehicle templates shall be used to determine the roadway circulatory width. A minimum of 2 feet is to be provided between the circulating lane design vehicles' wheel paths and circulatory road curb lines. A minimum of 3 feet is to be provided between the inner truck apron curb and the

wheel path of the design vehicle for truck apron use. Figure 6.9 illustrates how these clearance dimensions are to be measured.

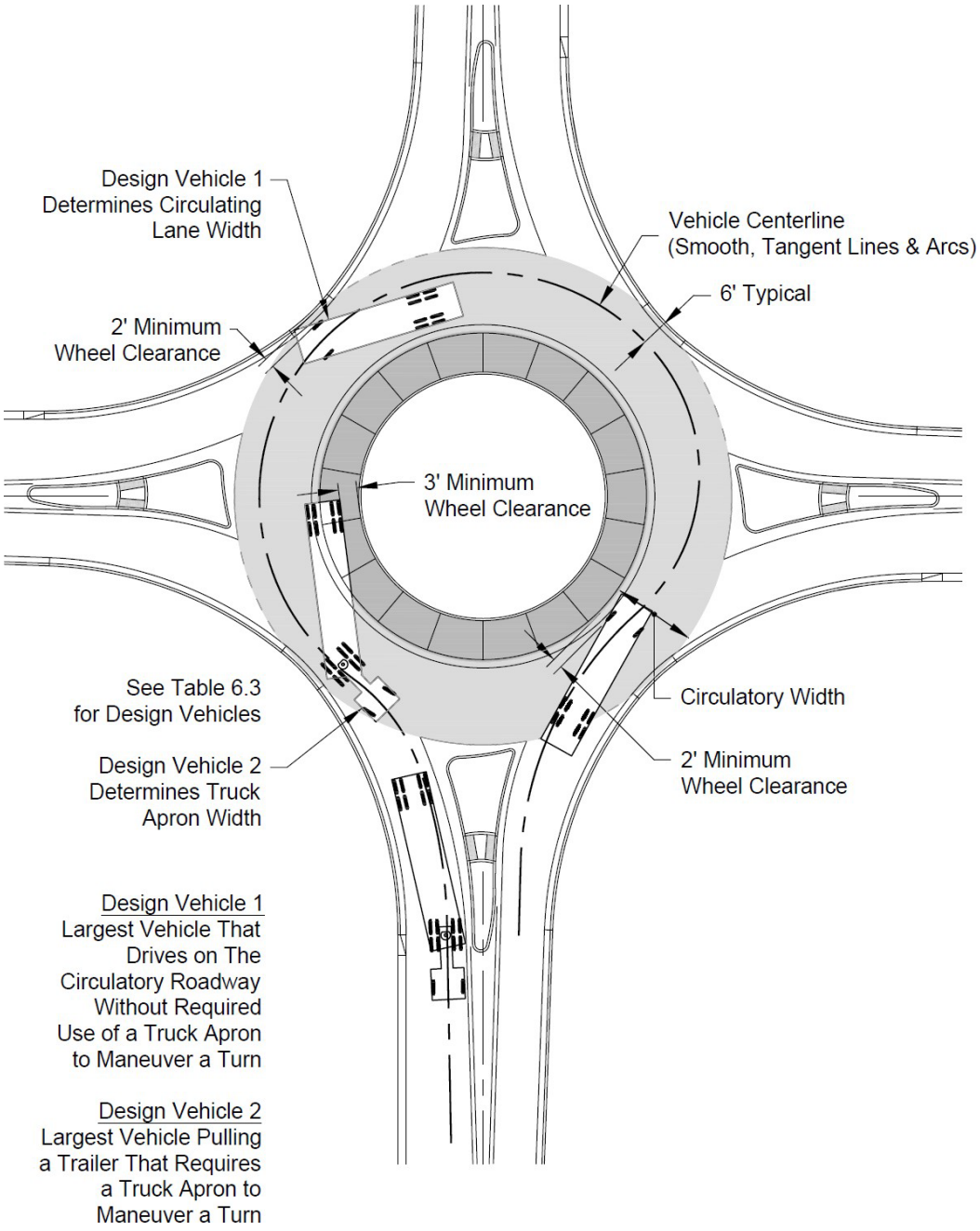


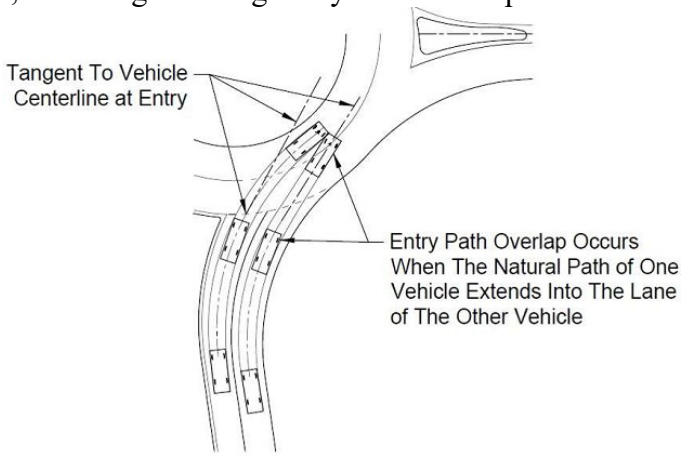
Figure 6.9: Design Vehicle Curb Clearances

F. CENTRAL ISLAND

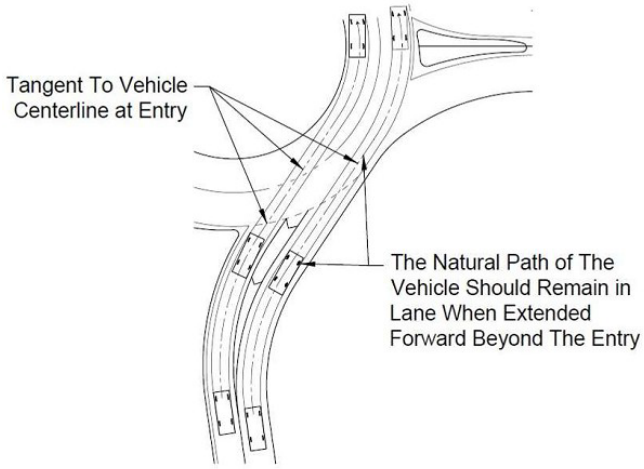
The central island of a roundabout is the raised, mainly non-traversable area surrounded by the circulatory roadway. It may also include a traversable truck apron. The central island shall not contain anything that attracts pedestrians onto the island or that can be a distraction to drivers. Central islands shall be visible to approaching traffic and provide a cue for traffic to slow down and carefully navigate the intersection.

G. ENTRY RADIUS

The entry radius is to be designed curvilinearly tangential to the outside edge of the circulatory roadway. The projection of the left edge of each entry roadway lane is to be curvilinearly tangential to the left lane line of the receiving lane of the circulatory roadway, which may be the central island. A short tangential section or gore area approaching the yield line may be needed to prevent overlapping paths. With multilane roundabouts, the designer is to consider the natural paths of vehicles to ensure the proposed geometry directs vehicles to stay within the proper lanes through the circulatory roadway and exits. Path overlap occurs when the natural paths of vehicles in adjacent lanes overlap or cross one another. The entry design should align vehicles into the appropriate lane within the circulatory roadway, using the technique shown in Figure 6.10 or others that promote good path alignment. See NCHRP Report 672 Section 6.4.5 for additional guidance on entry design for single-lane roundabouts and Section 6.5.4 for guidance on entry design for multi-lane roundabouts, including avoiding Entry Path Overlap.



ENTRY ALIGNMENT WITH PATH OVERLAP
(Unacceptable)



ENTRY ALIGNMENT WITHOUT PATH OVERLAP
(Acceptable Entry Alignment)

Figure 6.10 ENTRY PATH ALIGNMENT - AVOID PATH OVERLAP

H. EXIT RADIUS

The exit curb radius is to be curvilinearly tangential to the outside edge of the circulatory roadway. Guidance on exit design is provided in NCHRP Report 672 Sections 6.4.6 and 6.5.6.

I. TRUCK APRON

Truck aprons are traversable areas provided to accommodate semi-trailer off-tracking while keeping the circulatory roadway width narrow enough to maintain speed control for smaller vehicles.
Truck aprons shall be a different color and texture than the roadway surface. Truck aprons shall be raised above the adjoining roadway using roll curb.

Where truck aprons are used, the slope of the apron shall not exceed two percent.

6.2.9 MINI-ROUNDABOUTS

A mini roundabout is a type of roundabout characterized by a relatively small inscribed circle diameter, fully traversable central island, and splitter islands.

Figures 6-11 and 6-12 illustrate a typical mini-roundabout layout connecting two intersecting local residential streets. Figure 6-11 identifies features and typical standard construction details to be used for mini-roundabout designs and Figure 6-12 demonstrates the magnitude of dimensions that may occur within in a typical geometric layout.

The location and size of a mini-roundabout central island (and the corresponding width of the circulatory roadway) is usually determined by the S-BUS-40 swept path requirements. The off-tracking of vehicles larger than an S-BUS-40 is accommodated by vehicles encroaching onto the footprint of the central island.

Mini roundabouts differ from neighborhood traffic (calming) circles by having approach splitter islands on all approaches and a traversable central island. Neighborhood traffic circles may be used to create a low-speed environment within residential subdivisions if they will have the same functional characteristics as a roundabout. The approaches must naturally cause counterclockwise circulation around the central island, have yield control at all entries, and accommodate passage of a WB-50 design vehicle.

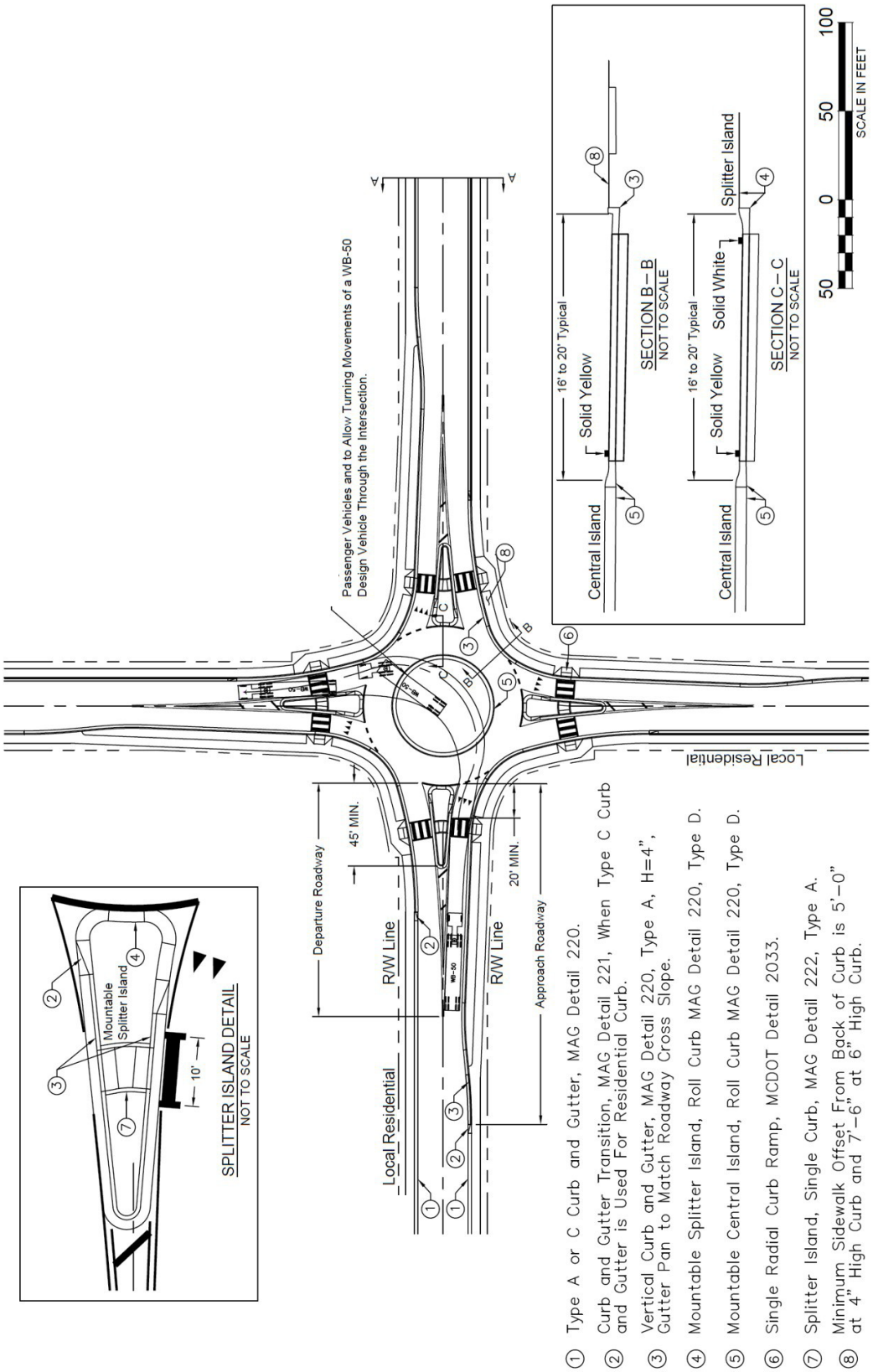


Figure 6.11 URBAN MINI-ROUNDABOUT TYPICAL LAYOUT

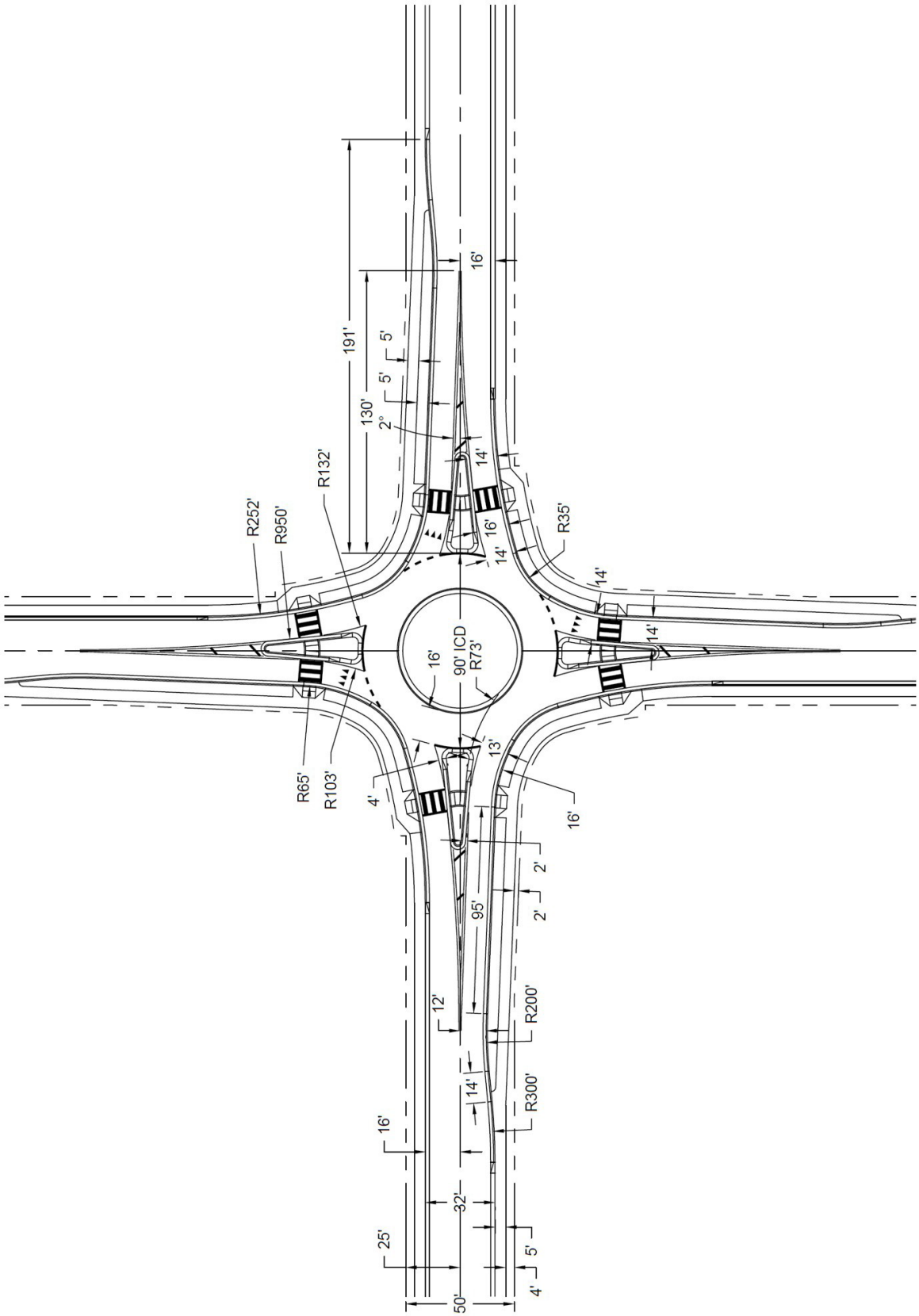


Figure 6.12: Typical Dimensions for Mini Roundabouts

6.2.10 PERFORMANCE CHECKS

A. DESIGN VEHICLE ACCOMMODATION

Adequacy of the roundabout design to accommodate each permitted movement from each lane of the roundabout by each applicable design vehicle as specified in Table 6.3 is to be determined and documented using appropriate vehicle tracking software. Through and turning movement swept path diagrams for Design Vehicle 1 and for Design Vehicle 2, as each is defined in Figure 6.9 are to be included with every roundabout design submittal. Additional guidance for accommodating the swept path of vehicles is provided in NCHRP Report 672 Sections 6.4.7 and 6.5.7.

B. FASTEST PATH

The fastest path is the smoothest, flattest path possible for a single vehicle, a passenger car (P), in the absence of other traffic and ignoring all lane markings, to travel through the entry, around the central island, and out the relevant exit. Figure 6.13 identifies and illustrates the five critical path radii that comprise the fastest path for each permitted movement through the roundabout. These radii consist of R1 – the Entry Path radius, R2 – the Circulating Path Radius, R3 – the Exit Path Radius, R4 – the Left Turn Path Radius, and R5 – the Right Turn Path Radius.

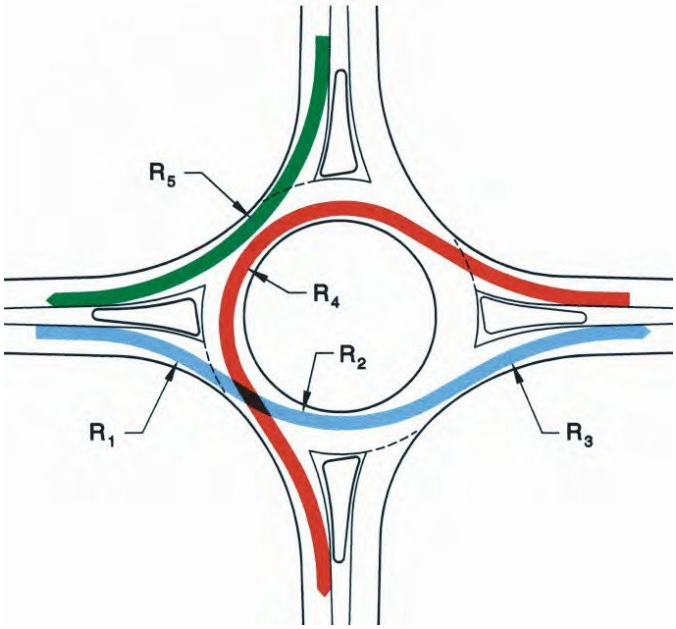


Figure 6.13: Vehicle Path Radii

Source: NCHRP Exhibit 6-47

The ability for a specific geometric configuration to achieve the speed management objective is determined through a process which involves drawing, measuring the radii, and computing (or pulling from a radius-speed relationship table) fastest path speeds for all movements and comparing the results against applicable design criteria. Scaled and sealed drawing documenting fastest paths for all approaches and all movements are to be included within the design documentation to be submitted with every roundabout plan review submittal. Fast path movements include all left turn movements, all right turn movements, and all through movements. Section 6.7.1 of NCHRP Report 672 provides detailed instructions for one acceptable method for graphically constructing the fastest vehicle paths for all critical movements at a roundabout. Another acceptable method applied to a minor collector-local residential roundabout drawing is

shown in Figure 6.14. As many schematics as needed to show all fastest paths clearly shall be produced and submitted. A table that lists the radii of the component curves of each fastest path and the corresponding design speed for the curve is to accompany the fast path drawings.

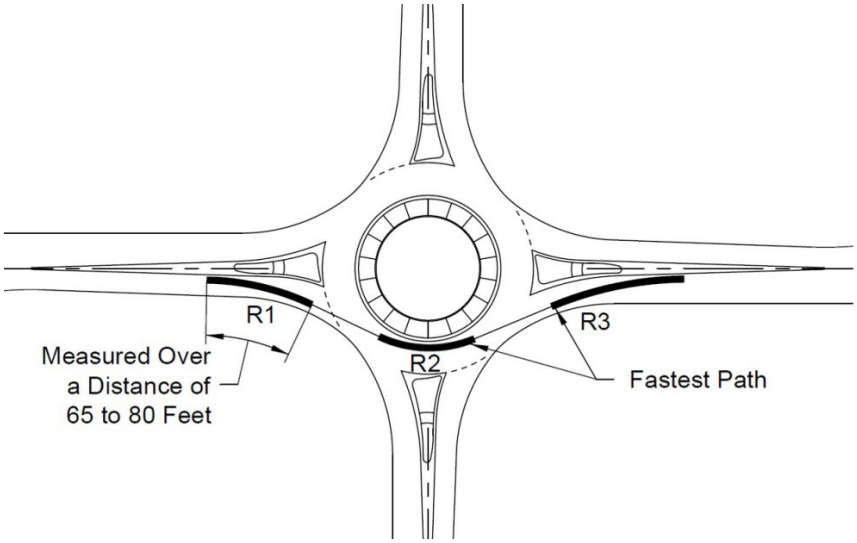


Figure 6.14: Fastest Path Exhibit

C. STOPPING SIGHT DISTANCE

Adequate stopping sight distance must be provided on the roundabout approaches, within the roundabout circulatory roadway, and to the crosswalks on the exits. Approaching driver sight distance is illustrated in Figure 6.15, circulating driver stopping sight distance is illustrated in Figure 6.16, and exiting driver stopping sight distance is shown in Figure 6.17. Anticipated sight distance through the roundabout can be measured using speed-radius relationship information provided in NCHRP Report 672 Exhibit 6-52, and stopping sight distance criteria provided in Section 5.15 of this Manual.

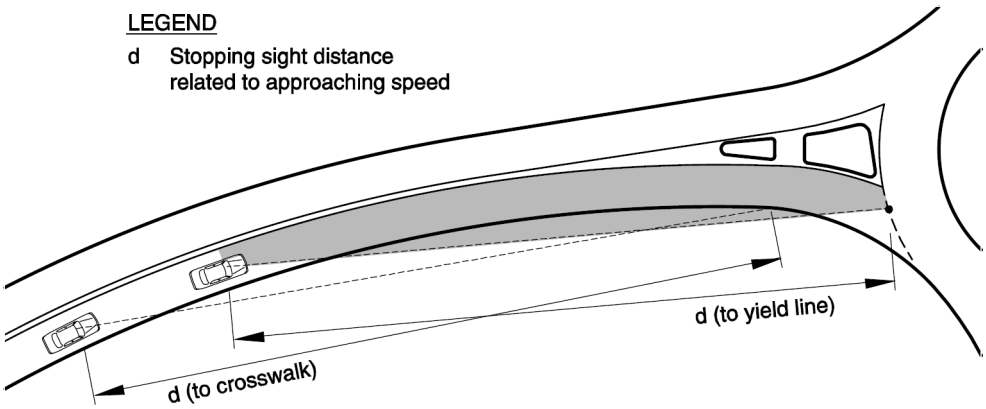


Figure 6.15: Stopping Sight Distance On Approach

Source: NCHRP Report 672 Exhibit 6-55

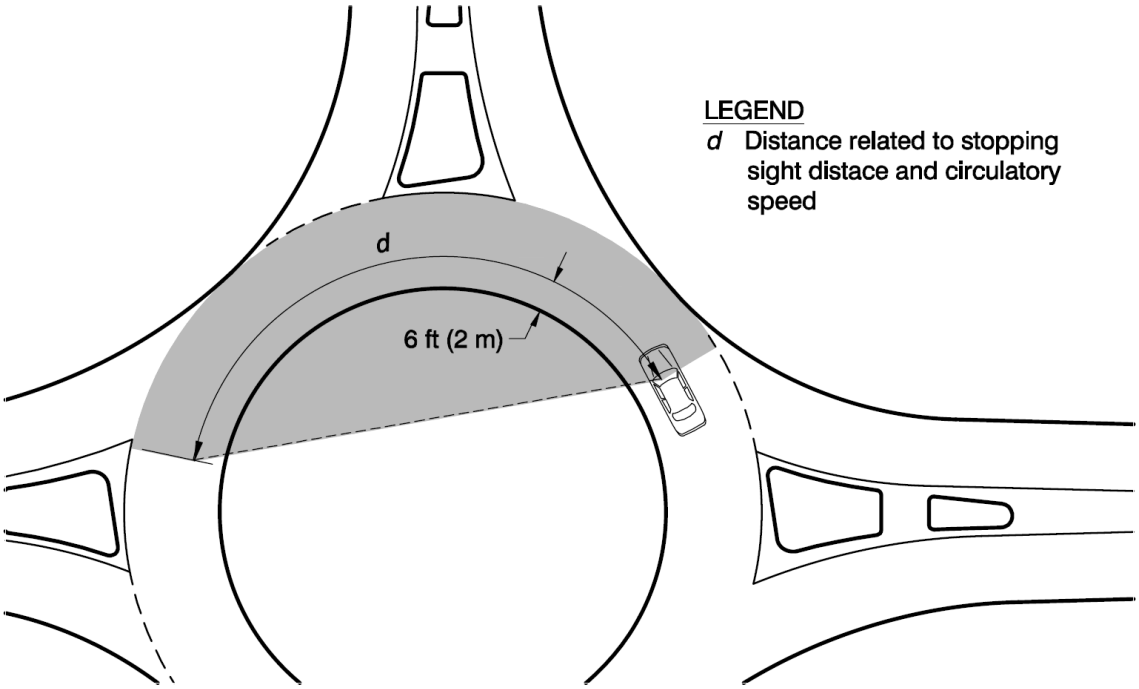


Figure 6.16: Stopping Sight Distance Along Circulating Roadway

Source: NCHRP Report 672 Exhibit 6-56

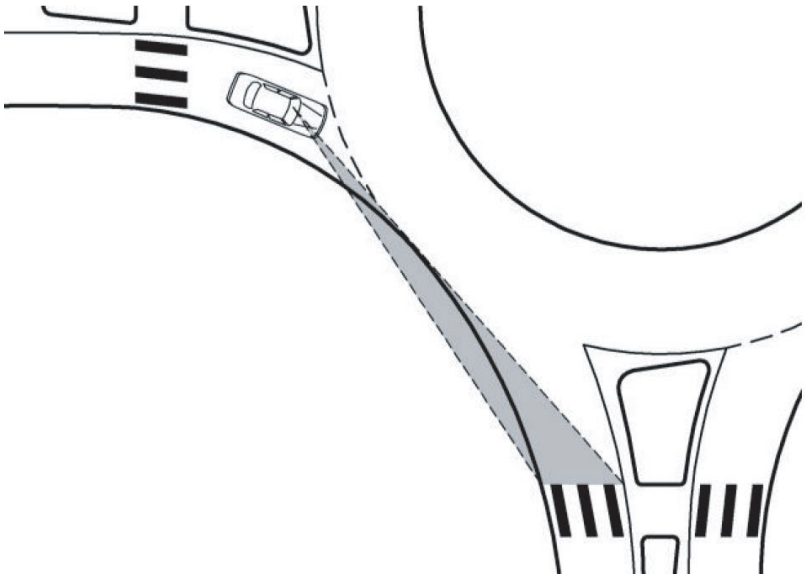


Figure 6.17: Stopping Sight Distance to Crosswalk On Exit

Source: NCHRP Report 672 Exhibit 6-57

D. INTERSECTION SIGHT DISTANCE

Adequate intersection sight distance (sight triangle) is to be provided for approaching traffic on the circulating roadway and on other approach legs to enable the motorist to determine when to enter the roundabout. Figure 6.18 illustrates this concept.

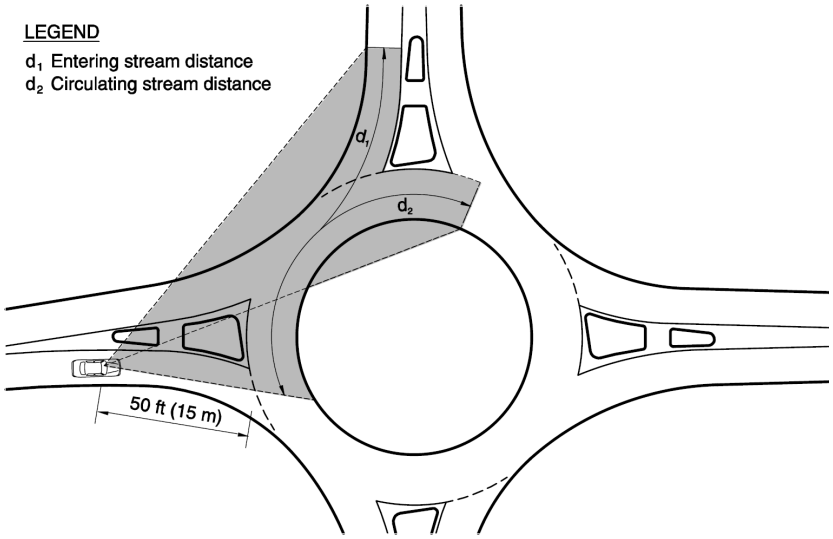


Figure 6.18: Intersection Sight Distance

Source: NCHRP Report 672 Exhibit 6-58

All roundabout design submittals are to include sight distance diagrams consistent with those presented in Figures 6.15 through 6.18 to cover all approaches and circulating segments of the roundabout, as well as a fully dimensioned composite sight distance diagram for use in defining height restrictions for landscaping and other vertical design features within and near the roundabout. Graphic elements of a composite sight distance diagram are presented in Figure 6.19 Sight distance composite diagrams included with design submittals shall be fully dimensioned.

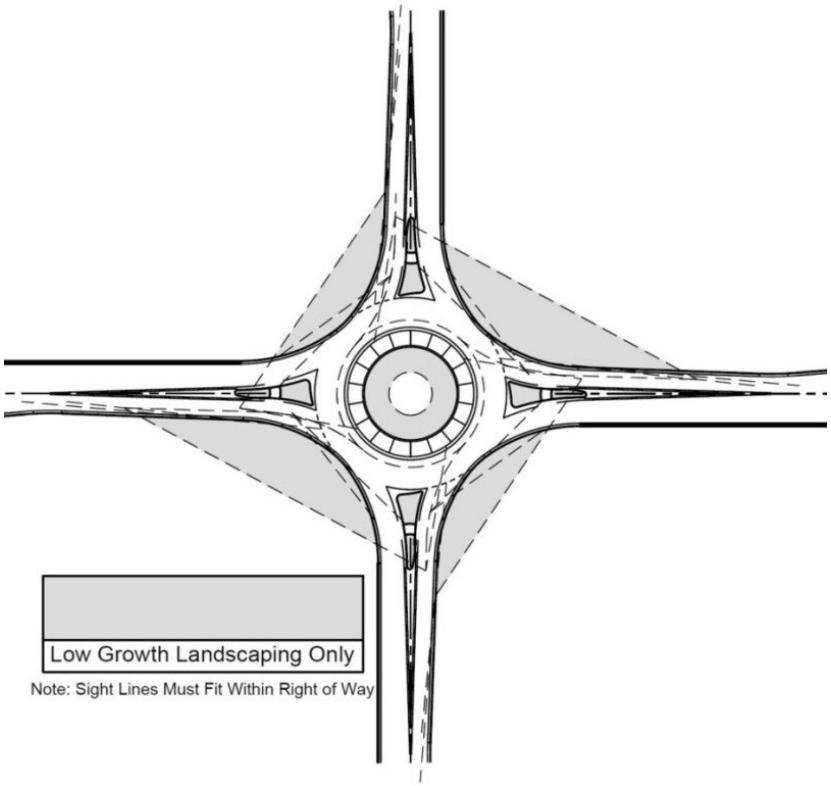


Figure 6.19: Composite Sight Distance Diagram (Prior To Dimensioning)

6.2.11 VERTICAL CONSIDERATIONS

A. CROSS SLOPE

The circulating roadway should be designed with a constant slope toward the outside of the roundabout within the range of 1.5% to 2.0%.

Splitter island areas are to have positive drainage, roadways are to have a minimum of 1.0% cross slope and the longitudinal grade shall not exceed 2%. The pedestrian crossing shall be ADA compliant.

B. CURBING

Roundabout approach and departure roadways shall have vertical curb. The right side of the approach roadway shall have vertical curb throughout the approach deceleration zone. The right side of the departure roadway shall have vertical curb throughout the curbed length of the splitter island. The entire length of the splitter island shall use vertical curb, except on local residential street for mini-roundabouts where splitter islands may need to be traversable to accommodate a WB-50 design vehicle.

The outer curb line of the circulating roadway connecting the approach and departure roadways is to be vertical curb and gutter with a curb height equal to the highest curb height of the connected curb lines.

The central island exterior curb (adjacent to circulating roadway) shall be roll curbing (MAG Detail 220, Type D).

Six inch (6”) high vertical curb shall be used for the truck apron’s interior curb located along the perimeter of the non-traversable portion of the central island.

The pedestrian walkway through the splitter island shall have along each side vertical curb matching the height of the splitter island curbing.

C. DRAINAGE

Drainage structures when needed should be placed upstream from crosswalks, placement within the entry and exit radii or within the circulatory roadway should be avoided. A primary concern with having inlets located within or adjacent to the circulatory roadway are traffic restrictions required during maintenance operations.

D. GEOMETRIC LAYOUT CONTROL

The use of construction centerline Stations and Offsets to define curb line geometry for roundabouts shall be supplemented or replaced by curve data along the face of curb. Curve data shall consist of radius (R), tangent length (T), central angle delta (Δ), and arc length (L). As a minimum, curve data shall be provided along all roundabout exterior curb lines from the Entry Radius curve through the Exit Radius curve and construction centerline stations and offsets shall be provided at the beginning of the Entry Radius curve and at the end of the Exit Radius curve.

E. ELEVATION CONTROL

Elevation control is to be provided at each curb PC, PT, PRC, and PCC. For the central island curbing (exterior curb and inside truck apron curb) the elevation control points are to include points located by the intersection of the construction centerline extension of each roundabout leg and also along the angle that bisects the centerline extensions of the roundabout legs where the bisecting line intersect the central island exterior curb and the outer curb line of the circulatory road. An example of the application of this guidance is presented in Figure 6.20.

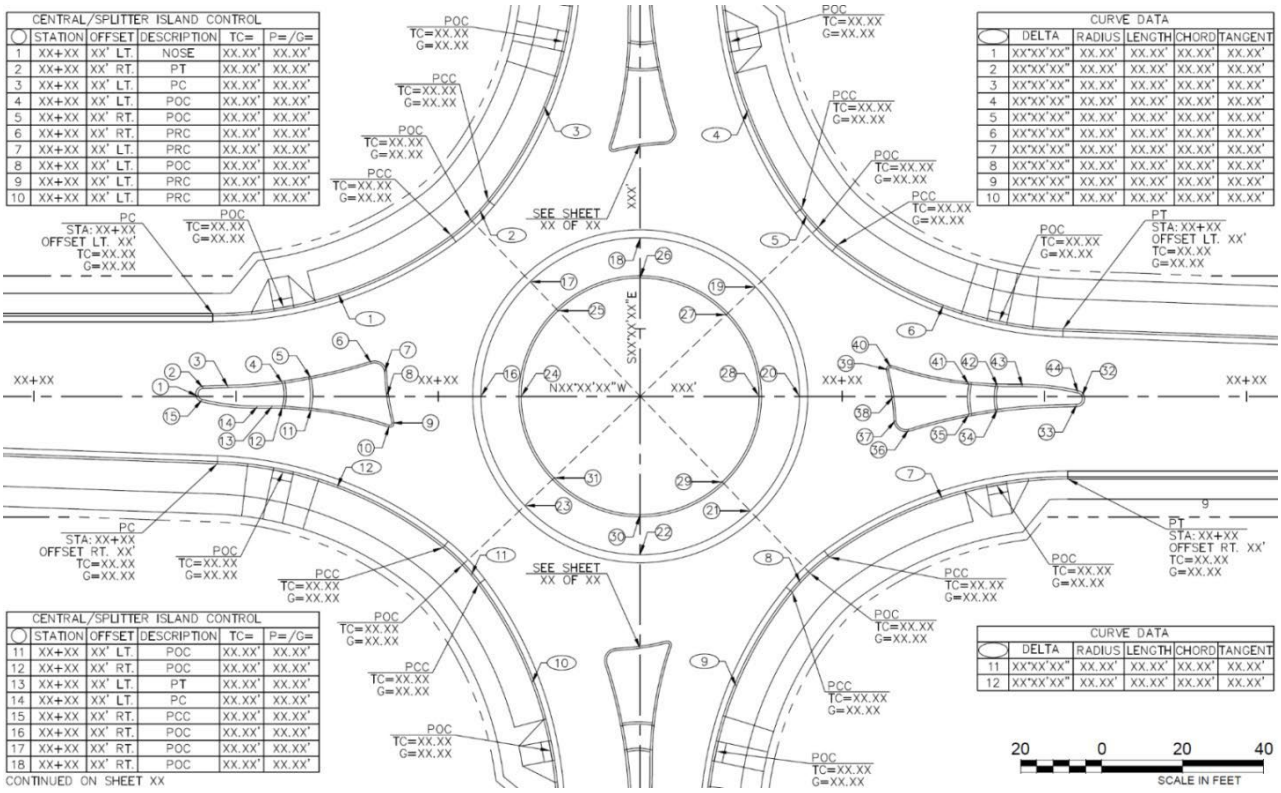


Figure 6.20: Elevation Control Requirements

6.2.12 OTHER DESIGN DETAILS

A. PEDESTRIANS AND BICYCLISTS

Sidewalks shall be provided on all roundabout approaches that connect to existing or planned pedestrian facilities, or where there is anticipated pedestrian demand based on proposed development and/or adjacent land use. Crosswalks and refuge areas shall be provided to connect all roundabout approaches that have sidewalks or mixed use paths. A buffer shall be provided between roadway curb and the sidewalk. See Figures 6.5, 6.6 and 6.13 for sidewalk setback requirements which vary based on adjacent curb height.

Where bicycle lanes are used on approach roadways to multilane roundabouts, optional use bicycle ramps shall be provided to allow bicyclists to use the sidewalk or other adjacent pathway to negotiate the roundabout. Where optional use bicycle ramps are provided, the sidewalk width through the roundabout shall be increased by a minimum of three feet (3'). Between the bicycle street exit and entrance ramps, the minimum sidewalk width through roundabouts shall be eight

feet (8’). The bottom width of curb ramps located along widened portions of walkways shall match the full width of the widened walkway. Optional use bike ramps may be required at urban single-lane roundabouts where high traffic volumes are anticipated. Further information for the design of bicycle accommodations for roundabouts.

Chapter 7 Access to City of Sierra Vista Roadway System

7.1 ACCESS CONTROL

7.1.1 GENERAL

The efficiency and safety of a street or highway depends largely on the number and character of interferences affecting vehicles moving along the facility. Major interferences are caused by vehicles entering, leaving, or crossing the road, at intersecting streets and driveways. In order to minimize crashes and to assure best overall use of the facility by the general public, it is necessary to regulate vehicle movements in and out of abutting developments and cross streets.

With respect to driveways, road users have certain rights of access to abutting property as well as the right to travel on the road with relative safety and freedom from interference. Since these various rights sometimes conflict, the City is given the responsibility for reconciling and satisfying, to the extent feasible, the needs and rights of all road users with respect to driveway location, design, and operation. **When conflicts arise, preference will be given to the safe and efficient use of the road.**

As of the date of the adoption of this section of the Code, existing access points onto Arterials and Collectors may be allowed to remain. Existing accesses are not vested with the property. When there is a change of use, new development, and/or when a lot split/combination occurs, the City of Sierra Vista reserves the right to require the property owner to re-evaluate use of the access(es), as part of their permitting process. When an access to a roadway with a curb and gutter is abandoned, it is to be replaced by a full height curb across the abandoned access and the depression behind the curb is to be filled. When an access to a roadway with a shoulder and ditch is abandoned, it is to be removed and the area graded to match the existing shoulder and ditch.

No development permit or subdivision approval shall be issued unless each lot in the development has frontage or approved public access to a public street. The public streets shall be dedicated and improved to the Street Design Standards of this document. Streets that are contiguous (existing or planned) with a development but reside in the county shall be constructed to minimum County construction standards. Roadways shall be minimum County half width right-of-way or 26 feet, whichever is greater. No development will be permitted when it will generate traffic beyond the street's current carrying capacity within a ¼ mile of the development including pavement width and signalization.

Street alignment will conform to the Traffic Circulation Plan or any adopted specific plans and will be built in accordance with the design standards for the designated street (Arterial, Collector, etc.). The City Engineer may recommend that Council approve minor deviations in alignment of a street when it is impractical to conform to the exact alignment shown on the Traffic Circulation Plan because of adverse topography, drainage problems, existing development, or traffic safety.

The minor deviation must not affect the public purpose of the street and must maintain a not-to-exceed distance of 1,500 feet between an Arterial or Collector street and a parallel collector street.

7.1.2 ACCESS TO STATE HIGHWAYS

Access to State highways is regulated by the Arizona Department of Transportation (ADOT). The City of Sierra Vista will not review changes to an existing access or any new access which is in State right-of-way. Encroachment permits for access to State highways must be obtained directly from ADOT. The City shall review requests for new access where any portion of the access is in City right-of-way.

7.1.3 ACCESS TO CITY STREETS

Encroachment permission for access to streets must be obtained directly from the City. The City shall review a request for new accesses where any portion of the access is in City right-of-way.

Aa Traffic Impact Analysis (TIA) shall be required of developments, or additions to existing developments, generating 100 or more trips during the morning or afternoon peak hours on the adjacent street. For developments generating less than 100 peak hour trips, a Traffic Impact Statement (TIS) may be required.

A change in the use of any property may necessitate a change in its access. To ensure safe and efficient operation of both the roadway and driveway accesses, a review of the access needs (locations and design) of existing facilities is required when the use of a facility's function changes. Changes in the number and location of access points together with a design for each access point shall be submitted to the City of Sierra Vista for approval.

A Traffic Impact Statement or Analysis may be required for a property when there is a change in use or zoning; or when property is combined or subdivided.

Once a Traffic Impact Study and/or Traffic Impact Analysis has been submitted and approved, the development shall commence within 2 years of the TIS or TIA approval date. The developer/owner may request for an extension of the approval every 2 years, for a maximum of 10 years. Depending on the surrounding development conditions at the time, the City reserves the right to require the owner to update or create a new report for resubmittal and approval at any time after the first expiration date.

Access to Parking from an Alley. Any parking lot may use an abutting alley for direct access to parking spaces; provided that the full width of the alley is dedicated to the public and fully paved with two inches of asphaltic concrete over six inches of aggregate base course or four inches of Portland Cement concrete reinforced with #8, 6-inch by 6-inch wire mesh over a sub-base compacted to 95 percent density and property drained to prevent impoundment of surface water.

7.1.4 ACCESS TO COUNTY ROADS

Access to County Roads is regulated by Cochise County. The City of Sierra Vista will not review changes to an existing access or any new access which is in County right-of-way. Encroachment permits for access to County Roads must be obtained directly from Cochise County. The City shall review requests for new access where any portion of the access is in City right-of-way.

7.5 DRIVEWAYS

7.5.1 DEFINITION

A driveway is any access constructed within the public right-of-way, connecting the public roadway with adjacent property or properties.

Driveways are private facilities constructed under permit within public right of way. The facility owner is responsible for maintenance and repair of driveway pavements, driveway culverts, and driveway embankment slopes.

The principles of intersection design apply directly to driveways. One important feature of a driveway is controlling the location for accessing the road by the elimination of large graded or paved areas adjacent to the traveled way that allow drivers to enter or leave the street randomly.

7.5.2 DRIVEWAY TYPES

A. Single Family Residential: A driveway that provides access to a single family residence or lot.
B. Multi-Family Residential: A driveway that provides access to a duplex or an apartment building that serves 2 to 50 dwelling units.
C. Commercial: A commercial driveway is one providing access to an office, retail, or institutional building or complex, or to an apartment building having more than 50 dwelling units.
D. Industrial: An industrial driveway is one directly serving truck movements.
E. Private Road: A driveway that provides, or has the capability of providing, access to more than one (1) single family residence or lot; or development site.

See Section 7.6 for additional information.

7.5.3 SURFACE REQUIREMENTS FOR DRIVEWAY AND ROADWAY CONNECTIONS

All new driveways and all new roadway connections to a paved City of Sierra Vista Road shall be paved within the City right-of-way. "Paved" includes asphaltic concrete, Portland cement concrete, and other materials approved by the City Engineer or authorized representative.

New construction that widens a roadway or converts an unpaved roadway into a paved roadway shall also pave existing driveway connections located within the project limits in compliance with Table 7.1.

TABLE 7.1: SURFACE REQUIREMENTS FOR DRIVEWAY CONNECTIONS		
Roadway Edge	**Existing Driveway Conditions**	**Driveway Surface Materials**
Uncurbed	Concrete, asphalt, or hard surfaced custom decorative driveway within 5' of the R/W	Asphalt Paved Turnout (MAG Detail 205) connecting to the existing driveway surfacing.
Uncurbed	Earthen or gravel driveway within and 5' beyond the R/W	If an acceptable vertical profile can be obtained within the R/W then provide: Asphalt Paved Turnout (MAG Detail 205) to within 5' of the R/W and provide a graded transition of ABC or existing gravel between the Paved Turnout and R/W. If an acceptable vertical profile needs to extend beyond the R/W then provide: Asphalt Paved Turnout (MAG Detail 205) to the R/W; beyond the R/W provide ABC surfacing to the match point with the existing driveway.
Concrete Curb	Concrete Driveway within 5' of the R/W	Concrete driveway entrance (SV 262) plus concrete driveway pavement to connect with the existing driveway.
Concrete Curb	Asphalt Driveway within 5' of the R/W	Concrete driveway entrance (SV 262) plus asphalt driveway pavement to connect with the existing driveway.
Concrete Curb	Gravel surfaced driveway within 5' of the R/W	Concrete driveway entrance (SV 262) plus asphalt driveway pavement between the driveway entrance and the existing driveway.
Concrete Curb	Earthen driveway within and 5' beyond the R/W	Concrete driveway entrance (SV 262) plus asphalt driveway pavement between the driveway entrance and the existing driveway surface.
Concrete Curb	Decorative Custom Driveway within 5' of the R/W	Concrete driveway entrance (SV 262) and coordinate the material with the property owner.

7.6 DRIVEWAY CHARACTERISTICS

7.6.1 SINGLE FAMILY RESIDENTIAL

Driveways serving a single-family residence shall have a minimum width of 16 feet and a maximum width of 30 feet within City right of way. For garages entrances located within 25 feet of the right-of-way line, the driveway width may equal the width of the garage opening.

Driveway connections to vertical curbed roadways shall use a concrete depressed curb driveway entrance (SV 262) having a minimum entrance width of 16 feet and a maximum width of 30 feet. The driveway centerline must match the centerline of the driveway entrance.

Driveway connections to rolled curbed roadways shall construct one of the following driveways:

A. Existing Rolled Curb
   1. With existing sidewalk – The area between the back of sidewalk and right of way shall be gravel, pavers, thick concrete, or asphaltic concrete.
   2. Without existing sidewalk – The area between the back of curb and the right of way shall be gravel, pavers, concrete, or asphaltic concrete.

For a thickened sidewalk, use a concrete depressed curb driveway entrance (SV 262) having a minimum entrance width of 16 feet and a maximum width of 30 feet. The driveway centerline must match the centerline of the driveway entrance.

Driveways connecting to arterial or major collector streets shall include adequate turnaround space on the private property, or a circular driveway, to eliminate the need to back a vehicle onto the roadway.

7.6.2 MULTI-FAMILY RESIDENTIAL

Driveways serving multi-family developments with 5 to 50 dwelling units shall be designed in accordance with the guidelines of this section. Driveways serving multi-family developments of more than 50 dwelling units shall be designed as commercial driveways in accordance with Section 7.6.3. Driveways serving less than 5 dwelling units shall be designed as single family residential driveways in accordance with section 7.6.1.

Driveways connecting to local or minor collector roadways with vertical curbing shall use a 30-foot-wide concrete depressed curb driveway entrance (SV 262). The driveway centerline shall match the centerline of the driveway entrance, and a 5:1 taper rate shall be used to match from the driveway entrance width to the driveway width. Driveway connections to a major collector or arterial street with vertical curbing shall use a concrete depressed curb driveway entrance (SV 262). A return type driveway (SV251) may be used if approved by the City Engineer. The concrete depressed curb driveway entrance shall be 36 feet wide. The driveway centerline shall match the centerline of the driveway entrance, and a 5:1 taper rate shall be used to transition from the driveway entrance width to the driveway width. A return type driveway shall be 30 feet wide with a minimum return radii of 6 feet. The City may require driveways to be widened to 40 feet to provide for a separate left turn lane.

7.6.3 COMMERCIAL AND INDUSTRIAL DRIVEWAYS

A commercial driveway provides access to an office, retail, or institutional building complex, or to an apartment building having more than 50 dwelling units. Such developments are customarily served by trucks as an incidental rather than a principal driveway use. Industrial plant driveways whose principal function is to serve administrative, or employee parking lots are also considered commercial driveways.

An industrial driveway is one directly serving substantial numbers of truck movements to and from an industrial facility, warehouse, or truck terminal. A centralized retail development, such as a community or regional shopping center, may have one or more driveways specially designed, signed, and located to provide access for trucks. These are also classified as industrial driveways.

Driveways serving commercial and industrial developments shall be designed based on the types and volumes of vehicles anticipated to use the driveway, along with the traffic volumes, number of lanes, and operating speed of the connecting roadway. Depressed curb driveway entrances are standard for curbed roadways. Return type driveways may be used for high volume driveways with the approval of the City Engineer.

The maximum depressed curb driveway entrance width is 40 feet. The concrete depressed curb driveway entrance will be wider than the required driveway lane widths to facilitate off tracking of turning vehicles. A 5:1 or flatter taper rate shall be used to transition from the driveway entrance width to the driveway width.

Return type driveways are generally restricted to high volume facilities. The return radii and lane widening requirements are adjusted to accommodate off tracking of turning vehicles.

Driveway connections to uncurbed roadways shall be asphalt paved turnouts (MAG Detail 205 Type A, B, or C). The turnout design shall contain vehicle off tracking on the pavement for all vehicles types anticipated to use the driveway.

7.6.4 PRIVATE ROADS

A private road is any roadway that carries traffic, that may or may not be contained within an easement or dedicated right-of-way, but that is not owned or maintained by a governmental entity.

The design of private road connections to the public road system shall be based on roadway vehicle mix and volumes. Very low-volume private road connections to roadways shall be designed as Commercial or Industrial driveways. Private roads with higher traffic volumes that would connect to roadways shall be designed in accordance with the requirements of Chapter 6 Intersections. Intersection design shall comply with design requirements of a roadway classification acceptable to the City Engineer.

A private road may be within an access easement that serves or will serve more than one lot. Private road connections that would provide access to a roadway for more than one property shall be designed as a Joint Access as described in Section 7.9.3. Parcels adjoining the private road shall access the road system via the private road and will not be provided access directly to the road system without the approval of the City Engineer.

The ultimate improvements associated with the private road connection with the roadway shall be

required to be constructed concurrent with the development/improvement to be constructed with the issued building permit that has frontage along the right-of-way. The minimum width of private road connections within right-of-way shall be 26 feet.

7.7 DRIVEWAY DESIGN

7.7.1 RESTRICTION OF TURNING MOVEMENTS

Where necessary for the safe and efficient movement of traffic, The City may require access points to be geometrically designed so as to provide for only limited turning movements. The restriction of turning movements should not affect the number and location of access points as specified elsewhere.

A full access driveway (proposed, new, or change to existing) that causes the LOS to be less than D for any movement may be restricted to a right in/right out access only.

7.7.2 ISLANDS FOR LIMITED MOVEMENT ACCESSES

Figures 7.1 - 7.3 illustrate configurations for limited movement accesses. Islands are to be designed with vertical curbs and are to accommodate the turning path of a WB-67 design vehicle. The ends of the islands should typically be provided with a minimum 4-foot back of curb radii. Deceleration or acceleration lanes may be required to be incorporated into the design. Reference the AASHTO publication *A Policy on Geometric Design of Highways and Streets* for channelizing island design details.

The City may permit or require the installation of a center median on the adjacent public street as an alternative to driveway islands.

An ADA compliant pedestrian access route shall be provided across the driveway and be contained within the public right-of-way.

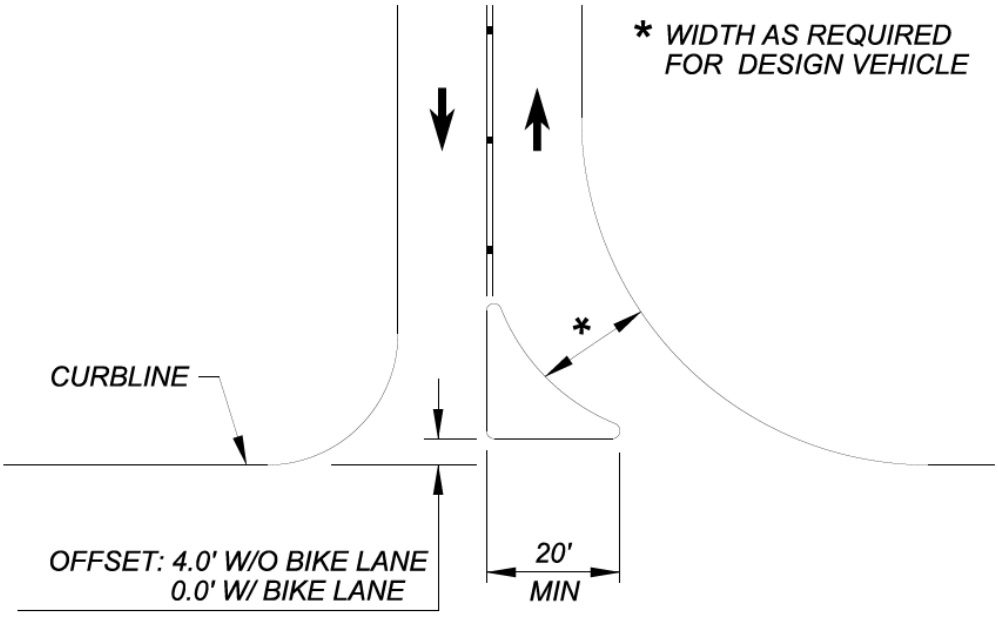


Figure 7.1:Right-In, Right-Out, Left-Out Access Design

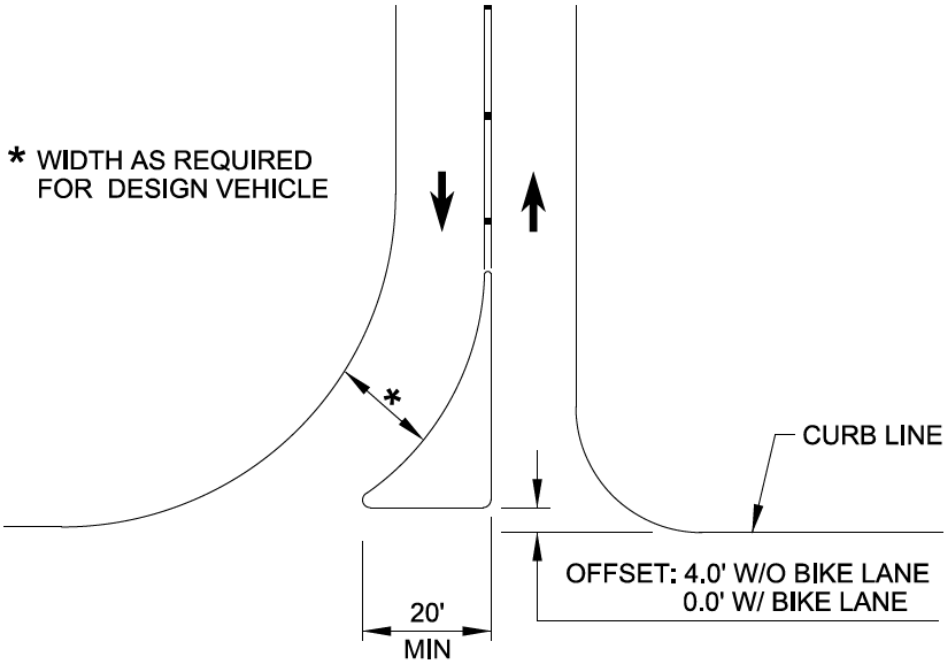


Figure 7.2:Right-In, Right-Out, Left-In Access Design

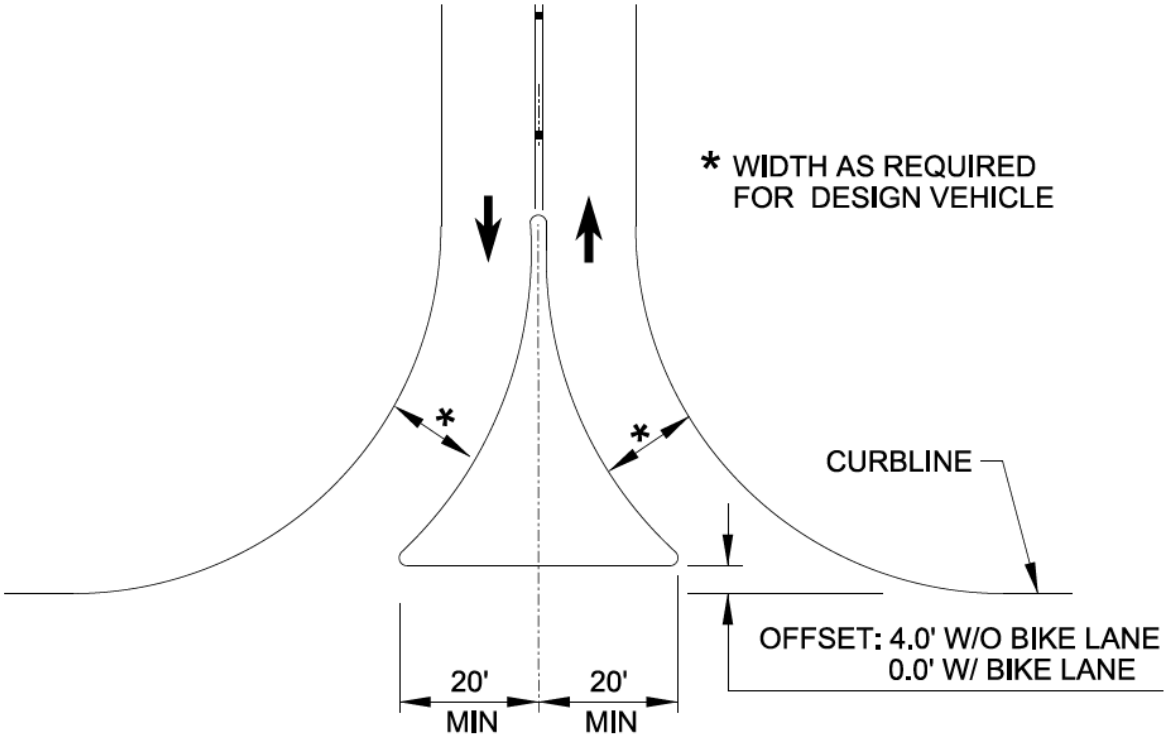


Figure 7.3: Right-In, Right-Out Access Design

7.7.3 RADII AND WIDTHS

Section 7.6 identifies characteristics to be included in the design of driveways. Where customized driveways are required, vertical curb returns will be allowed and/or required by The City. Customized driveways will be required wherever islands to control turning movements are required.

The design of multifamily, commercial, and industrial driveways are to be checked using an appropriate design vehicle turning template (use most conservative vehicle of those anticipated at the property- fire trucks, delivery trucks, school buses, refuse trucks, etc.) to ensure vehicle off-tracking is contained on driveway pavement. Drainage impacts are to be taken into consideration in the design of driveway accesses.

7.7.4 RELOCATION OF UTILITIES, STRUCTURES, AND TREES

Prior to commencing any work, arrangements for the necessary removal or relocation of any public utilities, structures, trees, or plantings must be made by the developer or permittee with the person or persons having ownership or control thereof. Removal and relocations shall be accomplished at no expense to the City. All relocations shall be in accordance with City and/or owners standards, the most conservative prevails.

7.7.5 DRIVEWAY SIGHT DISTANCE

Departure sight triangles shall be determined for driveways using the same procedure as required in Chapter 6 INTERSECTIONS except the speed used to determine the departure sight triangle shall be as indicated in the following table.

Road Classification	Speed for Departure Sight Triangle Calculations	Set-Back from Edge of Pavement
Local	Posted Speed +5 mph	14.5’
Collector	Posted Speed +5 mph	14.5’
Arterial	Posted Speed +10 mph	18.0’

Driveway sight distance shall be calculated using the time gap for the vehicle type indicated in Table 7.2.

TABLE 7.2: VEHICLE TYPE FOR DETERMINING DEPARTURE SIGHT TRIANGLES

Major Road Classification	Minor Road Driveway Type	Vehicle 1	
		Right Turn	Left Turn
Arterial	Commercial Industrial	Combination Truck	Combination Truck
Arterial	Residential	Passenger Car	Passenger Car
Collector	Commercial Industrial	Single Unit Truck	Single Unit Truck
Collector	Residential	Passenger Car	Passenger Car
Local	Commercial Industrial	Single Unit Truck	Single Unit Truck

Local	Residential	Passenger Car	Passenger Car

Driveway locations are to be evaluated to determine whether a sight obstruction exists, such as buildings, fences, signs, vegetation, parked vehicles, horizontal or vertical highway alignments, etc. The sight distance requirements for passenger cars are based on a 3.5 foot eye height and a 3.5 foot object height. The distances for trucks are based on a 7.6 foot eye height and a 3.5 foot object height.

If the sight distance is not adequate, consideration should be given to the following options:

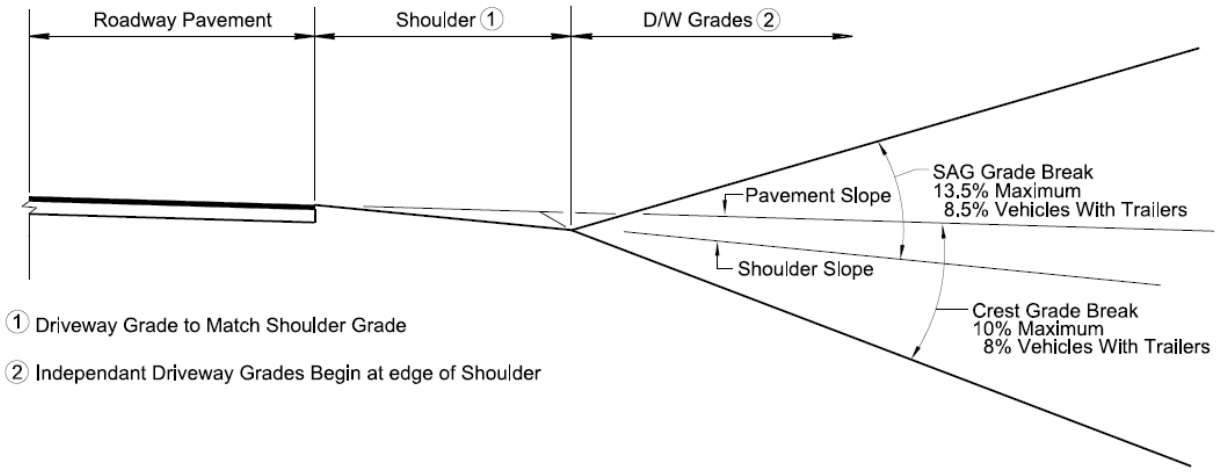
A. Removing the sight obstruction
B. Relocating the driveway to a more favorable location along the frontage
C. Prohibiting critical movements at the driveway
D. Relocating access to another street, a frontage road, or a joint access location

In all cases, stopping sight distance must be provided.

7.7.6 DRIVEWAY PROFILES

Adequate design of driveway grades and profiles are to consider the basic functions of the adjacent street, the site that the access driveway serves, and the type of vehicles anticipated to use the driveway.

The profile of driveway connections to uncurbed roadways is to match the roadway pavement and shoulder grades; an independent driveway profile may begin at the outer edge of the roadway shoulder.

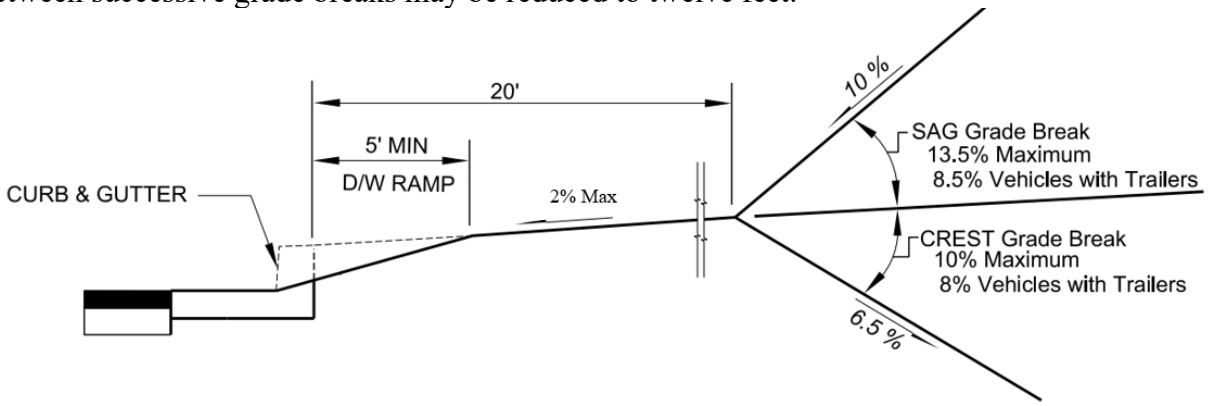


7.4 RURAL DRIVEWAY GRADES

Driveway profiles are to provide sufficient clearance between the vehicle and the driveway surface to prevent high centering and hang-ups.

The 'maximum' driveway grade break changes identified in Table 7.3 will prevent high centering and hang-ups for most passenger cars. The 'recommended' driveway grade changes identified in Table 7.3 should be used for any vehicles with trailers to prevent high centering and hang-ups. Successive crest grade breaks and successive sag grade breaks are to be spaced no closer than the

spacing between the front and rear axles. For design of driveway profiles twenty feet (20') is the minimum distance to be used between successive crest grade breaks or successive sag grade breaks unless the sum of the grade breaks is less than the maximum design grade change. For single family residential driveways used only by passenger vehicles not pulling trailers the minimum distance between successive grade breaks may be reduced to twelve feet.



7.5: URBAN DRIVEWAY GRADES

The maximum grade change without a vertical curve for a crest condition is 10% for passenger cars. The maximum grade change without a vertical curve for a sag condition is 13.5% for passenger cars. Vehicles with towed trailers cannot exceed a grade change of 8% for crest conditions and 8.5% for sag conditions. Access to properties that can accommodate vehicles with trailers must be evaluated by the Design Engineer if the grade change exceeds the maximum values in Table 7.3. The Design Engineer must demonstrate the proposed driveway grade change will not cause the vehicle or trailer to contact with the roadway surfaces when traversing the driveway.

TABLE 7.3: DRIVEWAY % GRADE CHANGES WITHOUT A VERTICAL CURVE

	Maximum (Passenger Cars)	Maximum (Vehicles w// Trailers)
Crest Condition	10	8
Sag Condition	13.5	8.5

7.7.7 DRIVEWAY TYPICAL SECTIONS

Driveway typical sections shall define embankment and cut slope requirements. Side slopes located within the roadway clear zone are transverse roadway slopes that are to be 1V:6H or flatter (1V:10H is the preferred rate along high-speed roadways).

If the Design Engineer demonstrates to the City Engineer that this requirement cannot be accomplished, the Design Engineer shall refer to the AASHTO Roadside Design Manual, latest edition, for alternatives; and submit a formal request to the City Engineer for review and approval.

7.7.8 DRIVEWAY ANGLES

Two-way driveways and one-way driveways that are entering the roadway are to be aligned perpendicular (90°) to the roadway without angle points within the right of way. Driveway angle points when needed are to be located on private property. If conditions exist that prevent a perpendicular roadway connection, the Design Engineer shall submit a formal request to the City

Engineer for review and approval. Under no circumstance will an angle less than 75° be approved.

7.7.9 DRAINAGE

Please refer to the City Development Code Section 151.08.008 Surface Drainage and Storm Sewer Systems for design requirements:

https://codelibrary.amlegal.com/codes/sierravista/latest/sierravista_az/0-0-0-19239

Driveways along curbed roadways shall not allow street flow to be diverted. Drainage conditions downstream of the driveway shall not differ from that which would exist if the driveway was not present.

Driveways crossing roadside drainage ditches and channels shall not reduce the design capacity of the ditch or channel. If a culvert is installed, the water surface elevation at the culvert inlet shall be contained within the ditch or channel. Any increased potential for erosion resulting from driveway construction shall be mitigated. Ditch and channel flows shall not to encroach onto roadway pavement at driveway locations.

Driveway culverts located within the roadway clear zone shall follow the AAHSTO Roadside Design Guide, latest edition.

7.7.10 SIDEWALKS

Driveways shall have an ADA compliant crossing for pedestrians contained within the right-of-way and shall be constructed in accordance to the City’s latest Construction Standard Detail.

7.8 NUMBER OF DRIVEWAYS

The number of driveways is dependent upon the size and use of the property. Each parcel is limited to one driveway. The driveway(s) are to satisfy the minimum driveway spacing criteria, as identified in Section 7.9.

7.8.1 Site Access

A. Commercial and Industrial Sites
Commercial and industrial sites are limited to one access per site. The site shall accommodate internal circulation needed for emergency and/or refuse vehicles to enter and exit the site.

When a commercial or industrial site fronts two or more streets, generally access shall be taken from the street that has the lower functional classification. Should the streets have the same functional classification, then the street with the least amount of traffic in a 24 hour period, per the latest Public Works traffic counts, shall be used for access. Factors such as lot configuration shall be taken into consideration to evaluate access location(s).
Where a property has access to more than one road, access may be limited to the lowest volume road where the impacts of a new access will be minimized. Access on higher volume roads may be denied.

B. Multi-family Developments
Multi-family developments and sites shall be allowed one access for the first 50 units. Two accesses shall be required for sites that have over 50 units. The site shall accommodate internal circulation needed for emergency and/or refuse vehicles to enter and exit the site.

C. Residential Subdivisions
The number of accesses for residential subdivisions shall be based upon the chart below:

LOTS	***ACCESS***
1-100	2 access
101-200	3 accesses
201-300	4 accesses
301-more	Determined by City

Considerations such as type of use, size of site, location, safety, and other site considerations shall be used to evaluate access location(s).

During construction, the second access to single family residential subdivisions shall be completed prior to the construction of 30 homes in the subdivision. Completed is defined as all-weather access with complete drainage improvements and pedestrian facilities such as sidewalks and shared use paths.

Subsequent access thresholds for completion are determination of the chart above.

Subdivisions shall have one access that connects to a Collector roadway. Subdivisions with more than 500 lots shall have at least two accesses that connect to a Collector roadway.

At least two accesses shall be separated by a minimum of 1,000 feet when feasible.

The stated access requirements are in addition to any emergency vehicular accesses such as a breakaway gate or other such devices that are mandated by the Fire Department.

Where access must be provided across land not owned by the subdivider, the subdivider shall at a minimum, provide at least 50 feet of right-of-way and construct a street of sufficient width to accommodate two-way traffic (26 foot minimum).

The above requirements may be reduced if configuration of the subdivision or existing conditions makes these requirements impractical.

The stated access requirements are in addition to any emergency vehicular accesses such as a breakaway gate or other such devices that are mandated by the Fire Department and Police Department.

7.8.2 ADDITIONAL DRIVEWAYS

Additional driveways may be needed and provided under the following conditions:

A. If the daily volume using one driveway would exceed 1,500 vehicles (both directions).
B. If traffic using one driveway would exceed the capacity of a stop-sign-controlled intersection during one peak street traffic hour or the peak site traffic hour.
C. If a traffic analysis shows that the traffic conditions warrant two or more driveways, and such driveways will not negatively impact traffic flow. When traffic flow on the City roadway will be negatively impacted, additional lanes may be required.

Additional requests for accesses shall be submitted to the City for approval. The City reserves the right to request a traffic impact analysis or traffic impact statement from the Design Engineer if additional information is needed to support the request for additional accesses.

7.8.3 TEMPORARY ACCESS

Temporary access may be granted to undeveloped property prior to development of a final plan if access is needed for construction or preliminary site access. Temporary accesses are subject to removal, relocation, or redesign after final development plan approval. A right of way permit shall be secured before any work can begin.

Secondary access for emergency vehicles must be provided for all subdivisions and all other developments. Secondary access for emergency vehicles shall be usable in all weather conditions.

7.8.4 LARGE DEVELOPMENTS

For large developments, the City Engineer may require the developer to consolidate access traffic to a single point which may be signalized. Driveway signals must be located to provide satisfactory signal progression for through traffic on the public road.

7.9 DRIVEWAY LOCATIONS

The edge of all driveways shall be at least 50’ from the near edge of pavement or the near curb line of an intersecting street. The driveway spacing and driveway corner clearance distances shown for arterial and major collector roads in Section 7.9 are based on providing spacing equal to the stopping sight distance of the roadway being accessed. These location standards are desirable but may not be achievable for all situations. When a non-standard situation occurs that prevents compliance with the standards or the standards cause undue hardship, submit to The City for evaluation a proposed installation together with documentation that justifies a need to deviate from the standard. A traffic analysis may be required to show the proposed non-compliant installation will not adversely impact traffic or be detrimental to public safety.

7.9.1 DRIVEWAY LOCATION COORDINATION

The location of a new proposed driveway or the relocation of an existing driveway can be crucial to public safety as well as providing efficient access to the property. Full access (all movements) driveways need to be located to minimize conflicts with adjacent and opposite driveways. For larger projects with proposed driveways on arterials, the locations along with LOS discussions are to be included in a traffic impact study.

Proposed driveways should be aligned with any existing driveways on the opposite side of the roadway to reduce conflicts. If conditions prevent alignment and require offset driveways to be constructed, the left turn movements should not overlap each other. Offset driveways shall be designed so the left turn movements do not share the same space in a two-way left turn lane or future two-way left turn lane. Where lots are not large enough to allow accesses on opposite sides of the street to be aligned, the center of driveways not in alignment should be offset a minimum of 250 feet on all major collector roads, and 360 feet on all industrial and arterial roads. Greater distances may be required due to left turn storage lane requirements.

The distance between an access and an intersection shall be measured from the edge of the intersection right-of-way to the center line of the access. The separation between intersections shall be measured from centerline to centerline.

7.9.2 DRIVEWAY SPACING

The distance between adjacent driveways must be adequate to allow driveway vehicles to safely queue, accelerate, decelerate, and cross conflicting traffic streams without excessive interference with through traffic, or traffic using adjacent driveways.

The minimum distance between driveway centerlines along arterial roadways shall be at least 360 feet.

The minimum distance between driveway centerlines along collector roadways shall be at least 250 feet.

7.9.3 JOINT ACCESS

The use of joint access driveways connecting to arterial and collector roads is encouraged; fewer access points improve the overall operation of the roadway. Joint access will be required for two adjacent developments where a proposed new access will not meet the spacing requirements set

forth in this section. Joint access must be approved by the City Engineer or an authorized representative.

Where parking facilities and driveway access is shared by adjoining developments, an ingress/egress easement shall be recorded authorizing and declaring the purpose and limits of the property to be used.

7.9.4 DRIVEWAY CORNER CLEARANCE FOR ARTERIAL AND COLLECTOR ROADS

Arterial-arterial and arterial- collector intersections may become signalized at a future time and shall be treated as signalized intersections whether or not a signal currently exists. Driveways located near any arterial or collector intersection shall meet the Minimum Corner Clearance requirements shown in Table 7.4 and Figure 7.6. Table distances are the minimum clear distance between the edge of the roadway and the edge of the driveway.

TABLE 7.4: MINIMUM CORNER CLEARANCES

Distance	Functional Classification of Road	
	Arterial (ft.)	Collector (ft.)
A	360	250
B	180	125
C	360	250
D	360	250
E	75	75

A. Distance downstream from intersection to a fully directional access.
B. Distance upstream from a intersection to a right in / right out access.
C. Distance upstream from a intersection to a fully directional access.
D. Distance downstream from a intersection to a right in / right out access.
E. Offset distance from a median break to a right in / right out access.

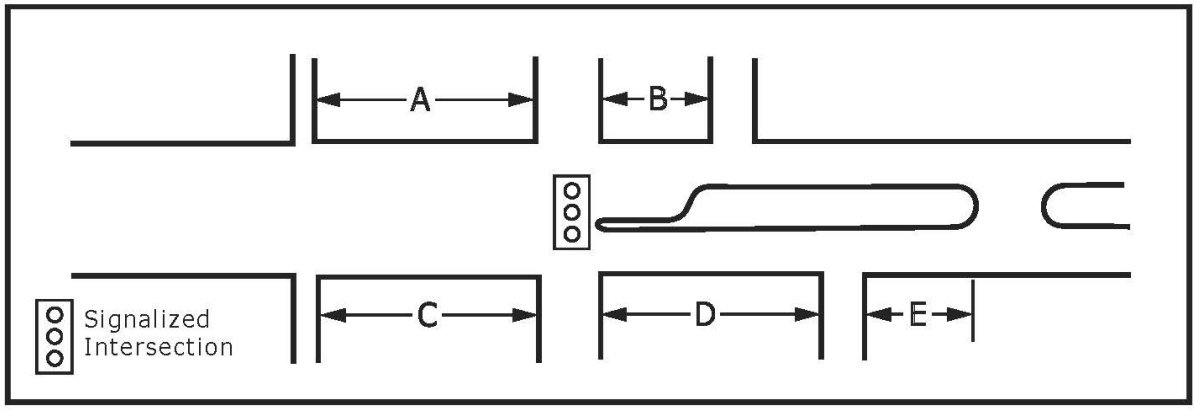


Figure 7.6: Minimum Corner Clearances

7.9.5 DRIVEWAY LOCATION RESTRICTIONS

If a property has frontage on more than one street, access will be permitted only on those street frontages where standards contained in this manual and other Regulations can be met.

Driveways shall not overlap or conflict with the location of a pedestrian curb ramp. Driveways shall not be located at a pedestrian roadway crossing.

Listed below are conditions where a new or proposed change to an existing driveway location will not be permitted.

A. Within 10 feet of any commercial property line, except when it is a joint-use driveway serving two abutting commercial properties and access agreements have been exchanged between the two abutting property owners;
B. Within 25 feet of a guardrail terminal;
C. Within 100 feet of a bridge or other structure, except canal service roads;
D. When adequate sight distance cannot be provided for vehicles on the driveway attempting to access the street, those movements shall be prohibited. When the nearest edge of any driveway, driveway flare, or driveway radius has less than 2 feet of clearance from the nearest projection of a fire hydrant, utility pole, curb inlet, traffic signal, or light standard;
E. Residential Driveways: Access shall not be given to any roadway other than local streets and Minor Collectors. Access shall not be located closer than 150 feet from any collector or arterial street intersection when measured from the intersection of the abutting street right-of-way extended at an intersection and the center of a proposed access point. Exemptions to this requirement may be provided at the discretion of the City Engineer.

7.8.1 VARIANCES

Exceptions may be made by the City Engineer where the application of these standards would create an undue hardship to the abutting property owners and good traffic management practice can be maintained.

7.10 DRIVEWAY STORAGE

The design of a driveway should take into consideration the space necessary to store vehicles using the driveway. This applies to both vehicles making a left turn from the roadway and to vehicles stopped on the driveway waiting to enter the roadway. Adequate storage area is necessary to provide safe and efficient movement of vehicles and pedestrians on the public right-of-way. Examples of on-site storage requirements are shown in Table - 7.5. All anticipated traffic entering a facility will need to be accommodated on-site so that no entering traffic is queuing onto any public roadway.

TABLE 7.5: VEHICLE STORAGE REQUIREMENTS	
Type Of Facility	**Recommended Minimum Vehicle Storage[3]**
Drive-in Bank	8 spaces per window[1]
Drive-in Eating and Drinking Establishments	12 spaces per window[2]
Automatic Car Wash	7 spaces per wash line
Self-service Car Wash	3 spaces per wash line
Security Check-in a. Residential b. RV Park c. Industrial	 3 spaces minimum, 1 space per 50 residences, maximum of 10 spaces a. 100 ft. for 0-20 RV sites b. 150 ft. for 20-40 RV sites c. 200 ft. for greater than 40 sites Based on traffic impact study
Charter Schools	0.15 spaces per student
Drive-in Liquor Store	3 spaces per window[2]
Drive-in Dry Cleaners	3 spaces per window[2]

1 A maximum of 30 spaces will be required for banks with more than 5 drive up windows.
2 Measured from the pick-up window, a shorter stacking distance may be permitted by the City Engineer at the recommendations of the development's TIA.
3 Measured from point of service to the right of way line for incoming traffic.
4 Drive through facilities not listed in the table above shall be evaluated on a case-by-case basis. A TIA may be required by the City to make a determination on the stacking distance.

Examples in Table 7.5 summarize the vehicle storage area requirements to be provided for various uses. These storage areas are:

A. Based on a space size of 12 feet (width) by 20 feet (length).
B. Separated from normal parking circulation aisles.
C. Designed using the appropriate design vehicle turning template.

The vehicle storage area needed for the entire site may be spread over several accesses if more than one access serves the site. The recommended distance may be further adjusted by The City for accesses with two approach lanes and will be subject to traffic volumes and site layout.

When a development is located adjacent to a public road, the parking facility must have full internal vehicular circulation and storage. Vehicular circulation must be located completely within the property and vehicles within one portion of the development must have access to all other portions without using the adjacent road system.

7.11 AUXILIARY LANES FOR DRIVEWAYS

Acceleration and/or deceleration lanes may be required at driveways to assist traffic entering or exiting the roadway.

7.11.1 RIGHT TURN LANES

A driveway right turn deceleration lane is required when either of the following is met:

A. The outside lane has an expected volume of 250 vph or greater and the right turn volume is greater than 55 vph.
B. Any three of the below criteria are met:
   1. At least 5,000 vehicle per day are using or are expected to be using the adjacent street.
   2. The roadway's posted speed limit is 35 mph or greater.
   3. At least 1,000 vehicles per day are using or are expected to use the driveway.
   4. At least 30 vehicles are expected to make right-turns into the driveway within a one-hour period.

For large industrial or commercial developments with a significant percentage of truck traffic entering the site from a high-volume arterial, driveway right turn deceleration lanes may be required at below the above-described criteria and will be evaluated on a case-by-case basis.

7.11.2 LEFT TURN LANES

Volume warrants for adding a left turn lane to either an arterial or collector roadway are shown in Table 7.6. The volumes provided in Table 7.6 are the minimum left turn peak hour volume and minimum through volume in the same direction. A left turn lane will be required if the left turn peak hour volume is equal to or greater than the volume shown in Table 7.6.

TABLE 7.6: VOLUME WARRANTS FOR LEFT-TURN LANES

Peak Hour Traffic Volume on the Roadway in the Advancing Direction	Minimum Peak Hour Left-turn Traffic Volume			
	# of through lanes per direction			
	1		2	
	< 45 MPH Posted Speed	≥ 45 MPH Posted Speed	< 45 MPH Posted Speed	≥ 45 MPH Posted Speed
≤ 200	30	15	-	-
201-300	12	12	40	30
301-400	12	12	30	25
401-500	12	12	25	18
501-600	12	12	15	12
601-1000	12	12	10	8
1001+	12	8	10	8

7.11.3 ACCELERATION LANES

Acceleration lanes are required when high traffic volume on the road and lack of gaps in traffic makes use of an acceleration lane necessary for vehicles to enter the roadway traffic flow through the use of merging techniques. The City may require an acceleration lane for public safety and traffic operations based on site specific conditions where the posted speed is less than 35 mph. Acceleration lane length shall be designed per AASHTO and/or ADOT criteria.

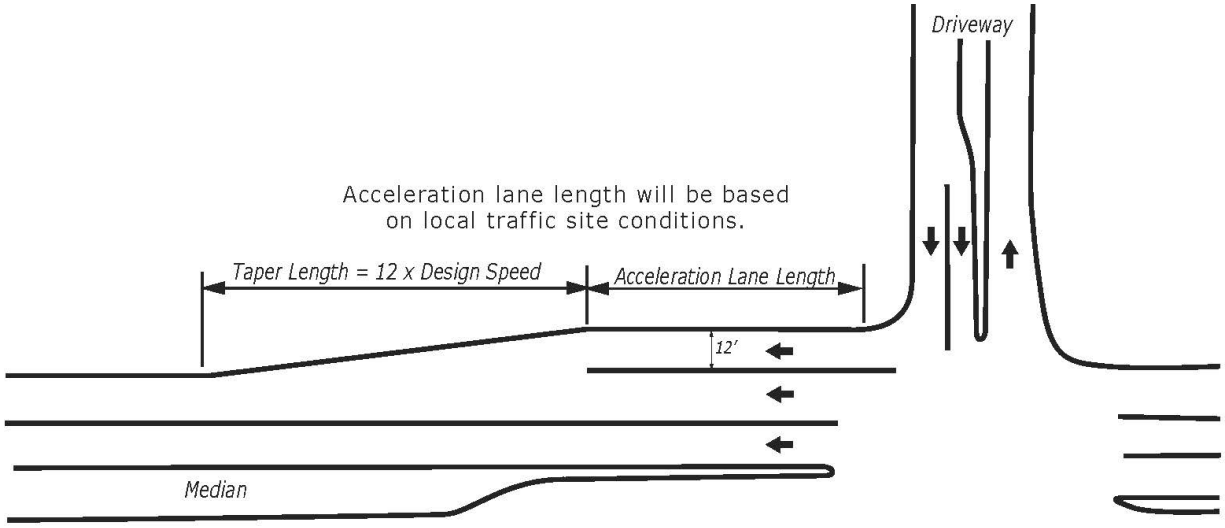


Figure 7.7: Right-Turn Acceleration Lanes

7.11.4 GENERAL SPEED CHANGE, LANE CRITERIA

The general criteria shall apply to right and left turn lanes and acceleration lanes.

A. When traffic safety so requires, due to specific site conditions such as sight distance, a speed change lane may be required even though the criteria as described in this section are not met.
B. Where there are three or more through lanes in the direction of travel, the requirement for right turn acceleration and deceleration lanes may be dropped. Each case will be reviewed by the City Engineer, or an authorized representative and a decision made based upon site specific conditions. Generally, lanes will be required only when a high-volume access or a specific geometric safety problem exists.
C. When calculating the peak hour volume in the outside lane, it will be assumed that all through lanes have equal volumes.
D. Geometrics for auxiliary turn lanes shall be as shown in Chapter 6.

Chapter 8 Design Guidelines for Bicycle Facilities

8.1 BASIC CRITERIA

8.1.1 GENERAL

Bicycle lanes are included as part of the standard cross section except for local streets as shown in Chapter 5: Geometric Design Standards. Local streets provide extra lane width to facilitate the sharing of the road between bicyclists and motorists.

8.1.2 DEVELOPMENT OF PLANS AND SPECIFICATIONS

Design, design details, and materials shall be in accordance with the current editions of the following publications:

A. Guide for the Development of Bicycle Facilities, The American Association of State Highway and Transportation Officials, ("AASHTO").

B. Manual on Uniform Traffic Control Devices (MUTCD), U.S. Department of Transportation, as amended and approved by the Arizona Department of Transportation.

C. Urban Bikeway Design Guide, National Association of City Transportation Officials (NACTO)

8.1.3 DESIGN EXCEPTIONS

Design exception requests shall follow the procedures given in Section 1.1.

8.2 ROADWAY FACILITY DESIGN GUIDELINES

8.2.1 PAVEMENT SURFACE

A. Pavement surfaces shall be designed free from irregularities and the edges of the pavement shall be uniform in width.
B. Roads that are expected to have bicycle traffic shall not have "rumble strips."
C. When chip sealing is used to recondition roadway surfaces, the cover material shall limit the maximum stone size to ⅜" on Bicycle lanes and shoulders.

8.2.2 DRAINAGE GRATES AND UTILITY COVERS

A. When a new roadway is designed, all drainage grates and utility covers should be kept out of the bicyclists' expected path.
B. Drainage grates and utility covers shall be adjusted flush with the pavement surface on all

new construction and reconstruction.

C. On new construction where bicyclists will be permitted, curb inlets rather than drainage grates should be used wherever possible.
D. Bicycle safe drainage grates shall be used on all roadways.

8.2.3 RAILROAD CROSSINGS

A. Railroad-highway grade crossings should ideally be at a right angle to the rails.
B. Pavement surfaces at railroad crossings shall be designed, constructed, and maintained to permit safe, smooth crossings for all roadway users. If the crossing angle is less than approximately 45 degrees, consideration should be given to widening the outside lane, shoulder, or bicycle lane to allow bicyclists adequate room to cross the tracks at a right angle. Where this is not possible, commercially available compressed flange-way fillers can enhance bicyclists' safety. If cost is a factor, these need only be installed across the Bicycle lane portion of the total pavement width.
C. Warning signs and pavement markings shall be installed in accordance with the Manual on Uniform Traffic Control Devices.

8.2.4 ADDITIONAL ROADWAY HAZARDS

A. Smooth transitions should exist at all cattle guards, gutters, manholes, and all cut and patch sites on roadways.
B. Raised pavement markings shall not be used directly along designated bicycle facilities.

8.2.5 BRIDGE TREATMENTS

Bridge crossings shall incorporate facilities that will accommodate all traffic modes that exist or are planned on the roadways to and from the bridge. The design of roadway widths for bridges shall allow on-road Bicycle lanes to be continuous across the bridge.

8.2.6 TRAFFIC CONTROL DEVICES

A. Bicyclists should be taken into consideration in the timing of traffic signals and in the placement of traffic detection devices.
B. Where programmed visibility signal heads are used, they shall be checked to ensure that they are visible to a bicyclist who is properly positioned on the road.
C. The Manual on Uniform Traffic Control Devices should be consulted for guidance on signs and pavement markings.

8.2.7 BICYCLE ROUTES

Signing of Bicycle route shall be in accordance with the Manual on Uniform Traffic Control Devices.

8.2.8 PAVED SHOULDERS

The designation of paved shoulders as Bicycle lanes or Bicycle routes shall be a decision made by the City Engineer.

8.2.9 BICYCLE LANES

A. Bicycle lanes shall always be one-way facilities that carry traffic in the same direction as the adjacent motor vehicle lane. Two-way bicycle lanes on one side of the roadway are unacceptable.
B. Bicycle lanes on one-way streets shall be placed on the right edge of the road, except in areas where placement on the left will significantly reduce conflict.
C. The minimum bicycle lane width on urban (curbed) roadways where parking is prohibited shall be 4.5 feet, measured from the edge of the vehicle lane to the longitudinal joint between the roadway surface and the gutter pan. When the gutter pan is less than 12 inches in width, the minimum distance from the edge of the vehicle lane to the face of curb shall be 6 feet.
D. The minimum bicycle lane width on non-curbed streets with no parking is 6 feet of useable pavement width.
E. The minimum bicycle lane striped width for a curbed street where a parking lane is provided is 5 feet to the left of a minimum 10-foot wide parking area. Bicycle lanes shall always be placed between the parking lane and the through traffic lane. If the parking volume is substantial or turnover is high, an additional 1 or 2 feet of width is recommended for safe bicycle operation.

8.3 SHARED USE PATH DESIGN GUIDELINES

8.3.1 GENERAL

A. Shared use paths shall be designed to accommodate all expected users. These users may include but are not limited to pedestrians, bicyclists, and equestrians.
B. Shared use paths are to minimize crossing by motor vehicles.
C. On- and off-street bicycle facilities are to complement and connect with each other.
D. Design shall comply with the most recent edition of the following:
    1. Americans with Disabilities Act (ADA) design standards,
    2. AASHTO Guide for the Development of Bicycle Facilities,
    3. Design guidelines from FHWA, and other nationally recognized organizations approved by the City Engineer.
E. Standard sidewalk widths do not constitute an acceptable shared use path or bicycle facility.

8.3.2 SHARED USE PATH WIDTH AND CLEARANCE DISTANCES

A. The minimum width for a paved shared use path is ten feet. Twelve feet is recommended where high use is expected.
    1. Paths may be reduced to 8 feet wide due to site limitations and conditions which shall be determined by the City Engineer.
B. A minimum two-foot-wide stabilized surface area shall be provided adjacent to both sides of pathway pavements. This area shall remain free from obstructions and serve as a two-foot clear zone and be included within the designated right-of-way.
C. The shared use path vertical clear distance shall be ten feet minimum.
D. Shared use paths adjacent to streets or roadways must be separated by at least five feet from the back of curb unless a barrier is provided. Separations may be reduced due to site limitations and conditions which shall be determined by the City Engineer.
E. One-way shared use paths are not acceptable.
F. Accessible ramps should be the same width as the shared use path.

8.3.3 SHARED USE PATH DESIGN SPEED

The minimum design speed for paved shared use paths is 18 mph. In areas with hilly terrain and sustained steep grades (six percent or greater) the appropriate design speed should be selected based on the anticipated travel speeds of bicyclists going downhill. In all but the most extreme cases, 30 mph should be the maximum design speed.

8.3.4 SHARED USE PATH HORIZONTAL ALIGNMENT AND SUPERELEVATION

A. The maximum superelevation rate is two percent (2%).
B. The minimum design radius of curvature shall be derived from the formulas and figures provided in the AASHTO Guide for the Development of Bicycle Facilities.

8.3.5 SHARED USE PATH GRADES

Grades greater than 5 percent are not recommended. Where the terrain dictates, grades over 5 percent may be allowed for short distances. Refer to the ADA Standards of Accessible Design and AASHTO Guide for the Development of Bicycle Facilities for specific grade restrictions and grade lengths.

8.3.6 SHARED USE PATH SIGHT DISTANCES

The minimum sight distance shall be derived from figures and formulas contained in the AASHTO Guide for the Development of Bicycle Facilities.

8.3.7 SHARED USE PATH INTERSECTIONS

A. The number of path and roadway /driveway intersections should be minimized.
B. Right-of-way shall include areas required for adequate sight distance for turning movements.
C. Shared use path intersections and approaches shall be on as flat of a grade as practical. Intersection grades shall not exceed two percent (2%).
D. For traffic control devices, application of the Manual on Uniform Traffic Control Devices warrant criteria shall be used (signal, stop sign, yield sign, etc.).
E. Sign type, size, and location shall be in accordance with guidance provided in the Manual on Uniform Traffic Control Devices.

8.3.8 SHARED USE PATH SIGNING AND MARKING

Uniform application of traffic control devices (signs and markings), are described in the Manual on Uniform Traffic Control Devices. A 4-inch wide yellow centerline stripe shall be used to separate opposite directions of travel along paved shared use paths under the following circumstances:

A. For heavy volumes of bicycles,
B. On curves with a restricted sight distance,
C. On unlit paths

8.3.9 SHARED USE PATH SURFACING

A. Paved shared use paths shall be constructed of either asphalt concrete or Portland cement concrete. A pavement design report prepared and sealed by a Professional Engineer shall be submitted to The City.
B. Pavements are to be designed to sustain, without damage, wheel loads of emergency, patrol, maintenance, and other motor vehicles that are expected to use or cross the path.
C. Pavements for shared use paths shall provide a smooth and consistent surface. Skid resistance qualities shall not be sacrificed for the sake of smoothness.

8.3.10 SHARED USE PATH LIGHTING

A. For illuminated paths an average maintained horizontal illumination level of 0.5 foot- candle to 2 foot-candles is recommended.
B. Light standards (poles) shall meet the recommended horizontal and vertical clearances.
C. Meet the lighting requirements in section 151.11 of the City of Sierra Vista Development Code.

8.3.11 SHARED USE PATH DRAINAGE

A. A standard surface cross slope of 1½% shall be provided.
B. One-way slopes shall be used. Crowned pathways shall not be permitted.
C. Provide drainage facilities that will prevent concentrate flows from flowing across the pathway pavement and to prevent ponding on the pavement.
D. Locate manhole covers and drainage grates away from the pathway pavement where practical.

8.3.12 SHARED USE PATH RESTRICTION OF MOTOR VEHICLES

Removable bollard posts or other approved devices may be used to restrict unauthorized access to paths. Bollard posts shall be permanently reflectorized for nighttime visibility and painted a bright color for daytime visibility. Provide clear five-foot pathway openings between bollards and other restrictions.

Chapter 9 Landscaping

9.1 LANDSCAPE DESIGN

9.1.1 PURPOSE

These Landscape Design Standards have been written to serve as a guide to landscape architects and highway engineers for the purpose of designing and reviewing roadway landscaping plans.

9.1.2 DESIGN CONSIDERATIONS

The surroundings in which the roadway is being designed will have a strong influence on the landscape design. The design shall be respectful of existing natural features such as landforms and vegetation. When the roadway traverses urban developed areas, the landscape design shall reinforce the adjacent landscape theme or character. The principles of low maintenance and low water use shall be incorporated into all landscape designs.

Under no circumstances shall the landscape design compromise the safety of roadway users: motorists, pedestrians, bicyclists, and maintenance workers.

Many elements need to be considered during development of the landscape design. The landscape design process shall begin with a thorough inventory and analysis of existing conditions, including: the natural landscape elements, topographic and physical characteristics, ecological factors, recreational potentials, residential qualities, historical features and visual values.

9.2 DESIGN CRITERIA

9.2.1 SIGHT DISTANCES, SIGHT LINES, AND SIGHT TRIANGLES

When designing landscaping along roadways and near intersections and driveways, placement and height restrictions for plants and landscaping materials shall be observed. The purpose of these restrictions is to provide drivers with a clear view of signs and roadway conditions, allowing vehicles to turn safely at driveways and intersections.

Intersection and driveway departure sight triangles shall be maintained clear of sight obstructions. Sight triangle dimensions are influenced by roadway classification, vehicle speed, terrain, and vehicle type. Roadway classifications are as designated by City. Intersection Sight Distance is calculated using the roadway design speed and the time gap for the vehicle type shown in Table 9.2. Driveway Sight Distance is calculated using the roadway posted speed modified as indicated in section 7.7.5 and the time gap for the vehicle type indicated in Table 9.2. Departure sight triangles shall be shown, dimensioned, and labeled on the landscape plans, see Figure 9.2. The sight distances A (to the right) and B (to the left) are calculated from the formula $D = 1.47\ V_{major}\ t_g$. The values for t_g are determined as identified in the AASHTO publication *A Policy on Geometric Design of Highways and Streets*. When requested, profiles along sight lines shall be submitted for review.

TABLE 9.2
Vehicle Type for Determining Departure Sight Triangles

Major Road Classification	Minor Road Classification	Vehicle 1		
		Right Turn	Left Turn	Cross
Arterial	Arterial	Combination Truck	Combination Truck	Single Unit Truck
Arterial	Collector	Single Unit Truck	Single Unit Truck	Single Unit Truck
Arterial	Local	Single Unit Truck	Single Unit Truck	Single Unit Truck
Arterial	Commercial Industrial Driveway	Combination Truck	Combination Truck	------
Arterial	Residential Driveway	Passenger Car	Passenger Car	------
Collector	Collector	Single Unit Truck	Single Unit Truck	Single Unit Truck
Collector	Local	Single Unit Truck	Single Unit Truck	Single Unit Truck
Collector	Commercial Industrial Driveway	Single Unit Truck	Single Unit Truck	------
Collector	Residential Driveway	Passenger Car	Passenger Car	------
Local	Local	Single Unit Truck	Single Unit Truck	Single Unit Truck
Residential Subdivision Local	Residential Subdivision Local	Passenger Car	Passenger Car	Passenger Car
Local	Commercial Industrial Driveway	Single Unit Truck	Single Unit Truck	------
Local	Residential Driveway	Passenger Car	Passenger Car	------

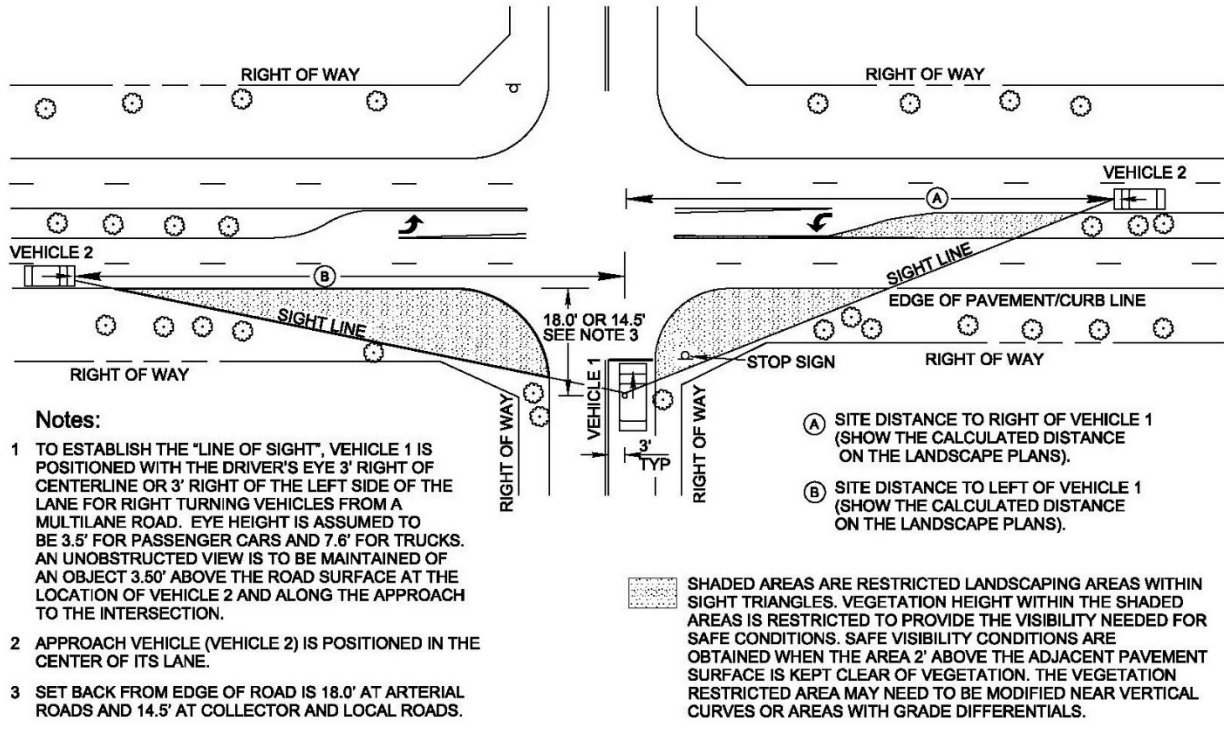
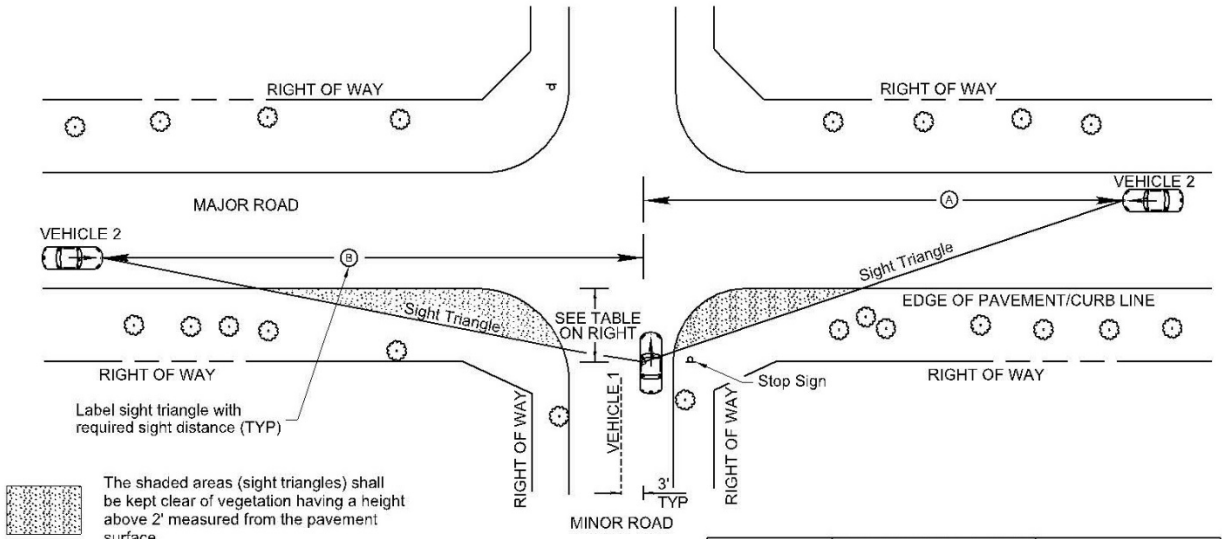


Figure 9.2A Sight Distance Triangle General

– DEPARTURE SIGHT TRIANGLES FOR PASSENGER CARS



ROADWAY SPEED	SIGHT DISTANCE FOR A PASSENGER CAR TO TURN LEFT OR RIGHT			
	Ⓐ			Ⓑ
CROSSING DISTANCE	1-LANE	2-LANE	3-LANE/2-LANE & MEDIAN	
25 MPH	280'	295'	315'	240'
30 MPH	335'	355'	375'	290'
35 MPH	390'	415'	440'	335'
40 MPH	445'	475'	500'	385'
45 MPH	500'	530'	565'	430'
50 MPH	555'	590'	625'	480'
55 MPH	610'	650'	690'	530'
60 MPH	665'	710'	750'	575'
65 MPH	720'	765'	815'	625'

MAJOR ROAD CLASSIFICATION	ROADWAY SPEED USED TO DETERMINE DRIVEWAY SIGHT DISTANCE	SET BACK FROM EDGE OF THE MAJOR ROAD
LOCAL	POSTED SPEED LIMIT + 5 MPH	14'-6"
COLLECTOR	POSTED SPEED LIMIT + 5 MPH	14'-6"
ARTERIAL	POSTED SPEED LIMIT + 10 MPH	18'-0"

For intersection sight triangles the roadway speed = major road design speed.

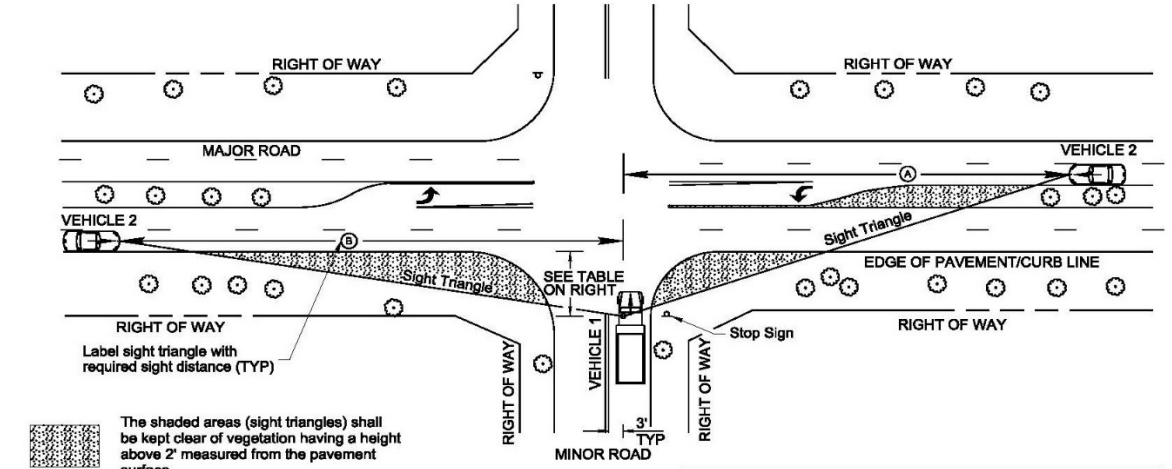
Notes:

1 To establish the "line of sight", Vehicle 1 should be positioned so that the driver's eye is 3' right of centerline and 3'-6" above the pavement surface.

2 Approach vehicle (Vehicle 2) is positioned in the center of its lane and is 3'-6" above the pavement surface.

3 Table values assume approach grade for Vehicle 1 is less than 3%.

Figure 9.2B Sight Distance Triangle Passenger Cars



The shaded areas (sight triangles) shall be kept clear of vegetation having a height above 2' measured from the pavement surface.

Ⓐ Sight distance to right for Vehicle 1 - Turning Left

Ⓑ Sight distance to left for Vehicle 1 - Turning Right

ROADWAY SPEED	SIGHT DISTANCE FOR A SINGLE UNIT TRUCK TO TURN LEFT OR RIGHT				
	Ⓐ				Ⓑ
CROSSING DISTANCE	1-LANE	2-LANE	3-LANE/2-LANE & MEDIAN	3-LANE & MEDIAN	
25 MPH	350'	375'	405'	430'	315'
30 MPH	420'	450'	485'	515'	375'
35 MPH	490'	525'	565'	600'	440'
40 MPH	560'	600'	645'	685'	500'
45 MPH	630'	675'	725'	770'	565'
50 MPH	700'	750'	805'	855'	625'
55 MPH	770'	825'	885'	940'	690'
60 MPH	840'	900'	965'	1,025'	750'
65 MPH	910'	975'	1,045'	1,110'	815'

MAJOR ROAD CLASSIFICATION	ROADWAY SPEED USED TO DETERMINE DRIVEWAY SIGHT DISTANCE	SET BACK FROM EDGE OF THE MAJOR ROAD
LOCAL	POSTED SPEED LIMIT + 5 MPH	14'-6"
COLLECTOR	POSTED SPEED LIMIT + 5 MPH	14'-6"
ARTERIAL	POSTED SPEED LIMIT + 10 MPH	18'-0"

For intersection sight triangles the roadway speed = major road design speed.

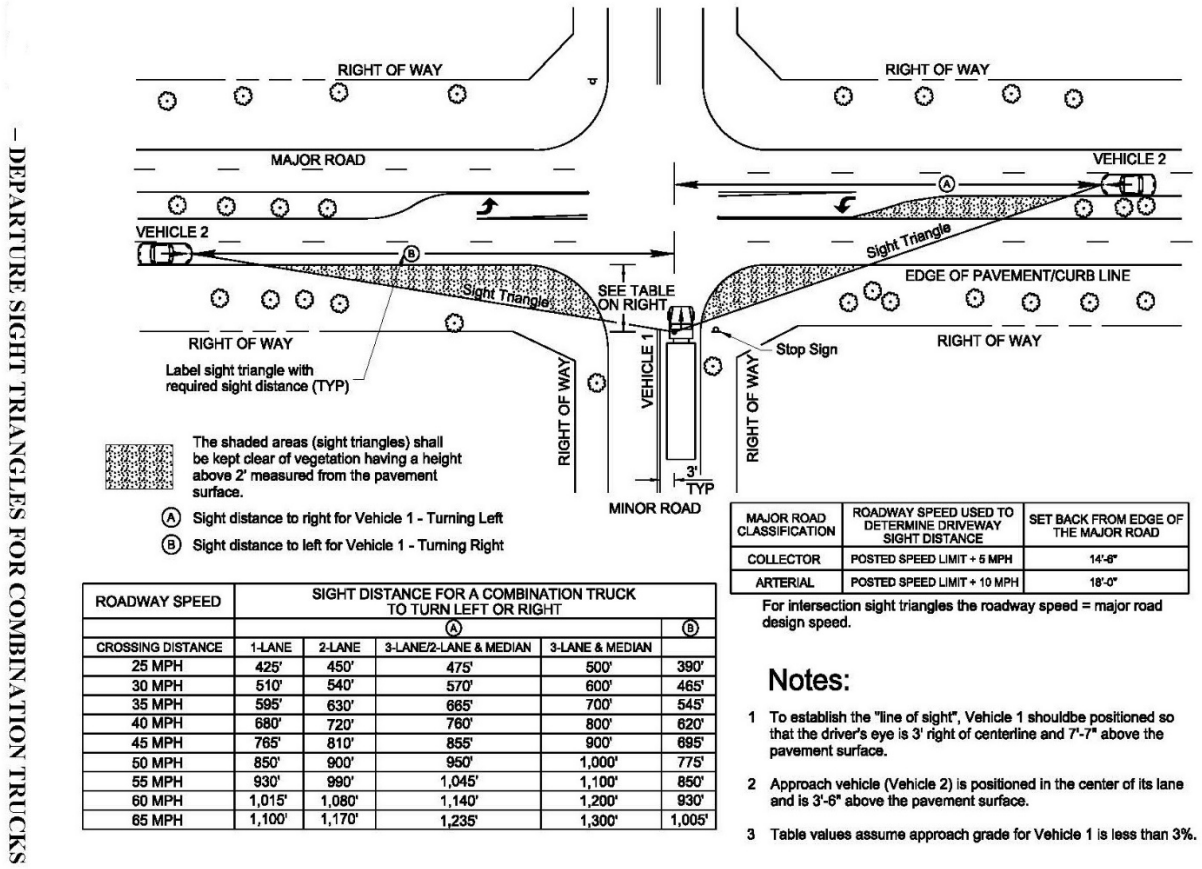
Notes:

1 To establish the "line of sight", Vehicle 1 shouldbe positioned so that the driver's eye is 3' right of centerline and 7'-7" above the pavement surface.

2 Approach vehicle (Vehicle 2) is positioned in the center of its lane and is 3'-6" above the pavement surface.

3 Table values assume approach grade for Vehicle 1 is less than 3%.

Figure 9.2C Sight Distance Triangle Single Unit Trucks



ROADWAY SPEED	SIGHT DISTANCE FOR A COMBINATION TRUCK TO TURN LEFT OR RIGHT				
	Ⓐ				Ⓑ
CROSSING DISTANCE	1-LANE	2-LANE	3-LANE/2-LANE & MEDIAN	3-LANE & MEDIAN	
25 MPH	425'	450'	475'	500'	390'
30 MPH	510'	540'	570'	600'	465'
35 MPH	595'	630'	665'	700'	545'
40 MPH	680'	720'	760'	800'	620'
45 MPH	765'	810'	855'	900'	695'
50 MPH	850'	900'	950'	1,000'	775'
55 MPH	930'	990'	1,045'	1,100'	850'
60 MPH	1,015'	1,080'	1,140'	1,200'	930'
65 MPH	1,100'	1,170'	1,235'	1,300'	1,005'

MAJOR ROAD CLASSIFICATION	ROADWAY SPEED USED TO DETERMINE DRIVEWAY SIGHT DISTANCE	SET BACK FROM EDGE OF THE MAJOR ROAD
COLLECTOR	POSTED SPEED LIMIT + 5 MPH	14'-6"
ARTERIAL	POSTED SPEED LIMIT + 10 MPH	18'-0"

For intersection sight triangles the roadway speed = major road design speed.

Notes:

1 To establish the "line of sight", Vehicle 1 shouldbe positioned so that the driver's eye is 3' right of centerline and 7'-7" above the pavement surface.

2 Approach vehicle (Vehicle 2) is positioned in the center of its lane and is 3'-6" above the pavement surface.

3 Table values assume approach grade for Vehicle 1 is less than 3%.

Figure 9.2.C Sight Distance Triangle Combination Trucks

9.3 LANDSCAPE MAINTENANCE GENERAL

9.3.1 RELATED DOCUMENTS

The General Provisions of the Contract, including all General and Supplementary Conditions apply to the work specified in this Section.

9.3.2 DESCRIPTIONS OF WORK

The work covered by this Section includes, but is not limited to the following:

A. Acquisition of required permits and requests for required inspections.
B. Protection of existing improvements.
C. Installation of plants and staking of trees.
D. Subgrade preparation, installation of decompose granite, and applying pre-emergent.
E. Protection of completed work.
F. Clean-up.
G. Initial maintenance of landscape improvements.
H. Plant material guarantee.

9.3.3 RELATED WORK

Related work includes but is not limited to: The installation and testing of an automatic irrigation system.

9.3.4 COORDINATION

The Contractor shall coordinate all landscape work with the City of Sierra Vista's designated representative. Work by other that is completed, or in-progress shall be protected during the installation of the landscape improvements.

9.3.5 REQUIRED LICENSURE

All landscape work shall be performed by a Contractor licensed by the State of Arizona Registrar of Contractors. The commercial license classification held by the Contractor shall be appropriate for the work to be performed.

9.3.6 PRE-CONSTRUCTION CONFERENCE

Prior to commencing work on the project, the Contractor shall participate in an on-site conference with the City. The conference shall be attended by the Contractor's Project Manager and Field Superintendent.

9.3.7 INSPECTION OF SITE CONDITIONS

The Contractor shall examine the existing site conditions prior to starting the work specified in this Section. The Contractor shall report to the City, in writing, conditions, which will prevent proper implementation of the work. Beginning work of this Section without reporting unsuitable conditions to the City shall constitute acceptance of the existing conditions by Contractor. All required removal, repair, or replacement work resulting from these existing conditions shall be performed at no additional cost to the City.

Reference Data: Maps, soil investigation reports, and similar reference data provided by the City to the Contractor are for information only. The City assumes no responsibility for any conclusions drawn there from. The Contractor shall examine the site and shall determine the existing conditions, under which work shall be performed, including subsurface conditions.

9.3.8 SUBMITTALS AND APPROVALS

The Contractor shall make the following submittals. No material shall be delivered to the site or incorporated into the work until the submittals have been approved, in writing, by the City.

A. Samples: Decomposed Granite: a one cubic foot sample of the same source, gradation, and color as proposed for use on the project.

B. Certificate of Analysis: Prepared Soils material: Three (3) copies of a certificate, signed by the material supplier, indicating that the materials used in the preparation of the prepared soil to be used on the project complies with the project specifications.

9.3.9 STORAGE OF MATERIALS

A. General: The Contractor's equipment and materials shall only be stored in on-site locations approved by the City.

B. Fertilizers: Chemical fertilizers shall be stored in a weatherproof storage area.

9.3.10 PERMITS AND INSPECTIONS

The contractor shall obtain and pay for all permits and inspections required by governing agencies.

9.3.11 STRUCTURES

The Contractor shall protect from damage during the performance of the work specified in this Section, all structures and other improvements as shown, scheduled, and required to remain on the site. The Contractor shall repair all damage resulting from negligence by the Contractor. Repair or replacement work shall be performed by the Contractor, as approved by the City, at no additional cost to the City. The Contractor shall notify City of any uncertainty or conflicts regarding requirements of this Section and existing site conditions.

9.3.12 UTILITIES

A. Blue-Staking: The Contractor shall have the project site Blue-Staked prior to the start of the Landscape Work and shall keep the Blue-Staking current during the course of the project. All damage to existing utilities shall be repaired by the Contractor, as directed by the applicable utility company, at no cost to the Owner.

B. Unmarked Utilities: The Contractor shall notify the City of all other utility lines as may be encountered during the execution of the work. The Contractor shall not proceed without instructions from the City, except to correct an immediate hazard or emergency condition.

9.4 LANDSCAPE MAINTENANCE MATERIALS

9.4.1 PLANT MATERIALS

A. Plant Material Standards: All plants used on the project shall meet the applicable requirements of the following:

The Arizona Nursery Association Grower's Committee "Recommended Tree Specifications."
The American Association of Nurserymen "American Standard for Nursery Stock" (ANSI Z60.1-1990)

Where discrepancies occur between these standards, and the project plans and specifications, the most stringent requirements shall apply.

B. General Plant Requirements:

1. All plants shall be hardy under the climate conditions similar to those found on the project.

2. All plants shall be typical of their species or variety and shall have a normal habit of growth. They shall be sound, healthy, vigorous, well-branched, and densely foliated when in leaf. They shall be free from disease and insect pests, eggs, or larvae. They shall have healthy, well-developed root systems.

C. Container grown stock shall have been grown in a container long enough for the root system to have developed sufficiently to hold the soil together within the root ball. Root bound plants, plants with excessive root growth relative to the container size, will not be accepted.

D. Plant Species and Quantities:

1. The Contractor shall furnish all plants shown on the drawings or specified in the quantities listed on the plant materials list or as shown on the Project Plans.

2. The quantity, size, species, scientific and common names and manner in which plants are to be furnished are shown on the planting plans and schedules. In instances where there is a discrepancy between the quantity shown on the plant list or landscape schedule and the actual quantity shown on the planting plan, the planting plan quantity shall govern.

E. Substitution

1. When plants of the specified species, size, and variety are not reasonably available, as determined by the City, substitutions recommended by the Contractor will be considered. No substitution may be made without the written approval of the City. Substitute plants shall be of equal or greater size than the plant originally specified.

F. Inspections and Acceptance of Plant Material

1. Plants are subject to inspection and approval, at the place of growth or upon delivery to the project site, for conformity to specification requirements as to quality, size, and variety. Such approval shall not impair the City's right to inspect plants during the progress of work or the City's right to reject plants due to damage suffered in handling or transportation. Rejected plants shall be immediately removed from the site by the Contractor.

9.4.2 SOIL MATERIALS AND AMENDMENTS

A. Native Soil: Native soil shall be the on-site soil.

B. Forest Mulch: Forest Mulch shall consist of composed, ground, or shredded fir or ponderosa pine bark shavings with at least 85% able to pass through a 1/4" screen. The pH shall not exceed 7.5. The mulch shall be hydrgroscopic or contain a wetting agent and shall be nitrogen stabilized with a 0.5 percent nitrogen content.

9.4.3 PREPARED SOIL FOR TREES AND SHRUBS

A. Prepared Soil Mix for Trees and Shrubs: Prepared mix shall consist of 2 parts on-site native soil and one part Forest Mulch.

B. Each planting pit shall receive fertilizer tablets (21 gram Agriform, 20-10-5) at a rate of one per 1 gallon, two per 5 gallon, four per 15 gallon, and eight per 24" and 36" box containers.

9.4.4 PRE-EMERGENT HERBICIDE

A. Pre-Emergent Herbicide: Pre-emergent herbicide shall be “Sureguard” or approved equal.

9.4.5 DECOMPOSED GRANITE MATERIAL

A. General Requirements: Decomposed Granite shall be free of foreign materials and particles over ½” in diameter, for landscaped areas and stabilized decomposed granite areas. The Contractor shall submit samples to the City for approval of color and gradation. All material shall be from a single source and shall present a uniform appearance.

B. Gradation: The decomposed granite material shall comply with the following gradation:

For Landscaped Areas

Sieve Size	Percent Passing
3/4"	100%
1/2"	80 - 100%
No. 40	35-60 %

9.4.6 STABILIZER MATERIAL

A. Stabilizer for Decomposed Granite: Stabilizer shall be as manufactured by Stabilizer Inc., 4382 East Indian School Road, Phoenix, Arizona. (1-800-336-2468). The stabilizer shall be mixed with the decomposed granite material off-site.

9.4.7 TREE STAKING MATERIALS

A. Tree stakes shall be 7' long for 15-gallon trees and 10’ long for 24” box trees, galvanized U-channel signposts, rated at 2 lbs per foot.

B. Wire and hose shall conform to the Project Plan and Construction Details.

9.5 LANDSCAPE MAINTENANCE EXECUTION

9.5.1 PLANTING SEASON

Trees, shrubs, and other plants may be planted at any time consistent with the overall schedule for project completion. Plants installed during windy, hot, or cold periods shall be at the Contractor’s risk. Plants which die as a result of weather conditions immediately following planting shall be replaced by the Contractor at no cost to the City.

9.5.2 LAYOUT AND STAKING OF PLANT LOCATIONS

A. Prior to the start of planting work in each project area and prior to the installation of irrigation laterals, the Contractor shall stake out the locations of all plant material. Each stake shall be clearly marked or coded to indicate the type and size of the plant to be installed.

B. No plant material shall be installed until all proposed locations are inspected and approved by the City.

9.5.3 PLANT INSTALLATION

A. Soil used in planting shall be prepared soil as specified.

B. All hardpan, caliche, and rubble excavated from plant pits shall be disposed of off the site.

C. Excavations for plant material shall be of the size indicated on the Project Plans and Construction Details. Plant pits shall be excavated to the depth specified. If requested by the City, the pits shall be tested for drainage. To test for drainage, the plant pit shall be partially filled with water and the rate of infiltration measured. The minimum rate of infiltration shall be six inches (6") per hour. If drainage is found to be unsatisfactory, a nine-inch diameter drainage hole in the center of the tree pit shall be dug to the depth required to provide for adequate drainage. Testing and drainage holes in up to five percent (5%) of the plant pits shall be made by the Contractor, if requested by the City, at no additional cost to the Owner.

D. Plants shall be removed from containers immediately before planting in a manner which will not injure the roots or break the root ball. The root ball shall be kept intact during the planting operation. Should the Contractor, in the process of installing a plant, crack the root ball or damage the plant in any way, he shall replace the plant at his expense. All replacement material shall be subject to the approval of the City.

E. Plants shall be set in the center of the pits, plumb and straight, and at such a level that after settlement, the relationship of the top of the root ball to finished grade is as detailed on the Project Plans.

F. The prepared soil shall be tamped and/or watered-in as the material is placed. Grades in the vicinity of the plant shall be finished at the time of plant installation. Plants shall be irrigated immediately following installation.

9.5.4 TREE STAKING

A. Stakes for trees shall be installed in conformance with the Project Plans and Construction Details. Stakes shall be placed outside of the root-balls. It shall be the Contractor's responsibility to restore or repair the staking of any trees that are staked improperly or that break loose from the stakes during the construction period and during the Initial Maintenance Period.

B. Trees which can stand upright without stakes may be left unstaked if approved, in writing, by the City.

9.5.5 DECOMPOSED GRANITE INSTALLATION IN LANDSCAPED AREAS:

A. The areas to receive decomposed granite surfacing shall be as designated on the Project Plans.

B. The procedures used in the installation of the Decomposed Granite shall be as follows:

1. All weeds and debris shall be removed from the designated area.

2. The subgrade shall be fine graded and cleaned to remove rocks and soil clods one inch (1") in diameter or greater.
3. The subgrade shall be treated with pre-emergent herbicide, Sureguard or an approved equal. The application shall be made by an Applicator licensed by the State of Arizona. The application shall be made in accordance with the product label. Copies of all applications sheets and receipts shall be submitted to City.
4. The decomposed granite material shall be placed, graded, and lightly compacted to provide for a minimum depth, after compaction, of two inches (2"). Compaction shall be accomplished by dampening the material and rolling it with a water-filled drum roller. The minimum weight of the roller shall be approximately 100 lbs. per foot of roller width.
5. The surface of the decomposed granite shall be retreated with pre-emergent herbicide, as specified above.

9.5.6 STABILIZED DECOMPOSED GRANITE

A. The procedures used in the installation of the Decomposed Granite shall be as follows:

1. All weeds and debris shall be removed from the designated area.
2. The subgrade shall be excavated as needed and graded.
3. The subgrade shall be treated with pre-emergent herbicide, Sureguard or an approved equal. The application shall be made by an Applicator licensed by the State of Arizona. The application shall be made in accordance with the manufacturer's written instructions and recommendations for field conditions at the time of application.
4. The decomposed granite / stabilizer material shall be placed, graded, watered in, and compacted with a water filed drum roller in accordance with the stabilizer manufacturer's written instructions. The depth of the material, after compaction shall be four inches (4").

9.5.7 FINISHED GRADES

A. Finished grades, slopes, and drainage patterns in all landscaped areas shall be in conformance with the Project Plans and Details. Finished grades shall be maintained by the Contractor through the end of the Initial Maintenance Period.

B. Finished grades adjacent to curbs, walks, paths, and other pavements shall be as detailed. Where details are not provided, a reveal of one inch (1") shall be provided.

9.5.8 CLEAN-UP

A. The Contractor shall be responsible for keeping the project site and work and storage areas neat and clean at all times during the course of the project.

9.5.9 PROTECTION OF COMPLETED WORK

A. The Contractor shall replace or repair defective landscape work, as determined by City, at no additional cost to the City.

B. Finished Grades and Surfaces: The Contractor shall protect all finished grades and surfaces within landscaped areas from erosion and other damage. If erosion does occur, the Contractor shall immediately repair, recompact, and resurface the eroded or damaged area. The detailed or

specified reveal between paved surfaces and landscaped areas shall also be maintained by the Contractor.

C. Weed Control: The entire project area shall be kept in a weed free condition, at no additional cost to the Owner.

9.5.10 CONTRACTOR MAINTENANCE AND ACCEPTANCE OF THE WORK

A. Maintenance During Construction: During project construction, the Contractor shall maintain the entire project area, which includes, but not be limited to: hydro-seeded areas, decomposed granite areas, graded areas, and excavated areas. Maintenance shall include, but not be limited to: irrigation, fertilization, mowing, pruning, weed control and removal, repair of damaged staking, and repair of damaged or eroded areas. Maintenance during construction shall continue until Initial Acceptance of the Work.

B. Final Acceptance of the Work: Upon substantial completion of the landscape work, the Contractor shall notify the City who will schedule an inspection of the project. During the inspection, items which are incomplete, or which must be repaired or replaced will be identified. Upon completion or correction of the items noted, the City will issue written notice to the Contractor indicating final Acceptance of the Work. Final Acceptance of the landscape work will be concurrent with the Initial Acceptance of the irrigation work.

C. Final Warranty Acceptance: Upon completion and acceptance of the final warranty inspection, the City will issue written notice to the Contractor indicating Final Warranty Acceptance. During the inspection, items which are incomplete, or which must be repaired or replaced will be identified. Upon issuance of this notice the City will assume responsibility for project maintenance. Final Warranty Acceptance of the landscape improvements will be concurrent with Final Warranty Acceptance of the irrigation system.

D. Responsibility for maintenance shall be established during the early design stages. Should a separate entity desire to maintain the landscaping in the right-of-way, a written maintenance agreement or CC&R's shall be developed or provided to the City. Such arrangements will not only prevent jurisdictional problems after construction but may also affect the design of facilities. Documents must state who is responsible for landscape maintenance. In addition, a Letter of Guarantee shall be obtained from the entity assuming future maintenance responsibilities.

9.5.11 GUARANTEE

A. Plant Materials: The Contractor shall guarantee all plant materials installed as part of this project for a period of one year after Final Acceptance by the City
B. Plants which die or become diseased during the guarantee period, for reasons other than neglect, Acts-of-God, or causes deliberate, as determined by the City, shall be replaced by the Contractor at no additional cost to the City. Replacements shall be made within 30 days of receipt of notice by the Contractor.
C. The Contractor shall submit a Letter of Guarantee, as provided by the City, and a monetary security in a form acceptable to the City, covering 110 percent of the landscaping costs, prior to Final Acceptance of the landscaping work. The security shall be returned after approval of the one-year guarantee inspection.

9.6 IRRIGATION SYSTEMS GENERAL

9.6.1 RELATED DOCUMENTS

The General provisions of the Contract, including all General and Supplementary Conditions apply to the work specified in this section.

9.6.2 DESCRIPTION OF WORK

The work covered by this Section includes, but is not limited to, the following:

A. Acquisition of required permits and requests for required inspections.
B. Protection of existing improvements.
C. Coordination of new water meter installation.
D. Coordination of a new electrical service and meter.
E. Coordination of a new telephone service.
F. Trenching for the installation of irrigation pipelines and control wiring.
G. Installation of PVC pipe and polyethylene tubing.
H. Installation of valves and other equipment.
I. Installation of automatic irrigation controller / cluster control unit.
J. Installation of master valve and related water management equipment.
K. Connection of the irrigation controller to electrical and telephone services.
L. Operational and pressure testing of the system.
M. Preparation of As-Built record drawings.
N. Clean-up during and at the completion of construction.
O. Initial maintenance of the irrigation system.
P. Irrigation System Guarantee.

9.6.3 RELATED WORK

A. Related work includes, but is not, limited to: The installation of trees, shrubs and other landscape improvements.

9.6.4 COORDINATION

The Contractor shall coordinate all irrigation work with the City. Work by others that is completed, or in-progress shall be protected during the installation of the irrigation system.

9.6.5 REQUIRED LICENSURE

All irrigation work shall be performed by a Contractor licensed by the State of Arizona Registrar of Contractors. The commercial license classification held by the Contractor shall be appropriate for the work to be performed.

9.6.6 PRE-CONSTRUCTION CONFERENCE

Prior to commencing work on the project, the Contractor shall participate in an on-site conference with the City. The conference shall be attended by the Contractor's Project Manager and Field Superintendent.

9.6.7 INSPECTION OF SITE CONDITIONS

A. The Contractor shall examine the existing site conditions prior to starting the work specified in this Section. The Contractor shall report to the City, in writing, conditions which prevent the proper implementation of the work.
B. Beginning work of this Section without reporting unsuitable conditions to the City shall constitute acceptance of the existing conditions by the Contractor. All removal, repair, or replacement work resulting from these existing conditions shall be performed at no additional cost to the City.
C. Reference Data: Maps, soil investigation reports, and similar reference data not included in the Contract but made available to the Contractor are for information only. The City assumes no responsibility for any conclusions drawn there from. The Contractor shall examine the site and shall determine the existing conditions, under which the work shall be performed, including subsurface conditions.

9.6.8 SUBMITTALS AND APPROVALS

A. The Contractor shall make the following submittals. No material shall be delivered to the site or incorporated into the work until the submittals have been approved, in writing, by the City.

1. Manufacturer's Specification Sheets:

The Contractor shall submit five (5) bound sets of material and equipment specification sheets for the following items. In each of the submitted sets, the model, size, and other features of the proposed material shall be clearly indicated. Submittals that are incomplete or that do not indicate the features of the proposed equipment will be returned to the Contractor without being reviewed.

a. Backflow Preventer
b. Backflow Preventer Security Enclosure
c. Controller / CCU
d. Controller Security Enclosure
e. PVC Mainline Pipe and Fittings
f. PVC Sleeves
g. PVC Lateral Line Pipe and Fittings
h. Polyethylene Tubing (Emitter Risers)
i. Vinyl Distribution Tubing
j. Detectable Wire
k. Ball Valves
l. Remote Control Valves
m. Pressure Regulating Valves
n. Control Wiring and Waterproof Wire Splices
o. In-Line Screen Filters
p. Multi-Outlet Drip Emitters
q. Flush Cap Assemblies
r. Access Boxes for Ball Valves
s. Access Boxes for Remote Control Valves
t. Access Boxes for Pressure Regulator / Filter Assemblies
u. Access Boxes for Flush Cap Assemblies and Emitters
v. Master Control Valve

B. Approvals: Irrigation materials and equipment shall not be delivered to the site or incorporated into the work until they have been approved in writing, by the City who shall have the authority to reject any substandard, or non-approved material, or any installation that does not meet the requirements of these specifications.

C. As-Built Irrigation Drawings: The Contractor shall prepare and update on a daily basis, a complete set of record drawings showing the exact location of all pipelines, valves, and other sub-surface irrigation system components. Upon completion of the project the as-built information shall be transferred to a clean set of reproducible drawings provided to the City. The As-Built drawings shall be submitted and approved prior to Initial Acceptance of the irrigation system.

D. Irrigation System Operating Instructions: After the system installation has been completed, the Contractor shall coordinate an on-site meeting with the City to instruct staff on the operation of the system. The Contractor shall also furnish two bound Operation and Maintenance Manuals, which shall include:

1. Catalogue specification and spare parts sheets for each piece of irrigation equipment installed under this contract.
2. Written operating and maintenance instructions for all major pieces of irrigation equipment.

9.6.9 STORAGE OF MATERIALS AND EQUIPMENT

A. General: The contractor's equipment and materials shall only be stored in an on-site location approved by the City.

B. PVC Pipe and Fittings: PVC Pipe and Fittings shall be protected from exposure to UV radiation while in storage. Storage of pipe shall be in accordance with the pipe manufacturer's recommendations.

9.6.10 PERMITS AND INSPECTIONS

The Contractor shall obtain and pay for all permits and inspection required by governing agencies.

9.6.11 STRUCTURES

The Contractor shall protect from damage during the performance of work specified in this Section, all structures and improvements as shown, scheduled, or required to remain on the site. The Contractor shall repair all damage resulting from negligence by the Contractor. Repair and replacement work shall be performed by the Contractor, as approved and at no additional cost to the City. The Contractor shall notify the City of any uncertainty or conflicts regarding the requirements of the Section and existing site conditions.

9.6.12 UTILITIES

A. Blue-Staking: The Contractor shall have the project site Blue-Staked prior to the start of the Irrigation Work and shall keep the Blue-Staking current during the course of the project. All damage to existing utilities shall be repaired or replaced by the Contractor, as directed by the applicable utility company, at no cost to the City.

B. Request to Mark Private Utilities: The Contractor shall request that the City identify and mark the location of all utilities on the site. All damage to existing utilities shall be repaired or replaced by the Contractor, as directed by and at no additional cost to the City.

C. Unmarked Utilities: The Contractor shall notify the City of all other utility lines as may be encountered during the execution of the work. The Contractor shall not proceed without instruction from the City, except to correct an immediate hazard or emergency conditions.

9.7 IRRIGATION SYSTEM MATERIALS

9.7.1 PVC PIPE, SLEEVES, AND FITTINGS

A. General Requirements: PVC Pipe and fittings shall be PVC plastic extruded from virgin parent materials and shall comply with ASTM standards D-1785-34 or D-2241-34 as applicable.

B. Mainlines two inches (2") and smaller shall be Schedule 40 PVC and have solvent weld joints. Color shall be white.

C. Mainline Fittings: Mainline fittings shall be Schedule 40 PVC fittings except in locations where Schedule 80 fittings are called-out on the project plans and details.

D. Lateral Line Pipe and Headers: Lateral line pipe and headers shall be Schedule 40 PVC Pipe. Color shall be white.

E. Lateral Line Fittings: Lateral line fittings shall be Schedule 40 PVC fittings.

F. Pipe Sleeves: Pipe sleeves shall be Schedule 40 PVC pipe.

G. Solvent Weld Primer: Solvent Weld Primer shall be as manufactured by IPS Weld-On, Type P-70 (Purple) or approved equal.

H. Solvent Weld Cement: Solvent Weld Cement shall be as manufactured by IPS Weld-On, Type 711 (Gray) or approved equal.

9.7.2 POLYETHYLENE TUBING AND FITTINGS

A. Polyethylene Supply Tubing: Tubing shall be constructed from linear, low density polyethylene resin and shall have a 0.350" O.D and a 0.250" I.D.. Tubing shall be as manufactured by Agricultural Products Inc. or approved equal.

B. Polyethylene Distribution Tubing: Tubing shall be constructed from linear, low density polyethylene resin and have a 0.220” O.D. and a 0.160” I.D.. Tubing shall be as manufactured by Agricultural Products Inc. or approved equal.

C. Fittings for Polyethylene Tubing: Fittings for tubing shall be a 0.350" O.D Compression x 0.5" SLIP Solvent Weld fitting as manufactured by Agricultural Products Inc. or approved equal.

9.7.3 VALVES

A. Ball Valves: Ball Valves shall be of the full-port, two piece type constructed of bronze with chrome ball, PTFE seats, and NPT female connections. Ball valves shall be as manufactured by Watts, Model FBV or approved equal. Size shall be incoming pipeline size, or as noted on the drawings.

B. All control valves must be solar compliant.

C. In-Line Pressure Regulating Valves: Pressure regulating valves shall be of the permanently assembled type with heavy-duty plastic body and 1" female pipe thread ends. Valves shall have a pre-set outlet pressure of 30 psi. In-line pressure regulating valves shall be as manufactured by Senninger, Model PMR-MF-1", or approved equal.

9.7.4 BACKFLOW PREVENTER

A. Backflow Preventer: The backflow preventer shall be of the reduced pressure principal type with bronze body. The device shall have an angle pattern configuration. The backflow preventer shall be as manufactured by Febco, Model 825-YA. Size shall be as noted on the drawings. Piping for backflow assembly shall be Galvanized steel with compatible fittings. Inlet and outlet connections shall be made with galvanized unions. All backflows shall be installed a minimum of 1 foot above finished grade. No backflows shall be installed below grade, backflows shall not be installed within underground vaults.

B. Backflow Preventer Security Enclosure: The backflow preventer security enclosure shall be constructed of painted steel, shall have provisions for padlocking, and shall be suitable for installation on a concrete slab. The enclosure shall be as manufactured by LeMeur Manufacturing, Model LBF-SL-I, or approved equal. Color shall be tan.

9.7.5 CONTROL SYSTEM

A. Controller/Power system: The nine-station controller shall be capable of operating four separate programs each with up to three start times. Controller shall be housed in a weatherproof, lockable stainless-steel cabinet. Controller shall be as manufactured by Hunter XC hybrid Stainless Steel with the Hunter provided solar package.

B. Master Valve: The master valve shall be of the normally closed design (unless specified as normally open) with a brass body. The master valve shall be as manufactured by Rain Bird, Model 100-EFB-CP, or approved equal. Size as noted on the drawings.

C. Controller Security Enclosure: Security enclosure shall be constructed of 3/16" steel plate with continuously hinged door and lock shield. Enclosure shall be equipped with mounting board, terminal strips, and convenience outlet. Enclosure shall be as manufactured by LeMeur, Model LE-A-CR, or approved equal. Color shall be "Desert Tan." The solar panel powering the controller shall be mounted to the security enclosure in such a way that it is inconspicuous to the general public but is still able to function as designed. This will serve to prevent vandalism of the equipment.

D. Control Wire: Control wire shall be Type UF, solid core insulated wire. Wire size shall be #18 AWG as noted on the drawings. All wiring shall be installed in schedule 40 PVC conduit. Insulation color shall be as follows:

Common* ..... White
Control* .....Red
Spare* ..... Green

*All wiring shall be installed in Schedule 40 PVC conduit.

E. Waterproof Wire Splices: Waterproof wire splices shall be of the two-piece, sealant filled type, which permit the connection of three wires of 18 through 10 gauge. Wire splices shall be UL listed.
F. Conduit for Low Voltage Control Wire: Conduit shall be Schedule 40 PVC conduit. Color shall be gray. Long radius ells shall be utilized where conduit terminates in pull boxes. Size shall be as required for the quantity of wires to be installed, but in no case should the size of the conduit be less than 1-1/2" size. All control wiring shall be continuous (no splices) from the control solenoid(s) to the controller. Splices are only allowed at manufacturer connection points for equipment.

9.7.6 EMITTERS

A. Multi-Outlet Emitters: Emitters shall be of the multi-outlet, pressure compensating, assembled type with ½" FIPT threaded inlet and six outlets per emitter. The flow rate per outlet shall be approximately 1.0 gallon per minute. Emitters shall be as manufactured by Rain Bird, Model XBT 10-6 or approved equal. Emitter to polyethylene tubing adapter shall be½" MT by .250 barbed sleeve Model 2088 manufactured by Landscape Products Inc. or approved equal.

B. Vinyl Distribution Tubing: Vinyl distribution tubing shall be constructed of flexible polyvinyl materials with an .220" O.D. and a .160" I.D. as recommended by the emitter manufacturer. Distribution tubing shall be as manufactured by Agricultural Products Inc. or approved equal.

9.7.7 FILTERS

A. In-Line Screen Filters: In-line filter shall be constructed with a heavy-duty plastic body, removable 150 mesh stainless steel screen, and integral flush valve. In-line filter shall be as manufactured by Agrifim, Model YSVS-100, or approved equal.

B. "Y" Strainer for Backflow Preventer Riser: The "Y" filter shall be constructed of bronze, with 20 mesh stainless steel screen and NPT threaded connections. Strainer shall be 2"

9.7.8 VALVE ACCESS BOXES

A. General Requirements: Valve access boxes shall be "tan" in color, constructed of heavy-duty reinforced plastic with locking lid, and include stainless steel lock down bolt.

B. Access Boxes for Ball (Isolation) Valves and Pull Boxes for Control Wire/ Conduit: Boxes shall be as manufactured by Carson, Model 1419-12, or approved equal.

C. Access Boxes for Master Valve and Remote-Control Valves: Boxes shall be as manufactured by Carson, Model 1200 Series - Jumbo, or approved equal.

D. Access Boxes for Pressure Regulator/ Filter Assemblies: Boxes shall be as manufactured by Brooks, Model 1220-12 or approved equal.

E. Access Boxes for Flush Cap Assemblies: Boxes shall be as manufactured by Carson Model 70, round box or approved equal.

F. Access Boxes for Emitters: Boxes shall be as manufactured by Carson, Model 608, round box or approved equal.

9.7.9 MISCELLANEOUS IRRIGATION SYSTEM EQUIPMENT

Detectable Wire: Shall be Type UF, solid copper core insulated wire suitable for direct burial. Wire size shall be #14 AWG, orange in color. Wire to be installed along all PVC piping, taped to piping at 10' intervals and changes in direction. A 1' wire loop shall be provided in all valve boxes and 3" of excess wire shall be provided in changes of pipe direction. Wire splicing shall be kept to a minimum and will only be allowed within valve boxes.

9.8 IRRIGATION SYSTEM EXECUTION

9.8.1 COORDINATION

Sequence of Work: The irrigation work shall be coordinated with the landscape planting work so that pipes, valves, emitter risers, and other fittings are installed in each planting area prior to the installation of plant material.

9.8.2 INSPECTIONS

Inspection of Layout Prior to Start of Trenching: The Contractor shall notify the City at least seventy-two (72) hours in advance of any excavation. Prior to the inspection, the Contractor shall mark the proposed layout/alignment of all mainlines and lateral lines as specified below.

9.8.3 COORDINATION OF NEW WATER METER INSTALLATION

Irrigation Water Meter: The Contractor shall contact the Water Company and shall submit an application for the installation of a new water meter at the location shown on the plan. Meter size shall be as noted on plan or be equal in size to the backflow preventer/mainline. The Contractor shall be responsible for the payment of all charges associated with the meter installation. The meter will be installed by the Water Company. The Contractor shall be responsible for the installation of all system components downstream of the new meter.

9.8.4 LAYOUT

A. Layout of Work: The Contractor shall layout their work, staking out the location of all valves, mainlines, lateral lines / headers, and emitters. The layout shall be marked on the ground. Trenching work shall not begin until the layout has been approved by the City.

B. Irrigation System Drawings: The location of some of the irrigation pipelines and equipment as shown on the drawings is diagrammatic and may be slightly distorted for drawing clarity. The layout of some irrigation pipelines shall be adjusted to avoid conflict with other existing or proposed improvements.

C. Layout Adjustment: All changes to the layout of the irrigation system impacting the configuration of the system or the length of piping runs shall be presented to the City for approval prior to implementation of the layout change. All approved layout adjustments shall be clearly and accurately recorded on the as-built record drawings.

9.8.5 TRENCHING

Trenching work shall be straight and true and of the depth specified for the pipe to be installed. The Contractor shall be responsible for all bracing and shoring as may be required by applicable codes or as may be required for the work.

9.8.6 CONSTRUCTION OF PIPE AND TUBING JOINTS

A. Cutting of PVC Pipe: PVC pipe shall be cut with a PVC pipe cutter or saw. All burrs shall be removed, and the exposed end of the pipe filed to create a small, beveled edge.

B. Solvent Weld PVC Pipe Joints: Joints shall be made using the following procedures.

1. Thoroughly clean the mating pipe and fitting with a clean, dry cloth.

2. Apply a uniform coating of PVC primer to both the pipe and fitting as recommended by the primer manufacturer.

3. Apply solvent weld cement to the pipe and fitting as recommended by the solvent weld cement manufacturer.

4. Insert the pipe into the fitting and give the pipe or fitting a one-quarter turn to ensure that the pipe has been inserted to the full depth of the fitting socket and to ensure even distribution of the solvent weld cement.

5. Hold the connection in position for fifteen seconds.

6. Joints shall be allowed to set for a minimum of 24 hours before being pressurized.

9.8.7 INSTALLATION OF PIPE, SLEEVES, TUBING, AND DETECTABLE WIRE

A. Sleeves: Sleeves shall be installed in all locations shown on the project drawings and in all other locations where irrigation pipes pass under paved surfaces. Sleeve sizes shall be as noted on the drawings. If sleeve size is not noted, it shall be a minimum of two nominal pipe sizes larger than the pipe enclosed, or two-inch diameter, whichever is greater.

1. Sleeves under existing pavement shall be installed by boring. Boring techniques shall be as approved by the City of Sierra Vista and shall not create voids under the asphaltic concrete pavement.

B. Pipe: When installed in the trench, the PVC pipe shall be installed straight and true, with specified clearances between lines.

C. Clearances: Irrigation lines shall have a minimum horizontal clearance of two inches (2") between parallel lines and two inches (2") between lines that cross.

D. Bedding Material: All irrigation pipelines, sleeves and conduits shall have three inches (3") of sand bedding (concrete sand, 1/8" minus) material surrounding the installed pipe as shown in the City of Sierra Vista Standard Construction Details or plans.

E. Depth of Cover: Irrigation Lines and detectable wire shall be installed so that the depth of cover is as follows:

1. PVC Sleeves (for all pipes) Under Roadways..... 36 Inches
2. PVC Mainlines - 2-1/2" and Larger……...36 Inches
3. PVC Mainlines - 2" and Smaller ..... 24 Inches
4. PVC Lateral Lines / Headers ..... 12 Inches
5. PVC Conduit for Irrigation Control Wire ..... 18 Inches
6. Detectable Wire……... Depth of Pipe
7. Polyethylene Tubing (between lateral and emitter) ..... 4 Inches
8. Emitter Distribution Tubing ..... 2 Inches

F. Installation of Polyethylene Tubing: Polyethylene tubing shall be installed as detailed. Except as approved by the Owner's Representative, the minimum radius on all bends in the tubing shall be eighteen inches (18"). Tubing shall be installed in a manner that prevents kinks that will reduce or impair water flow.

G. Backfilling: After placement of pipe and bedding material, the irrigation trenches shall be backfilled with excavated native soil outside of the roadway prism. Any backfill within the roadway prism shall abide by City of Sierra Vista Standard Construction Details. Backfilling shall be done in 4" lifts and mechanically compacted prior to the placement of the subsequent lift. Compaction shall match the density of the adjacent undisturbed soil or shall be equal to 95% of the maximum density, whichever is more conservative.

H. Repair of Settled Trenches: If, within two years from the date of completion, settlement occurs along irrigation trenches requiring repair or adjustment to the level of pipes, valves, valve boxes, or paving, the Contractor shall make such repairs at no cost to the Owner. Repair of settled areas and/or pavements is included in the scope of the Contractor's irrigation system guarantee.

9.8.8 INSTALLATION OF VALVES AND ACCESS BOXES

A. Valves: Control Valves, ball valves, pressure regulating valves, and other system valves/related equipment shall be installed as detailed on the plans. The position of valves in access boxes shall allow for normal operation and servicing of the valve.

B. Valve Access Boxes: Valve boxes shall not be modified unless approved by the City and all openings shall be filled with triple expanding, polyurethane insulating foam sealant to prevent soil infiltration. The reveal at the top of the box shall be as detailed. If the reveal is not detailed, it shall be one-half inch (1/2"). Where more than one valve is installed in a project location, the valves shall be grouped together, and the valve access boxes aligned.

9.8.9 INSTALLATION OF BACKFLOW PREVENTER AND SECURITY ENCLOSURE

A. Backflow Preventer: The backflow preventer shall be installed as detailed and in accordance with code requirements. Testing of the device, if required by the Water Company, shall be performed by the Contractor with test certificates submitted to the Water Company as required.

B. Security Enclosure: The backflow preventer security enclosure shall be installed as detailed and in accordance with the manufacturer's written instructions. The enclosure shall open and close without interference from the backflow preventer or other site improvements.

9.8.10 INSTALLATION OF CONTROL SYSTEM

A. Security Enclosure: The controller security enclosure shall be installed as detailed with concrete foundation and ground rods. The enclosure location shall be as approved by the City.

B. Controller: The controller shall be installed at a location approved by the Owner's Representative. The installation shall be in accordance with the manufacturer's instructions. The electrical and telephone services to the controller shall be as per applicable codes.

C. Control Wire: Irrigation control wires, common wires, and spare wires shall be installed in Schedule 40 PVC conduit as detailed on the drawings.

1. Control wire conduit shall include pull boxes at all changes in direction greater than 30 degrees and at intervals not to exceed two hundred feet (200').

2. Irrigation Control Wire shall be sleeved separately from water lines under all paving.

D. Spare Control Wires: The Contractor shall install two #14 AWG wires (with green insulation) along each run of control wires extending from the controller. The wires shall be terminated and secured, within the controller security enclosure, at the valve access boxes, and at the two most remote-control valve(s) in the system.

9.8.11 INSTALLATION OF EMITTERS

A. Emitters shall be installed as detailed. Extend distribution tubing from the emitter to emission point as detailed. The position of the emission point relative to the center of the plant shall be as detailed.

B. Number of Outlets per Plant: The quantity of emitter outlets installed per plant type shall be as scheduled on the drawings and as noted below:

1. Trees: 6 outlets per plant

2. Shrubs and Groundcovers: 1 or 2 outlets per plant as noted on the Drawings.

9.8.12 PRESSURE TESTING OF MAINLINES AND HEADERS

A. Flushing: After all piping and risers are installed and related work is complete, the Contractor shall flush the mainline and headers (lines between the remote-control valve and the in-line pressure regulating valve) with water to remove all soil and contaminants.

B. Notification: The Contractor shall notify the City of his readiness to perform pressure testing a minimum of 72 hours prior to the scheduled start of the test. Except as may be approved by the City, all pressure testing shall be performed in his presence.

C. Tools and Equipment: The Contractor shall provide all tools and equipment required for pressure testing and shall make all temporary connections / closures.

D. Pressure Testing: The Contractor shall pressurize the mainline to a pressure of 100 psi and shall keep the mainlines and headers pressurized for a period of 6 hours. To be acceptable, the original test pressure shall be maintained for the duration of the test.

E. Repairs - Retests: All defects which are found during the pressure testing shall be repaired using fittings and materials specified herein. Tests shall be repeated until satisfactory results are achieved.

9.8.13 OPERATIONAL TESTING OF SYSTEM

A. Operational Testing of the Irrigation System: An operational test of the completed irrigation system shall be performed by the Contractor. The operational test shall be performed in the presence of the City. The test shall demonstrate that the controller and control valves are operating correctly and that all plants are receiving uniform amounts of water. Irrigation system components found to be operating incorrectly shall be repaired, replaced, or adjusted by the Contractor at no cost to the Owner.

9.8.14 CLEAN-UP

A. Clean-Up: The Contractor shall perform clean-up operations daily during the course of the work and at the completion of the project. The Contractor shall remove from the site and legally dispose of all excess and waste materials.

9.8.15 CONTRACTOR MAINTENANCE AND ACCEPTANCE OF THE WORK

A. Maintenance During Construction: The Contractor shall operate and maintain the irrigation system during project construction. Maintenance shall include, but not be limited to repair, replacement, and/or adjustment of components and reprogramming of controller. Maintenance during construction shall continue until Initial Acceptance of the Work

B. Final Acceptance of the Work: Upon substantial completion of the irrigation work, the Contractor shall notify the City who will schedule an inspection of the project. During the inspection, items which are incomplete, or which must be repaired or replaced will be identified. Upon completion

or correction of the items noted, the City will issue written notice to the Contractor indicating Initial Acceptance of the Work. Final Acceptance of the irrigation system will be concurrent with the Final Acceptance of the landscape work.

C. Final Warranty Acceptance: Upon completion and acceptance of the final warranty inspection, the City will issue written notice to the Contractor indicating Final Warranty acceptance. Upon completion and acceptance of the final warranty inspection. Upon issuance of this notice the City will assume responsibility for project maintenance. Final Warranty Acceptance of the irrigation system shall be concurrent with Final Warranty Acceptance of the landscape improvements.

D. Responsibility for maintenance shall be established during the early design stages. No landscaping shall be installed in the City right of way without a prior finalized CC&R/Development agreement with the City. This agreement shall dictate maintenance responsibilities for the landscaping in the right of way and responsibilities for supporting infrastructure, i.e. backflow, meters, etc. Such arrangements will not only prevent jurisdictional problems from after construction but may also affect the design of facilities. Documents must state who is responsible for landscape maintenance. In addition, a Letter of Guarantee shall be obtained from the entity assuming future maintenance responsibilities.

9.8.16 GUARANTEE

A. The Contractor shall guarantee the irrigation system installed be free from defects in materials and workmanship for a period of two (2) years commencing on the first day after Final Acceptance by the City.
B. All irrigation system components that fail during the guarantee period, for reasons other than neglect, abuse, damage caused by others, or damage resulting from unusual phenomena beyond the Contractor's control, shall be repaired or replaced by the Contractor at no cost to the City. Repair and replacement work shall be subject to inspection and approval by the City. Replacements shall be made within 30 days of receipt of notice by the contractor.
C. The Contractor shall submit a Letter of Guarantee, as provided by the City, and a monetary security in a form acceptable to the City, covering 110 percent of the landscaping costs, prior to Final Acceptance of the landscaping work. The security shall be returned after approval of the two-year guarantee inspection.

9.8.17 Sight Lines and Clear Distance Requirements

Clear distance requirements and sight lines shall conform to chapter 6 and 7 of this document.

9.8.18 ROADSIDE DEVELOPMENT

A. Clear Zone Restrictions

Trees and large shrubs whose trunk diameter at maturity will exceed 4 inches are not to be planted within the clear zone. The diameter measurement shall be taken at 12 inches above grade. Refer to Chapter 5 for information on clear zone width. The clear zone width is not to be considered a fixed single control dimension. Variations in cross section design and traffic speed may increase or decrease this distance. Shrubs and ground covers may be planted or retained within the clear zone for safety and aesthetic purposes as approved by The City. Existing trees may be retained under the following circumstances:

1. If they are on the high or cut side of the roadway beyond the clear zone distance or,
2. If they are on the low or fill side, if protected by a guardrail or beyond the clear zone

distance.

B. Clear zone distances shall be maintained for newly planted trees and shrubs with an ultimate trunk diameter of more than 4 inches unless one of the following allows for a lesser distance:

1. Ten feet (10') behind the point of vertical intersection (PVI) at the toe of cut slopes steeper than 3:1.
2. Four feet (4') behind concrete barriers, walls, abutments, or other rigid obstructions.
3. Four feet (4') behind flexible guardrail.

C. Offset and Clearance Distances for Trees

Offset and Clearance distances shall follow City of Sierra Vista Standard Construction Details and the most current standards put forth in the AASHTO roadside design guide.

9.8.19 LANDSCAPING IN MEDIANS

The trunks of vegetation that would exceed 4 inches in diameter at full maturity shall not be planted in the median except when located at least six feet (6') behind vertical curb.

Chapter 10 Pavement Design

10.1 GENERAL

10.1.1 OFFICE DATA

For information regarding future road buildout please reference the City of Sierra Vista General Plan found on the City of Sierra Vista Website. For streets managed and maintained by the City of Sierra Vista, criteria and street standards can be obtained from the City's Development Code or from the City's Engineering section.

Coordination with the Engineering Division, and ARIZONA 811 is required prior to conducting any field investigations or work in the Right-of-Way.

10.1.2 Traffic Historical Records

Historical records of traffic measurements are maintained by the SVMPO, and can be accessed online at:

https://svmpo.public.ms2soft.com/tcds/tsearch.asp?loc=Svmpo&mod=

10.1.3 Right-of-Way Permits / Jurisdictional Limits

City limit maps that delineate jurisdictional limits are available on the County website:

https://gis-cochise.opendata.arcgis.com/apps/37d793d478664634b4de3ad8042f248a/explore

Maps are provided for your convenience and should only be used as a guide. It will be the developer, or contractor's responsibility to determine the correct governing jurisdictions for permits. The permit requirements of the governing jurisdiction shall be followed when collecting field samples, field data, or performing any work in the Right-of-Way.

City right-of-way permits are obtained from the City's Engineering Division. Project fieldwork or any other work within the Right-of-Way shall be done in accordance with the permit requirements. Permission from the owner shall be obtained prior to work on any private property.

10.1.4 ARIZONA 811 (Formerly Arizona Blue Stake, Inc.)

Prior to excavating in any public right-of-way, utilities shall be located by following the procedures of Arizona 811, go to http://arizona811.com/ or call 811.

10.1.5 FIELD DATA

A. Initial Site Visit for a New Pavement Section Design

During this initial inspection of the project, the design engineer should:

1. Determine the scope of the field sampling,
2. Begin to assess the potential distress mechanisms for existing pavements, and
3. Identify preliminary pavement design alternatives.

As part of this activity, subjective information of distress, road roughness, and moisture/drainage problems should be gathered. Unless traffic volume is a hazard, this data can be collected without any traffic control, through both "windshield" and road shoulder observations. In addition, an initial assessment of traffic control options, obstructions, and safety aspects shall be made during this visit.

The initial site visit has the following impacts on the scope of the subsequent primary field exploration:

4. Distress observations may help identify the collection interval, the number of surveyors, and any additional measurement equipment that might be required.
5. A general roughness assessment may dictate the need for a more rigorous measurement program to address ride quality related problems such as differential sags or swells.
6. Observation of moisture/drainage problems (e.g., standing water on pavement or ditches, settlement at transverse cracks, raveling in non-trafficked areas, and so on) may indicate the need for a more thorough investigation of subsurface drainage conditions.
7. Establishment of the sampling plan for the investigation.

B. Field Exploration

Field exploration is to be performed after establishment of an initial roadway profile grade. The essential data collection activities include:

1. Distress and drainage surveys
2. Observation of land use and geologic features
3. Drilling and subsurface geotechnical investigations
4. Field sampling and testing

The minimum number of test holes and samples shall be in accordance with ADOT standards.

10.2 PAVEMENT DESIGN PROCEDURES

The City of Sierra Vista, has adopted the use of the Arizona Department of Transportation Engineering and Design Manual for use in development of design requirements for flexible pavement sections. In general, this process determines the thickness of subgrade treatment, Aggregate Base Course and Asphaltic Concrete a particular street will need to perform for an approximate 20 year cycle.

The following sections apply to flexible pavement designs. Concrete pavements shall be designed in accordance with the ADOT Pavement Design Manual[2] and ADOT construction standards, see section 10.2.6.

10.2.1 DESIGN VARIABLES

A. Analysis Period - 20 years

AASHTO definition:

Analysis Period: The period of time for which the analysis is to be conducted; analogous to the term "design life" used by designers in the past. This is the time period used in the AASHTO design equations. (AASHTO, p II-7)[2].

An analysis period of 20 years shall be used unless a specific request for a different period is made by the contracting agency. It is recognized that routine maintenance, such as sealing of cracks on a periodic basis, will be necessary during the life of the pavement, and that rehabilitation of the pavement surface may be needed before 20 years due to destructive climatic effects and deteriorating effects of normal use.

B. Design Traffic

Design traffic will be considered on the basis of cumulative 18-kip equivalent single axle loads (ESALs) during the analysis period. Traffic data will generally come from one or more of the following three sources:

1. Traffic studies provided for the project. These are generally presented in the Standard Data Release (SDR) from the City's Metropolitan Planning Organization, or other design documents supplied by the developer's engineer for the project.
2. Scope of work (for design consultants).
3. City of Sierra Vista Engineering Department

Table 10.2.1 summarizes the steps in calculating the design ESALs (W_{18}), and then calculating the desired structural number for a project. Note: Refer to the respective sections that follows this table for the meaning of symbols and more detailed steps.

TABLE 10.2.1 STEPS *IN* CALCULATING THE *DESIGN* ESALS (W_{18}) AND STRUCTURAL NUMBER (SN*)*	
Step	**Calculation**
Initial Traffic Data	Obtain two-way **ADT**, traffic growth rate (**g**), and Truck Percentage (**T**)
Initial two-way daily traffic, measured in terms of 18-kip ESALs [$W_{0(2\text{-}18)}$]	$W_{0(2-18)} = \sum_{i=1}^{k} N_i TEF_i = N_1 TEF_1 + N_2 TEF_2 + \cdots + N_k TEF_k$ Use if traffic classification data is available. Otherwise, use the simplified formula given on the next step.
Alternatively, use standard Traffic Equivalent Factor (TEF = 1.2) to calculate $W_{0(2\text{-}18)}$	$W_{0(2-18)} = (ADT \times \% \text{ Cars} \times 0.0008) + (ADT \times T \times 1.2)$
Calculate Overall Growth Factor (OGF)	$OGF = \frac{(1+g)^n - 1}{g}$, where $n = 20$ years for most of the cases & $n = 4$ *for temporory pavements*
Calculate Two-way 18-kip ESALs for the analysis period ($W_{2\text{-}18}$)	$W_{2-18} = 365 \times OGF \times W_{0(2-18)}$
Determine the traffic in the design lane (W_{18})	$W_{18} = W_{2-18} \times D_D \times D_L$, where D_D = directional distribution factor & D_L = lane distribution factor
Determine the desired Structural Number (SN)	$\log_{10}(W_{18}) = Z_R S_0 + 9.36 \log_{10}(\mathbf{SN}+1) - 0.2 + \frac{\log_{10}\left(\frac{\Delta_{PSI}}{4.2-1.5}\right)}{0.40 + \frac{1094}{(\mathbf{SN}+1)^{5.19}}} + 2.32 \log_{10}(M_R) - 8.07$

1. Traffic Conversion from Average Daily Traffic (ADT) to Equivalent Single Axle Loads (ESALs)

The purpose of this procedure is to convert the traffic data, which is collected from traffic counts, into 18-kip Equivalent Single Axle Loads (ESALs). Pavement designers generally receive traffic information in the form of average daily traffic (ADT) or get printed lists of vehicle counts for a given period of time. The recommended method is to generally measure traffic for two 24-hour periods and then to report the numbers of vehicles per day. There are two methods of counting. One method counts total vehicles, and the other separates vehicle counts by classification and report the truck percentage. Procedures presented in this manual can accommodate either of the methods of counting traffic. Note: In addition to ADT and classification counts, if operational speed and axle configuration are available, they can be used as Mechanistic-empirical Pavement Design Guide: A Manual of Practice (MEPDG) design inputs.

2. Determination of Truck Load Factors

The preferred method is to use traffic data that includes all 13 of the vehicle classifications (Method 1): this data is to be used unless otherwise authorized by the City. If classification counts are not available, an alternate method for estimating traffic impact is presented in the paragraph titled Method 2: using the **Standard Traffic Factor for Heavy Trucks—Class ≥ 4**

Method 1: Using Traffic Factors for All Classifications

This method is the same as that presented in Appendix D of the 1993 AASHTO guide[2]. A traffic equivalency factor is assigned to each of 13 vehicle classifications. The equivalency factors given on Table 10.2.2 are to be used.

TABLE 10.2.2 TRAFFIC EQUIVALENCY FACTORS (TEF)

Class	Federal Highway Administration (FHWA) Description (Figure 2)	Traffic Equivalency Factor (TEF)	TEF for Method 2
1	Motorcycles	0	
2	Passenger Cars	0.0008	0.0008
3	Four Tire, Single Units	0.0122	
4	Buses	0.6806	1.2
5	Two-Axle, Six-Tire, Single-Unit Trucks	0.1890	
6	Three-Axle Single-Unit Trucks	0.1303	
7	Four or More Axle Single-Unit Trucks	0.1303	
8	Four or Fewer Axle Single-Trailer Trucks	0.8646	
9	Five-Axle Single-Trailer Trucks	2.3719	
10	Six or More Axle Single-Trailer Trucks	2.3719	
11	Five or Fewer Axle Multi-Trailer Trucks	2.3187	
12	Six-Axle Multi-Trailer Trucks	2.3187	
13	Seven or More Axle Multi-Trailer Trucks	2.3187	

Initial two-way daily traffic, measured in terms of 18-kip ESALs ($W_{0(2\text{-}18)}$) can then be determined by multiplying the daily number of vehicles in that classification times their corresponding equivalency factors and adding them all together. The following formula can be used:

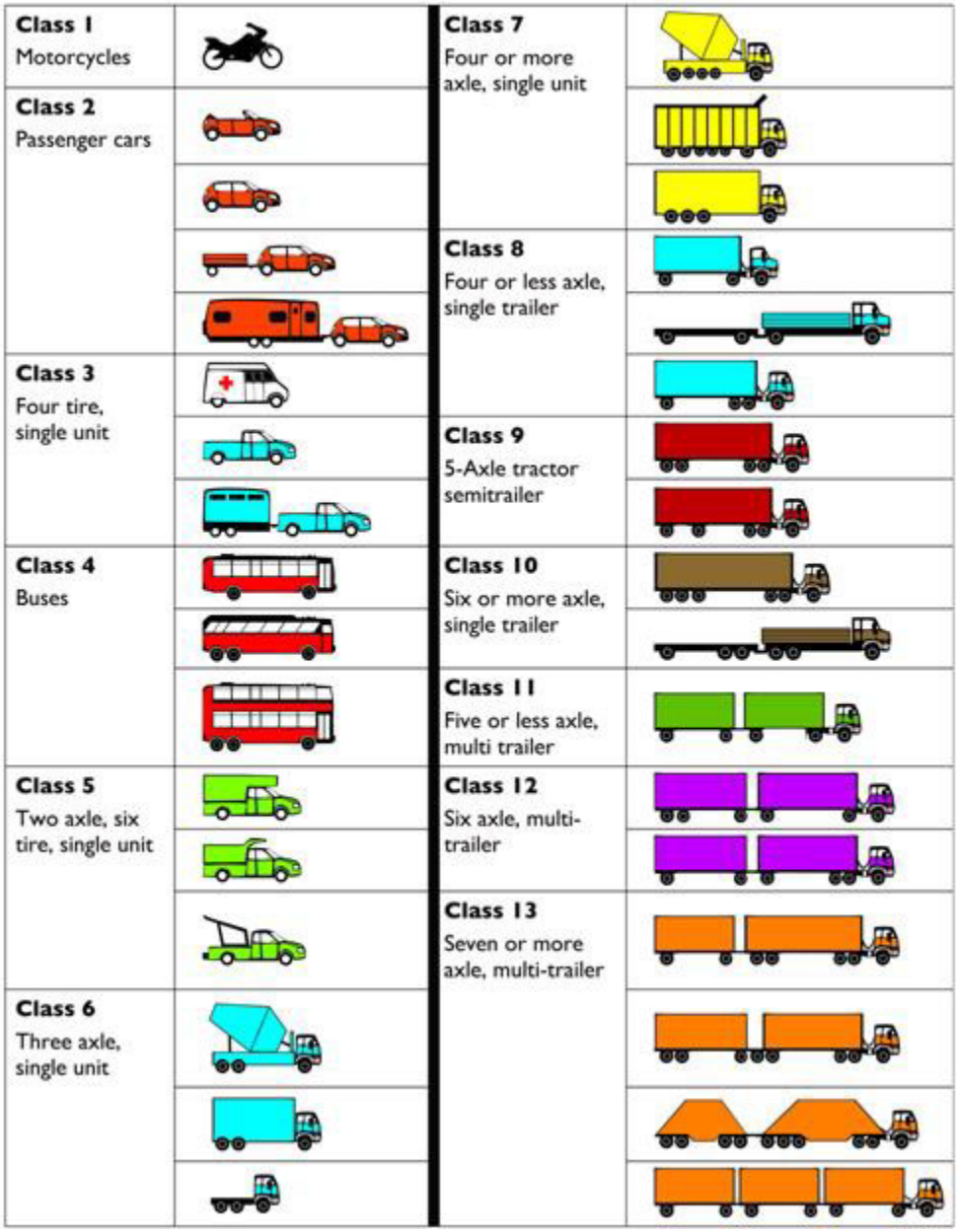
$$W_{0(2-18)} = \sum_{i=1}^{k} N_i TEF_i = N_1 TEF_1 + N_2 TEF_2 + \cdots + N_k TEF_k$$

Where,

$W_{0(2-18)}$ = Initial 2-way daily 18-kip ESALs
k = number of vehicle classifications considered
N_i = Number of vehicles per day of a given classification
TEF_i = Traffic Equivalency Factor for the given classification from Table 10.2.2

The initial two-way daily traffic is intended to represent the daily average traffic level in the first year the pavement is put into service. The traffic will usually increase from that point, at the selected growth rate, until it achieves the total number of ESALs at the end of the analysis period.

Figure 2. FHWA 13 Vehicle Category Classification.



Method 2: Using Standard Traffic Factor for Heavy Trucks—Class ≥ 4

If vehicle classification data is not available in sufficient detail to use the 13 classifications

described above, a traffic equivalency factor of 1.2 shall be applied to the percentage of vehicles considered to be heavy trucks. This is based on the "approximation" method developed in the ADOT Pavement Design Manual[1]. The remaining percentage of vehicles is considered to be cars. The designer shall then proceed as above except that there would only be two classifications, cars and heavy trucks. Cars are assigned a 0.0008 factor and heavy trucks are assigned a factor of 1.2 (See Table 10.2.2). The following formula shall be used to calculate the average two-way daily traffic, $W_{0(2-18)}$.

$$W_{0(2-18)} = (ADT \times \%\ Cars \times 0.0008) + (ADT \times T \times 1.2)$$

Where,

ADT = Average (two way) Daily Traffic
$W_{0(2-18)}$ = Initial two-way daily 18-kip ESALs
T = Percent All Trucks ≥ Class 4 in Table 10.2.2
% Cars = 1 – T

a. Calculate ESALs over the Analysis Period

To complete the traffic conversion, the designer must calculate the amount of traffic over the entire analysis period, and apply a growth factor.

Annual growth rates should be supplied by the Engineering Division for each project. Growth rates are one of the most influential factors in the final thickness of the pavement, and they should be estimated as accurately as possible.

The following equation can be used to calculate an overall growth factor (OGF) based on annual growth rates.

$$OGF = \frac{(1+g)^n - 1}{g}$$

Where,

g = annual growth rate as a decimal number (i.e. use 0.05 in the equation for $g = 5\%$)
n = number of years in the analysis period

This growth factor will have to be multiplied times the number of ESALs expected for the first year ($365 \times OGF$) to calculate $W_{2\text{-}18}$.

$$W_{2-18} = 365 \times OGF \times W_{0(2-18)}$$

Where,

$W_{0(2-18)}$ = Initial two-way 18-kip ESALs
OGF = Overall Growth Factor
365 = Number of days per year
W_{2-18} = Two-way 18-kip ESALs for the analysis period

This number (W_{2-18}) will then need to be reduced for directional and lane distribution as described in the following section.

b. Traffic in the Design Lane, W_{18}

The following equation shall be used to determine the traffic (W_{18}) in the design lane:

$$W_{18} = W_{2-18} \times D_D \times D_L$$

Where:

W_{18} = the cumulative 18-kip ESAL units predicted for the design lane during the analysis period. The pavement design is based on this number.

D_D = a directional distribution factor, expressed as a ratio, that accounts for the distribution of ESAL units by direction, e.g., Eastbound, Northbound, etc.

D_L = a lane distribution factor, expressed as a ratio, that accounts for distribution of traffic when two or more lanes are available in one direction, and

W_{2-18} = the cumulative two-directional 18 kip ESAL units predicted for a specific section of highway during the analysis period (from the traffic data).

Although the directional distribution factor (D_D) is 50% for most roadways, there are instances where more weight may be moving in one direction than the other. An example of this is roadways leading to mine sites and/or aggregate suppliers. The side with heavier vehicles is used for the design or is separated out and designed for a greater number of ESALs. Experience has shown that D_D may vary from 0.5 to 0.7.

For the lane distribution factor (D_L), use Table 10.2.3 unless specific information to the contrary is known about the project:

TABLE 10.2.3 PERCENT OF 18-KIP ESALS IN DESIGN LANE (D_L)

Number of Lanes in Each Direction	Percent of 18-kip ESALs in Design Lane (D_L)
1	100
2	90
3	70
4	60

C. Reliability

Reliability concepts are used in pavement design to consider the likelihood that the design will achieve its performance criteria. It is necessary to apply these statistical concepts because of the variability of input parameters such as traffic prediction, performance prediction, materials, and construction practices. Reliability concepts are incorporated into pavement design using two statistical parameters. Those parameters are Level of Reliability and Overall Standard Deviation (S_0).

The following levels of reliability (Table 10.2.4) and overall standard deviation shall be used for pavement designs in The City of Sierra Vista. Corresponding values of the standard normal random variable (Z_R) are also presented for assistance in design calculations as needed.

TABLE 10.2.4 LEVEL OF RELIABILITY			
Functional Classification *	**Reliability**	**Z_R Value**	**Std. Dev. (S_0)**
Highways and Parkways	95 %	-1.645	0.45
Arterials & Industrial	95 %	-1.645	0.45
Collectors	90 %	-1.282	0.45
Residential (Local)	80 %	-0.841	0.45
* See Chapter 2 for Functional Classification Definitions.			

D. Performance Criteria (Serviceability)

The Present Serviceability Index (PSI) is the performance criterion for flexible pavement design. A pavement's PSI can range from 0 (impossible road) to 5 (perfect road). The values in Table 10.2.5 shall be used for Initial Serviceability (P_0), Terminal Serviceability (P_t), and Change in Serviceability (Δ_{PSI}).

TABLE 10.2.5 PRESENT SERVICEABILITY INDEX (PSI)			
Functional Classification *	P_0	P_t	Δ_{PSI}
Highways and Parkways	4.6	2.7	1.9
Arterials & Industrial	4.5	2.5	2.0
Collectors	4.4	2.3	2.1
Residential (Local)	4.2	2.0	2.2
* See Chapter 2 to determine Functional Classification.			

10.2.2 MATERIAL PROPERTIES FOR STRUCTURAL DESIGN

A. Effective Roadbed Soil Resilient Modulus

Required thickness and strength for the pavement is heavily influenced by the quality of the roadbed soil (subgrade). The measure of "quality" of roadbed soil is defined by AASHTO as the soil resilient modulus (M_R). Because of the difficulty and expense to measure M_R directly, the quality of roadbed soil in the City can be determined with measured and correlated R- values converted to resilient modulus. The City of Sierra Vista method for developing roadbed soil resilient modulus is presented below in Section 10.2.2.1.1.

The 1993 AASHTO guide provides a method to evaluate the resilient modulus in various moisture states representing different seasons of the year. Because of the relatively low effect of seasons on the condition of subgrade soils in the deserts of Arizona, that procedure will not be required for City of Sierra Vista projects. A single design value of resilient modulus can be used for the pavement design.

An option for using sieve analysis and plasticity index (PI) to evaluate the roadbed soil is available for local and minor collector roadways. This method uses charts where the Percent Passing the No. 200 Sieve ($P200$) and PI are plotted and used to select the needed base course thickness. This chart

method is presented in Section 10.2.5. The charts are NOT appropriate for roadways other than local and minor collectors.

B. Roadbed Soil Resilient Modulus for Flexible Pavement Design

Roadbed soil resilient modulus is a required input for flexible pavement designs. It can be estimated from R-value test results of subgrade soils. On large projects, many R-values would be necessary to acquire enough tests to adequately represent the subgrade soils on the project. To reduce cost and time in acquiring so many R-values, the ADOT has developed a method to combine measured R-values with correlated R-values (using PI and P_{200} results). The procedures presented here are modifications of those developed by the ADOT as presented in their Pavement Design Manual[1].

1. Initial Testing of Sieve Analysis and Plasticity Index

The first step is to sample and test the subgrade at the specified frequency. After the design engineer has completed a field reconnaissance, samples are to be taken such that all of the soil types anticipated in the pavement subgrade are represented. Sufficient soil shall be obtained in each sample to test sieve analysis (sieve), plasticity index (PI), expansion, R-value, and any other test the pavement designer deems appropriate for the needs of that specific project. The samples are to be returned to the laboratory and each sample shall be tested for sieve and PI. The representative remnants of each sample shall be held in the laboratory until they are assigned for other testing, including R-value, expansion, pH, and resistivity testing.

2. Initial Evaluation of Sieve Analysis and Plasticity Index

The sieve and PI test results are then used to calculate correlated R-values (R_{cor}) using the following equations:

$$SPF = 2.05 - 0.0033\,P_{200} - 0.017\,PI$$

$$R_{cor} = 0.018e^{SPF/0.235} + 6.0$$

$$\text{If } R_{cor} > 70, \text{ set } R_{cor} = 70$$

Where,

PI = Plasticity Index

P_{200} = Percentage Passing No. 200 Sieve from the sieve analysis

SPF = $Sieve$ and PI factor

Note: This equation for correlated $R - value$ is a variation of that presented in the ADOT Pavement Design Manual[1].

A table of test results and corresponding R-value estimates is then prepared. This table includes the average and standard deviation of the correlated R-values for the project. If the standard deviation of the R-values is high (i.e. greater than 10), the design engineer shall review the project and site conditions to see if the project should be divided into multiple segments to accommodate different pavement sections. If more than one segment is warranted, then a correlated R-value table shall be prepared for each segment. A separate table is not necessary for pavement sections designed using the same subgrade resilient modulus.

Selection of which subgrade samples will be tested for R-value is made after reviewing the correlated R-value table. The samples shall be selected such that R-values will be measured from the full range of correlated R-values on the project. The number of R-values tested should be about ½ the number of subgrade sieve and PI results. This means that only half of the held samples in the laboratory would be used. However, a minimum of 3 measured R-values is required for each project or each segment of a project.

> **EXCEPTION:** If the average correlated R-value is 50 or greater and the standard deviation is less than 10, it is not necessary to run any R-values. The mean R-value can be calculated from the correlated values.

The pavement designer may elect to select samples for R-value testing based on visual descriptions of the soils prior to sieve and PI testing in order to save time. This will be considered acceptable if the engineer's judgment and visual classification skills are sufficient to accomplish the intent of the selection process. If the criteria of the selection process are not met, additional samples shall be tested to establish a reasonably accurate understanding of the subgrade modulus.

3. ***R − Value* Analysis**

After the selected R-value tests are completed, the results shall be added to the correlated R-value table for analysis. Average and standard deviation values for measured R-values shall be made separate from those for the correlated R-values.

The pavement designer reviews the average and standard deviation values of both measured and correlated R-values to make the final decision about recommending different segments. Again, separate summary tables are to be prepared for each segment of work (different subgrade) if different subgrade resilient modulus (M_R) values are used.

4. **Adjustment for Highly Variable Soil Conditions**

If the standard deviation of either correlated or measured R-value is greater than 10, an adjusted average value shall be calculated to reduce the value by the amount in excess of 10. No adjustment should be made if the standard deviation is less than 10. For Example:

$$\begin{aligned} Average\ R-value &= 27 \\ Standard\ Deviation &= 13 \\ Adjusted\ Average\ R-value &= 27 - (13-10) = 24 \end{aligned}$$

5. **Calculate Mean R-Value**

A mean R-value is then calculated using the following equation:

$$R_{mean} = \frac{2N_tR_tSD_c^2 + N_cR_cSD_t^2}{2N_tSD_c^2 + N_cSD_t^2}$$

Where,

N_t = number of measured $R-values$

N_c = number of correlated $R-values$

R_t = adjusted average of the measured $R-values$

R_c = adjusted average of the correlated $R-values$
SD_t = standard deviation of the measured $R-values$
SD_c = standard deviation of the correlated $R-values$

The mean R-value is then used to calculate the subgrade soil resilient modulus (M_R) using the equation presented below. If the calculated subgrade soil resilient modulus is greater than 26,000 psi, the value used for design purposes shall be 26,000 psi

$$M_R = \frac{(1815 + 225\ R_{mean} + 2.40\ R_{mean}^2)}{0.6\ SVF^{0.6}}$$

Where,
M_R = Subgrade Soil Resilient Modulus in pounds per square inch (psi)
SVF = Seasonal Variation Factor
R_{mean} = Mean $R-value$ as calculated above

This subgrade soil resilient modulus (M_R) can then be used in the flexible pavement design portion of this guide to calculate the structural number (SN) that the pavement should provide.

C. Local Roads and Roadway Widening

There are two conditions for which a pavement design can be performed without using the procedures presented above for determining subgrade soil resilient modulus. For these two conditions, the designer will use *Sieve* and PI test results on simple design charts, or use correlated R-values without any tested R-values.

Condition 1:

The first condition is for local residential and minor collector streets where lower reliabilities are allowed. On these roadways, it may be more useful for the designer to have many *Sieve* and *PI* results to identify changes in subgrade verses more accurate $R-value$ tests in fewer locations. See Section 10.2.6 (Alternative Design Method for Local and Minor Collector Roads) for designing local and minor collector streets based on *PI* and P_{200}.

Condition 2:

The second condition uses only correlated R-values for short sections (1,000 feet or less) of roadway widening or other projects where minor additions are being made to an existing pavement.

For these projects, the designer shall perform a pavement condition survey on the existing pavement and evaluate the performance of the structural section under the loading up to that point in time. Consideration should be given to match the existing section unless it has not performed sufficiently or if traffic has increased or is expected to increase.

1. Layer Coefficients (a_i)

The final pavement will typically be comprised of more than one layer of different materials (See Figure 3). A simple flexible pavement structure is comprised of asphalt concrete (AC) and aggregate base (AB) course (2 layers). The number of layers will be three if asphalt rubber (AR) is used as the surface course (Figure 3). Each layer is assigned a structural layer coefficient (a_i)

by the designer. This coefficient is used to convert actual layer thickness into a structural number (SN). Higher coefficients represent more contribution (per inch) to the structural capacity and longevity of the pavement. These coefficients will be used in the structural design formula presented in the "Selection of Layer Thicknesses" section below. The layer coefficients in Table 10.2.6 shall be used.

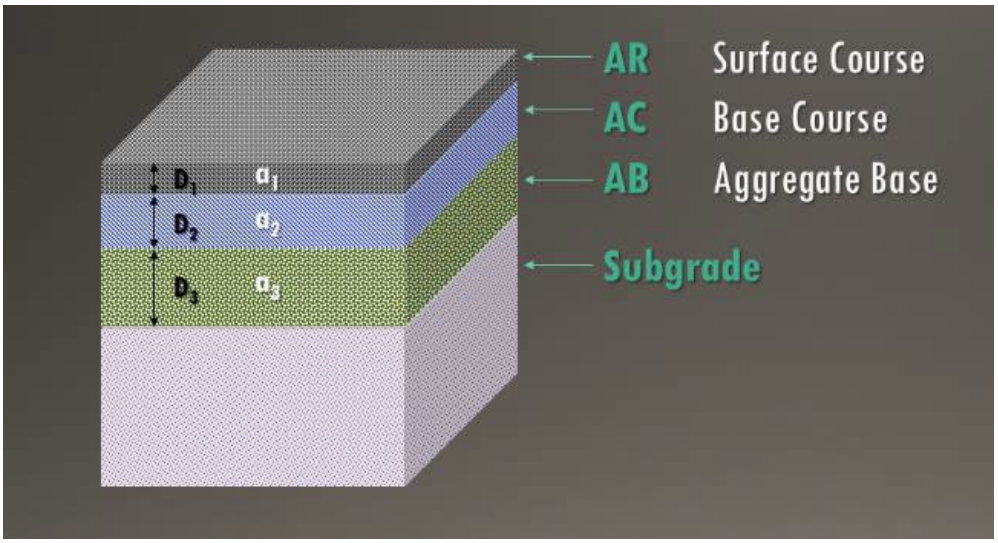


Figure 3. Typical Pavement Structure.

TABLE 10.2.6 STRUCTURAL LAYER COEFFICIENT (a_i)		
Material Description	**Structural Layer Coefficient, a_i**	**Thickness Constraint**
Asphalt Rubber Asphalt Concrete (ARAC)	0.42[a]	Minimum 1.5 in.[b] Maximum 2.0 in.[c]
Asphalt Concrete (AC)	0.42	Based on Layered Analysis
Cement Treated Base (CTB)	0.28	Minimum 4.0 in.
Aggregate Base (AB)	0.12	Minimum 4.0 in.
MAG Select	0.11	Minimum 4.0 in.
Stabilized Subgrade	0.16 to 0.23[d]	Minimum 6.0 in.

[a] In order to consider the superior performance in resistance to cracking and other aging characteristics, a structural layer coefficient of 0.61 may be used for ARAC (MAG Sections 325 and 717) only for 1.5-inch thickness, when used as a surface course on top of 3 inches or greater of conventional asphalt pavement (MAG Sections 321 and 710).

[b] Minimum thickness can be reduced to 1.0 inch for hot-in-place recycling (HIPR) pavement construction.

[c] In rare cases, when using 2 inches of ARAC, structural layer coefficient of 0.61 can be used for the top 1.5 inches. The bottom 0.5 inches should use 0.42 coefficient provided that the base course meets the 3-inch minimum requirement.

[d] The coefficient for stabilized subgrade is to be determined using a non-soaked 7-day compressive strength, using ASTM D1633 Method A, and the following formula:

$$a_i = 0.15 + 0.0001\ (\text{CSCLS})$$

Where: CSCLS = Compressive strength of cement or lime stabilized subgrade in psi.

10.2.3 PAVEMENT STRUCTURAL –DRAINAGE

The capability of a roadway to shed water is another factor in roadway and pavement design. The pavement designer must select a drainage coefficient (m_i) to represent the effects of the drainage quality on the needed pavement structure. This coefficient is related to the quality of the roadway's drainage (i.e. how long before water is removed) and the anticipated percent of time the pavement structure is exposed to moisture levels approaching saturation.

ADOT has developed drainage coefficients throughout the state based on AASHTO guidelines and their experience. The ADOT method relates drainage coefficients to an Arizona map that establishes zones of seasonal variations. Drainage coefficients using the ADOT method for City of Sierra Vista are presented in Table 10.2.7 and shall be used for City designs. Table 10.2.7 also presents the AASHTO criteria for establishing drainage quality based on the time needed for water to be removed from the pavement.

TABLE 10.2.7 DRAINAGE COEFFICIENT (m_i)

Drainage Quality	Drainage Coefficient ADOT[1]	Water Removed Within AASHTO[2], page II-22
Excellent	1.15	2 hours
Good	1.07	1 day
Fair	1.00	1 week
Poor	0.93	1 month
Very Poor	0.86	Water will not drain

Highways elevated two feet or more above the adjacent ground surface, having a minimum crowned cross slope of 2.0%, and a graded shoulder carrying water 10 feet or more away from the outside edge of the outside lane shall be considered to have "good" drainage. Roadways designed with concrete curbs and drop inlet drainage meeting City standards shall be considered to have "fair" drainage, and a drainage coefficient of 1.00 is recommended.

10.2.4 FLEXIBLE PAVEMENT DESIGN

After determining the selected parameters for design variables, performance criteria, material properties, and drainage, proceed through the AASHTO design equations to determine the appropriate thickness of each of the pavement layers. The equations are used in a series of steps. First determine the *required structural number*, then *select layer thicknesses*, and finally apply a *layered design analysis*. Additional steps of evaluating staged construction alternatives and roadbed swelling shall be added to the design as needed. Each of these steps will be considered in the following sections of this guide.

In no case shall the minimum pavement cross-section be less than the following:

- Arterials and Collectors Designated on Traffic Circulation Plan - 3 inches of asphaltic concrete over 10 inches of aggregate base.
    - Special Considerations to the pavement structural section shall be given in areas where heavy truck traffic is anticipated. The City Engineer may be require a formal pavement design report to be submitted for approval for such areas. The Engineer shall design the pavement structural section as defined in this manual, or as stated within the pavement design report, whichever is most restrictive.
- Residential Locals and Alleys - 2 inches of asphaltic concrete over 6 inches of aggregate base.

A. Determining Required Structural Number

Flexible pavement design is based on determining a structural number (SN) that, given the subgrade conditions of the pavement, can withstand the projected number of ESALs. As mentioned earlier, this method is based on the 1993 AASHTO Design Guide, the structural number equation and design nomographs can be found in the 1993 AASHTO guide. And, in the past they had been acquired through commercially available design software packages such as AASHTO's DARWin program. Note that the DARWin program is no longer available and it was replaced with the new AASHTO Pavement ME Design software. The MCDOT MEPDG (posted online) provides the ME (Mechanistic Empirical) design procedure.

The output of the 1993 AASHTO Design Guide calculations is the Design Structural Number (SN). The equation is as follows:

$$\log_{10}(W_{18}) = Z_R S_0 + 9.36 \log_{10}(\boldsymbol{SN} + 1) - 0.2 + \frac{\log_{10}\left(\frac{\Delta_{PSI}}{4.2 - 1.5}\right)}{0.40 + \frac{1094}{(\boldsymbol{SN} + 1)^{5.19}}} + 2.32 \log_{10}(M_R) - 8.07$$

Where,

W_{18} = Total accumulated traffic in ESALs for the design lane
S_0 = Overall standard deviation
M_R = Effective roadbed soil resilient modulus
Δ_{PSI} = Design serviceability loss
Z_R = Standard normal random variable

Structural number (SN) obtained from the above equation will be compared with the minimum structural number shown in Table 10.2.8 for the appropriate roadway type. The larger SN shall be used for pavement design.

TABLE 10.2.8 MINIMUM STRUCTURAL NUMBER BASED ON ROADWAY TYPE		
Roadway Classification		*SN* ***(Min.)***
Rural	***Urban***	
Principal Arterial	Principal Arterial	2.88
Minor Arterial	Minor Arterial	2.88
Major Collector	--	2.46
--	Major Collector (Industrial/Commercial)	2.88
--	Major Collector (Residential)	2.13
Minor Collector	--	2.46
--	Minor Collector (Industrial/Commercial)	2.88
--	Minor Collector (Residential)	2.13
Local Road (Residential)	Local Road (Residential)	1.77
Local Road (Industrial/Commercial Subdivisions)	Local Road (Industrial/Commercial Subdivisions)	2.88

B. Selection of Layer Thicknesses

After the design structural number (SN) has been determined, develop layer thicknesses which, when combined, will provide the load carrying capacity to meet the design structural number. The following equation is used to accomplish this.

Where,

$$SN = a_1D_1 + a_2D_2m_2 + a_3D_3m_3 + \cdots$$

a_1, a_2, a_3 = layer coefficients representative of surface, base, and subbase courses, respectively.

D_1, D_2, D_3 = actual thicknesses of surface, base, and subbase courses, respectively.

m_2, m_3 = drainage coefficients for unbound layers (base and subbase, respectively).

The designer can conceive various alternative combinations of layers and thicknesses that will achieve the required design structural number (SN). Several different combinations are to be developed. The final design recommendation will be made after these alternative combinations are evaluated based on:

A. Layered design analysis.
B. Evaluation of the expansion potential of the subgrade.
C. Construction cost analysis for the pavement.

C. Layered Design Analysis

The pavement structure is a layered system and each underlying layer affects the layers above it. The design equation presented above can be used to evaluate the adequacy of each layer to support the layers above it. The minimum SN for the pavement structure above a particular layer may be computed using the AASHTO formula and the resilient modulus (M_R) for that layer. The 1993 AASHTO guide (Page II-36) should be referred to for a more complete explanation of the layered analysis approach.

A layered design analysis does not change the design structural number, but affects limits on some of the layer thicknesses. The most common impact on pavement designs is that it requires thicker layers of asphalt concrete (AC) on roadways with high traffic volumes. A layered design analysis

is required for City of Sierra Vista pavement designs.

1. Construction Constraints for Layer Thickness

The design thickness of asphalt concrete (AC) shall be rounded upward to the nearest ½-inch increment. The design thickness of granular aggregate base (AB) shall be rounded upward to the nearest 1-inch using a minimum layer thickness of 4-inches. The designed thickness of stabilized native or base shall be rounded upward to the nearest 1-inch with a minimum layer thickness of 6-inches. Refer to Table 10.2.6 for thickness constraints adopted by The City. .

For constructability, the design asphalt concrete layer thicknesses should be subdivided into thicknesses complying with MAG Table 710-1 (Recommended Lift Thickness For Asphalt Concrete Mixes).

D. Expansive and Collapsible Soils

Expansive soils in the roadway subgrade are detrimental to pavement performance in several ways. The resilient modulus of expansive soils is generally very low, expansion of the subgrade can reduce the ride quality and decrease the pavement's serviceability ratings, and differential movements can crack the pavement and propagate local failures causing increased maintenance costs. The pavement design process will incorporate the following measures in consideration of these detrimental effects.

Subgrade soils having a plasticity index (*PI*) above 15 with more than 20% passing the No. 200 sieve (*P*200) shall be considered potentially expansive. The engineer shall take additional samples or test existing samples as necessary to ensure that a minimum of 3 samples of any potentially expansive soil are tested. The treatment described in Table 10.2.9 will then be required based on the average of the three samples with the highest expansion potential. If it is not possible to obtain 3 samples representing a given expansive soil, the treatment given in Table 10.2.9 will be based on the test result of the sample with the highest expansion potential.

Samples for expansion tests shall be re-molded in accordance with ARIZ 249 (ADOT Materials Testing Manual) to 95% of maximum dry density and at 2% below optimum moisture as determined by ASTM D698 and tested for one-dimensional expansion in accordance with the applicable portions of ASTM D4546 applying a surcharge of 144 psf. At the discretion of the pavement designer, the surcharge load can be adjusted to match the overburden produced by a reasonable estimate of the proposed design pavement section. Testing and calculation of swell pressures will not be required.

An alternative to the prescribed treatments is to remove the subgrade soils to a depth of 24 inches below the bottom of base course and replace with a non-expansive and otherwise suitable soil.

Some sandy-silty soils exhibit high level of collapsibility due to wetting. In some cases, in-place densities are low and at the same time show low dry strength and the soils are identified as loose or very loose. In both of the above cases, over-excavation and re-compaction should be considered.

TABLE 10.2.9 – RECOMMENDED TREATMENT FOR SWELLING SUBGRADE SOILS	
Expansion Potential	**Recommended Treatment**

< 2%	None
2% to 5%	Stabilize[a] in place to a depth of 6 inches
> 5%	Stabilize[b] with lime to a depth of 12 inches

[a] The soil can be stabilized with either lime, cement or lime/cement combination by specifying the requirements of MAG Section 309 Lime Slurry Stabilization or MAG Section 311 Soil Cement Base Course. For either method, a minimum compressive strength of 160 psi shall be achieved when tested as required by the specifications.

[b] The soil should be stabilized with lime in at least two layers following the requirements of MAG Section 311. The bottom layer can be stabilized in place.

Some silty sand or sandy silt soils have a high P_{200} but are non-plastic. Such soils are usually sensitive to moisture content and are difficult to compact into a firm grade. In such case, soil cement base may be considered.

10.2.5 ALTERNATIVE DESIGN METHOD FOR LOCAL AND MINOR COLLECTOR ROADS

For local and minor collector roads, an alternative simple design procedure is available to pavement designers. This method utilizes $Sieve$ and PI data to evaluate the subgrade and does not require traffic analysis except as necessary to determine the roadway classification.

A. Sampling

Test holes for the soils investigation segment of the pavement design shall be within the pavement alignment, and shall be spaced at one (1) per eight hundred (800) lineal feet with at least one per proposed street. Each test hole shall be advanced to 24 inches below the elevation of proposed subgrade if there is no significant cut or fill required. In areas of cut or fill, the Engineer shall use his professional judgment to determine the depth of each test hole. The intent of the test hole depth is to achieve a minimum of 2 feet of the final roadway's subgrade materials sampled and tested. Additional test holes shall be taken at apparent changes in soil type.

B. Testing and Design

As a minimum, at least one soil sample from each test hole shall be tested for sieve analysis (AASHTO T27) and PI (AASHTO T89 & T90). Resulting test values of PI and P_{200} are then used in design Charts 100A, 100B, 200A, and 200B to determine the base requirements of the asphalt pavement structural section. Table 10.2.10 provides a guide to each chart.

If a soil sample exhibits PI greater than 15 with $P200$ greater than 20, then an expansive potential test shall be performed in accordance with Section 10.2.4.4. If the expansion potential is equal to or greater than 2 percent, use Design Charts 100B and 200B to determine the base requirements of the asphalt pavement structural section.

TABLE 10.2.10 DESIGN CHARTS SUMMARY FOR LOCAL & MINOR COLLECTOR ROADS

Road Classification	Subgrade Type	Minimum AC Thickness	Minimum AB or AB/LSS Thickness

Minor Collector	Non-Expansive	3.0 in.	See Chart 100A
	Expansive	3.0 in.	See Chart 100B
Local	Non-Expansive	2.0 in.	See Chart 200A
	Expansive	2.0 in.	See Chart 200B

The designer has two options for determining the design values of PI and P_{200}:

Option 1:

The first option is to plot all of the test sample values of PI and P_{200} and then select the sample resulting in the highest thickness of base course. This option shall always be used if fewer than 5 samples are used in the design.

Option 2:

The second option is to use a weighted average approach. This approach can be accomplished with the following steps:

- Summarize all of P_{200} and PI data on a chart along with calculated estimates for R-value and Resilient Modulus (M_R) using the formulas presented in Section 10.2.2.1.1. Standard deviations for each parameter shall be presented on the summary chart as shown on the example in Table 10.2.11.

- When the chart is completed, the engineer will be able to identify if more than one pavement section would be beneficial for the project. If more than one section will be designed, each section is to have a separate chart summarizing the test results applicable to that design.

- Use the summary chart to determine the weighted average values for PI and *P*200. The weighting will tend to place more emphasis on the poorer soils rather than the better soils,and will not allow excessive variation from the average to the poorest soils encountered. Eliminating the test samples with the highest resilient modulus values one at a time until the standard deviation of the remaining resilient modulus values is less than 8,000 psi produces the weighted average. The *P*200 and PI results from these "remaining" samples are then used to calculate the weighted average.

- Calculate the weighted average values for P_{200} and PI by adding one standard deviation to their remaining averages. The adjustments made following the above three steps are shown in Table 10.2.12.

- Plot these weighted average values on Design Chart Series 100 or 200 to determine the required base course thickness to go with the predetermined asphalt concrete thickness.

- Design Chart Series 100 & 200 that consist of four charts are included after the following two tables.

TABLE 10.2.11 TEST DATA SUMMARY

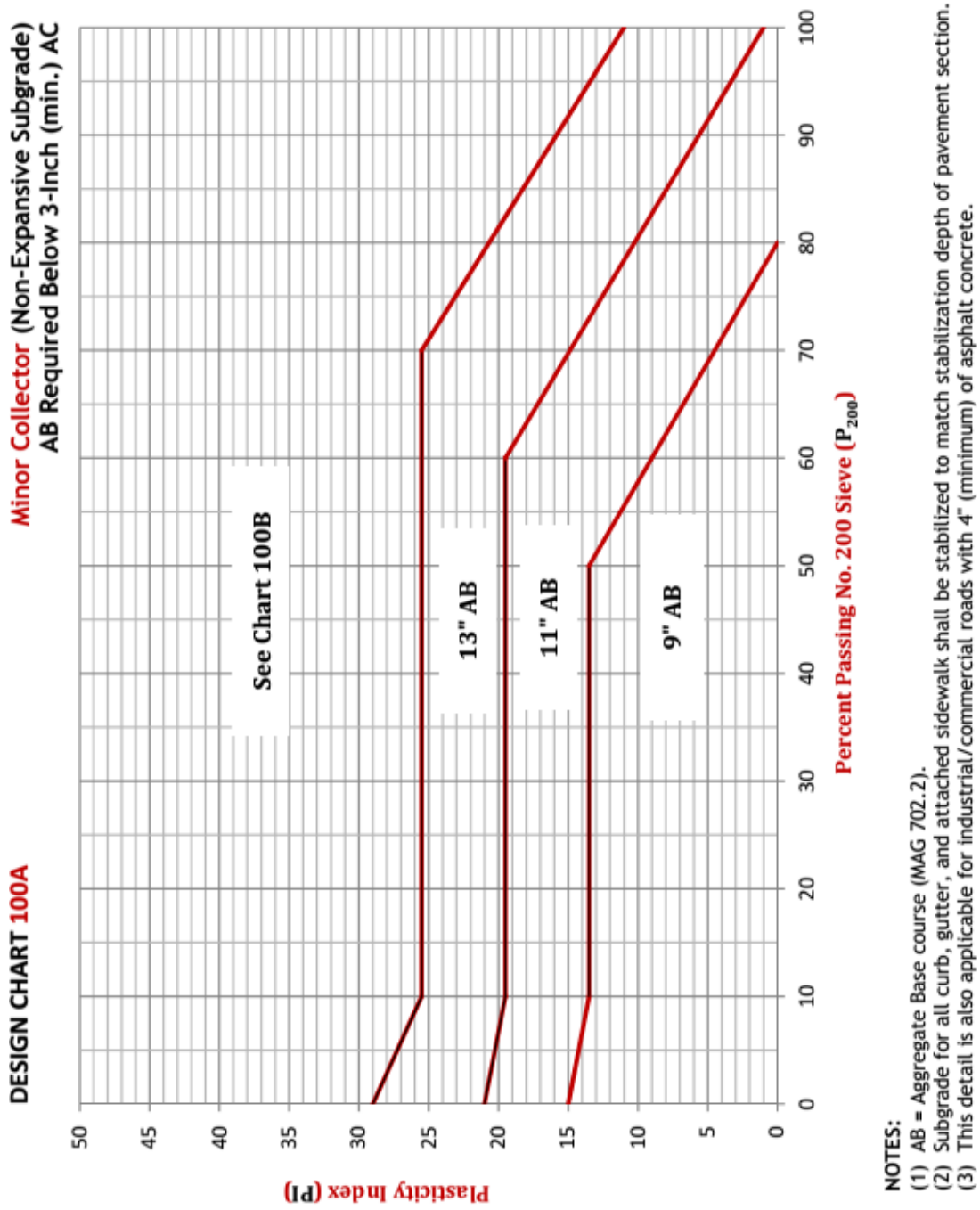
Test Hole No.	***PI***	**P_{200}**	***Correlated R-value*** **(psi)**	***Resilient Modulus*** **(psi)**

1	8	39	42.7	26,301
2	11	50	32.6	19,491
3	19	41	27.0	16,053
4	17	30	34.0	20,375
5	16	31	34.8	20,941
6	33	75	9.7	7,061
7	34	77	9.1	6,778
8	30	72	11.4	7,833
9	9	21	52.6	33,818
10	15	16	44.6	27,681
11	15	12	47.1	29,559
12	12	12	53.0	34,109
13	6	6	72.8	51,503
14	12	18	48.8	30,815
15	21	46	23.3	13,923
16	21	49	22.3	13,396
17	20	13	38.2	23,183
18	12	12	53.0	34,109
19	15	13	46.5	29,075
Average	17	33	37	23,474
St Dev	8	23	17	11,400 [a]
Avg. + St Dev	25	56	[a] Note: Since 11,400 is greater than 8,000, eliminate data, beginning with the highest Resilient Modulus, one test hole at a time, until the standard deviation of the resilient modulus values is less than 8,000.	

TABLE 10.2.12 TEST DATA SUMMARY–WITH WEIGHTED AVERAGE				
Test Hole No.	**PI**	**P_{200}**	**Correlated R-value** (psi)	**Resilient Modulus** (psi)
1	8	39	42.7	26,301
2	11	50	32.6	19,491
3	19	41	27.0	16,053
4	17	30	34.0	20,375
5	16	31	34.8	20,941
6	33	75	9.7	7,061
7	34	77	9.1	6,778
8	30	72	11.4	7,833
9				
10	15	16	44.6	27,681
11				
12				
13				
14	12	18	48.8	30,815
15	21	46	23.3	13,923
16	21	49	22.3	13,396
17	20	13	38.2	23,183
18				
19				
Average	20	43	29	17,987
St Dev	8	22	13	7,962 [a]
Avg. + St Dev **(Weighted Avg.)**	28	65	[a] Note: Six test holes were eliminated from the data to bring the standard deviation of resilient modulus to less than 8,000.	

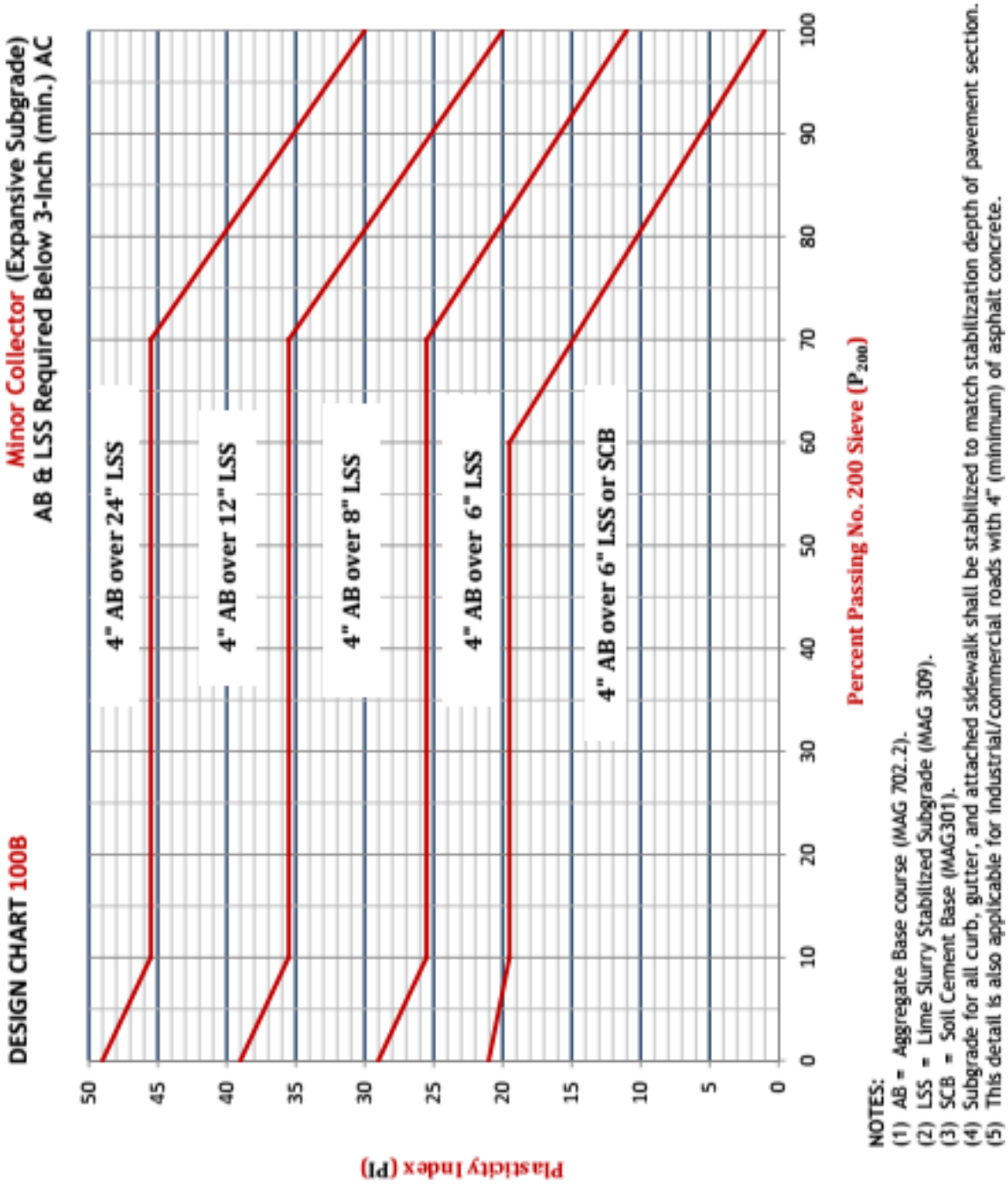
DESIGN CHART 100A

Depth of Aggregate Base for Minor Collector
Non-Expansive Subgrade



NOTES:
(1) AB = Aggregate Base course (MAG 702.2).
(2) Subgrade for all curb, gutter, and attached sidewalk shall be stabilized to match stabilization depth of pavement section.
(3) This detail is also applicable for industrial/commercial roads with 4" (minimum) of asphalt concrete.

DESIGN CHART 100B
Depth of Aggregate Base for Minor Collector
Expansive Subgrade

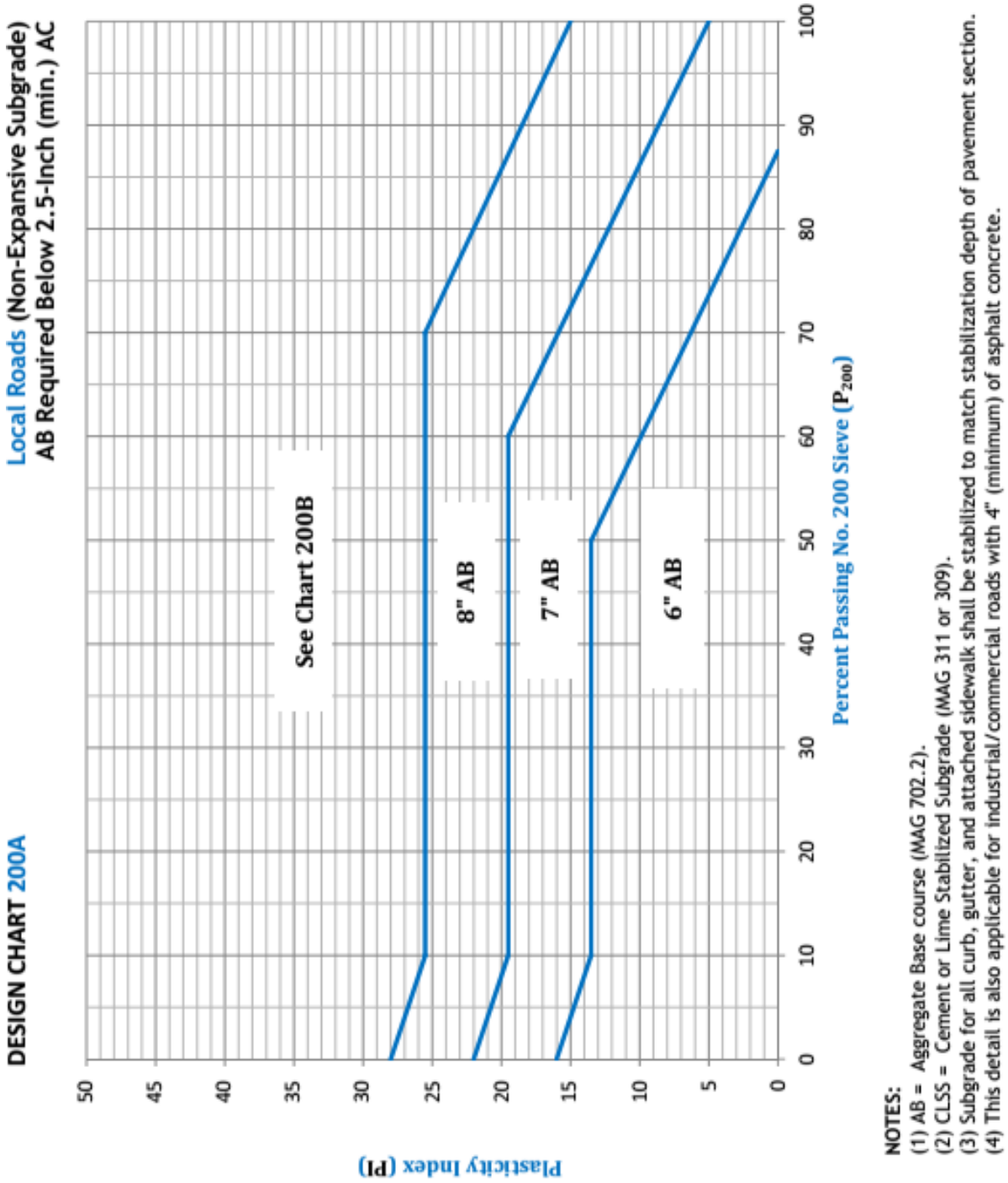


NOTES:
(1) AB = Aggregate Base course (MAG 702.2).
(2) LSS = Lime Slurry Stabilized Subgrade (MAG 309).
(3) SCB = Soil Cement Base (MAG301).
(4) Subgrade for all curb, gutter, and attached sidewalk shall be stabilized to match stabilization depth of pavement section.
(5) This detail is also applicable for industrial/commercial roads with 4" (minimum) of asphalt concrete.

DESIGN CHART 200A

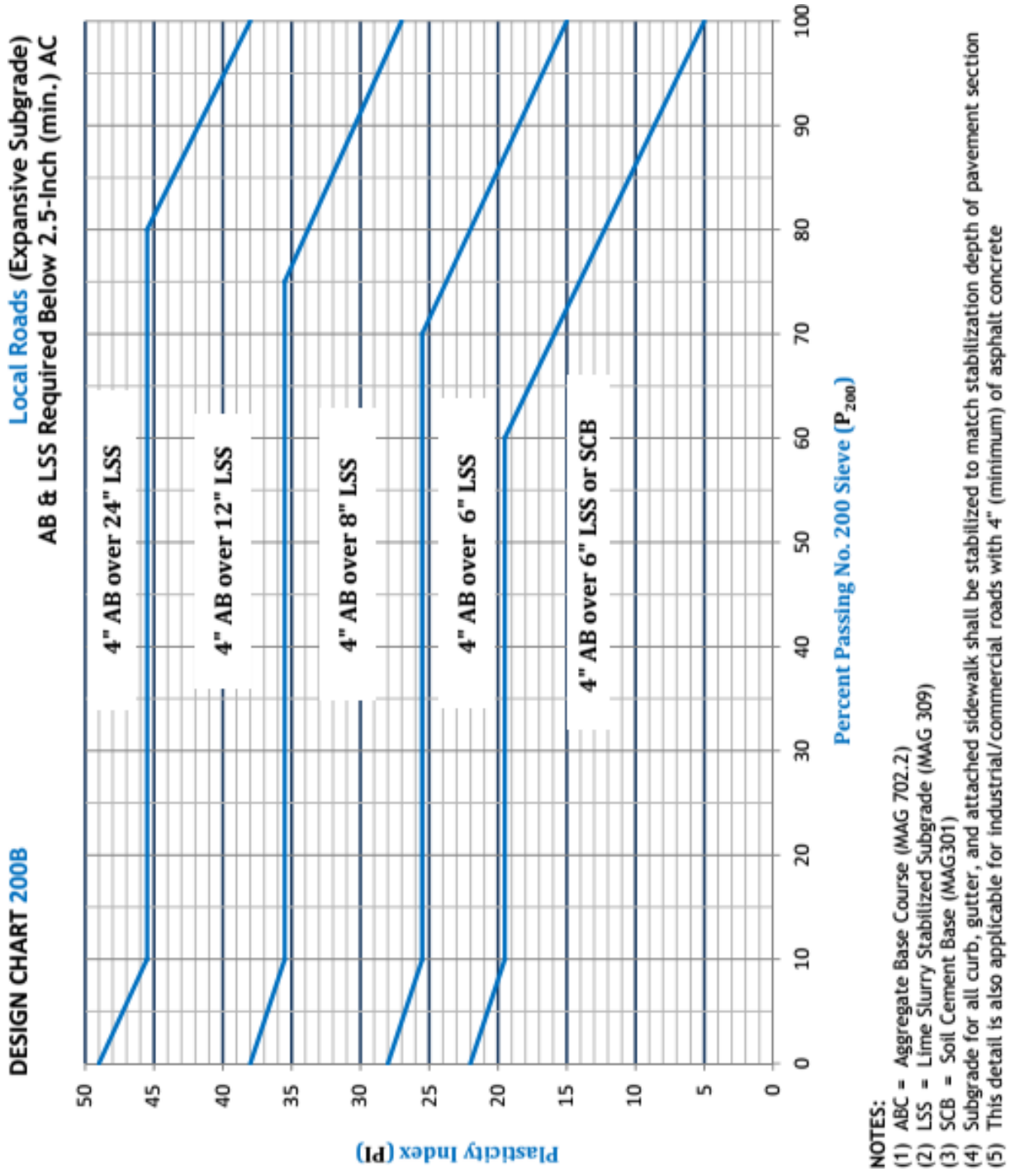
Depth of Aggregate Base for Local Roads

Non-Expansive Subgrade



NOTES:
(1) AB = Aggregate Base course (MAG 702.2).
(2) CLSS = Cement or Lime Stabilized Subgrade (MAG 311 or 309).
(3) Subgrade for all curb, gutter, and attached sidewalk shall be stabilized to match stabilization depth of pavement section.
(4) This detail is also applicable for industrial/commercial roads with 4" (minimum) of asphalt concrete.

DESIGN CHART 200B
Depth of Aggregate Base for Local Roads
Expansive Subgrade



10.2.6 RIGID PAVEMENT DESIGN

Rigid pavement (Portland Cement Concrete Pavement) sections can occasionally be designed for City roadways when the flexible pavement sections are not adequate for certain situations. For example, concrete pavement sections are used on bus bays or when the truck percentage on a road section is relatively high.

Rigid pavement design shall be in accordance with the procedure shown in Chapter 2 of the latest revision of ADOT Pavement Design Manual[1]. The basic design equation for rigid pavements given in ADOT's manual is:

$$\log_{10}(W_{18}) = Z_R S_0 + 7.35 \log_{10}(D+1) - 0.06 + \frac{\log_{10}\left(\frac{\Delta PSI}{4.5-1.5}\right)}{1+\frac{1.624\times 10^7}{(D+1)^{8.46}}} + (4.22 - 0.32\, p_t)\log_{10}\left[\frac{S_c' C_d (D^{0.75}-1.132)}{215.63\, J\left(D^{0.75}-\frac{18.42}{(E_c/k)^{0.25}}\right)}\right]$$

Where,

W_{18} = predicted number of 18-kip equivalent single axle load applications
Z_R = standard normal deviate
S_0 = combined standard error of the traffic prediction and performance prediction, equal to 0.35
D = thickness (inches) of pavement slab, cannot be less than nine (9) inches
S_c' = average modulus of rupture (psi) for Portland cement concrete used on a specific project, fixed at 670 psi
p_0 = design initial serviceability index
p_t = design terminal serviceability index
ΔPSI = $p_0 - p_t$
C_d = drainage coefficient same as flexible
J = load transfer coefficient used to adjust for load transfer characteristics of a specific design
E_c = modulus of elasticity (psi) for concrete. It can be estimated from concrete compressive strength f_c':

$$E_c = 57000(f'_\partial)$$

k = modulus of subgrade reaction is found by first determining the subgrade Resilient Modulus, M_R (see flexible pavement design). For full depth design M_R can be converted to k value with the following formula:

$$k = \frac{M_R}{19.4}$$

QUICK REFERENCE

Pavement Design Procedures

A. Standard Analysis Period: 20 Years

B. Directional Distribution: $D_D = 0.5$ to 0.7 (normally 0.5)

C. Lane Distribution: D_L

Number of Lanes in Each Direction	Percent of 18-kip ESALs in Design Lane (D_L)
1	100
2	90
3	70
4	60

D. Reliability:

Functional Classification [a]	Reliability	Z_R Value	Std. Dev. (S_0)
Highways and Parkways	95 %	-1.645	0.45
Arterials & Industrial	95 %	-1.645	0.45
Collectors	90 %	-1.282	0.45
Residential (Local)	80 %	-0.841	0.45
[a] See Chapter 2 for *Functional Classification* Definitions.			

E. Serviceability:

Functional Classification [a]	P_0	P_t	Δ_{PSI}
Highways and Parkways	4.6	2.7	1.9
Arterials & Industrial	4.5	2.5	2.0
Collectors	4.4	2.3	2.1
Residential (Local)	4.2	2.0	2.2
[a] See Chapter 2 for *Functional Classification* Definitions.			

F. Overall Standard Deviation: $S_0 = 0.45$

G. Soil Resilient Modulus (refer to formulas in Section 10.2.2)

H. Structural Layer Coefficient:

Material Description	Structural Layer Coefficient, a_i	Thickness Constraint
Asphalt Rubber Asphalt Concrete (ARAC)	0.42[a]	Minimum 1.5 in.[b] Maximum 2.0 in.
Asphalt Concrete (AC)	0.42	Based on Layered Analysis
Cement Treated Base (CTB)	0.28	Minimum 4.0 in.
Aggregate Base (AB)	0.12	Minimum 4.0 in.
MAG Select	0.11	Minimum 4.0 in.
Stabilized Subgrade	0.16 to 0.23[c]	Minimum 6.0 in.

[a] In order to consider the superior performance in resistance to cracking and other aging characteristics, a structural layer coefficient of 0.61 may be used for ARAC only for 1.5-in. thickness (as specified in MAG Sections 325 and 717) when used as a surface course on top of 3 inches or greater of conventional asphalt pavement (as specified in MAG Sections 321 and 710).

[b] Minimum thickness can be reduced to 1.0 inch for hot-in-place recycling (HIPR) pavement construction.

[c] The coefficient for stabilized subgrade is to be determined using a non-soaked 7-day compressive strength, using ASTM D1633 Method A, and the following formula:

$$a_i = 0.15 + 0.0001\ (\mathrm{CSCLS})$$

Where: CSCLS = Compressive strength of cement or lime stabilized subgrade in psi.

I. Drainage Coefficient:

Drainage Quality	Drainage Coefficient ADOT[1]	Water Removed Within AASHTO[2], page II-22
Excellent	1.15	2 hours
Good	1.07	1 day
Fair	1.00	1 week
Poor	0.93	1 month
Very Poor	0.86	Water will not drain

J. Expansion Potential:

Expansion Potential	Recommended Treatment
< 2%	None
2% to 5%	Stabilize[a] in place to a depth of 6 inches
> 5%	Stabilize[b] with lime to a depth of 12 inches

[a] The soil can be stabilized with either lime, cement or lime/cement combination by specifying the requirements of MAG Section 309 Lime Slurry Stabilization or MAG Section 311 Soil Cement Base Course. For either method, a minimum compressive strength of 160 psi shall be achieved when tested as required by the specifications.

[b] The soil should be stabilized with lime in at least two layers following the requirements of MAG Section 311. The bottom layer can be stabilized in place.

10.3 SPECIFICATIONS

The preliminary pavement design report shall provide descriptions of each of the materials used in the design. Final pavement design reports shall have a list (can be part of the cost estimate) of the pavement construction items to be used. Specifications shall be provided for any materials or processes to be used that are not included in MAG Standards.

Pavement designs that have a possibility of requiring fill beneath the roadway shall include a section describing the requirements for the soils to be allowed in the fill. The "Subgrade Acceptance Chart" developed by ADOT is one method of identifying soil requirements for pavements. These charts are discussed in ADOT Pavement Design Manual[1].

If expansive soils are encountered in subgrade soils, final pavement design reports shall include a construction specification that describes the recommended remedy. Such specifications shall address treatment of soils beneath curb, gutter and sidewalk as well as pavements, and shall clearly state that the specification applies to soils beneath curb, gutter, and sidewalk.

10.4 CHAPTER REFERENCES

[1]Arizona Department of Transportation (ADOT) *Pavement Design Manual,* Arizona Department of Transportation, Phoenix, Arizona September 2017.

[2]American Association of State Highway and Transportation Officials (AASHTO) *AASHTO Guide for Design of Pavement Structures*, Association of State Highway and Transportation Officials, Washington D. C. 1993.

[3]*Implementation of the AASHTO Mechanistic-Empirical Pavement Design Guide and Software*, National Cooperative Highway Research Program (NCHRP), 2014.

[4]Arizona Department of Transportation (ADOT) *Materials Preliminary Engineering and Design Manual*, Arizona Department of Transportation, Phoenix, Arizona March 1989.

[5]Federal Aviation Administration (FAA) Advisory Circular No. 150/5320-6E *Airport Pavement Design and Evaluation*, United States Department of Transportation, Washington, D.C. Dated 9/30/2009.

[6]Arizona Department of Transportation (ADOT) *Materials Testing Manual*, Arizona Department of Transportation, Phoenix, Arizona November 2, 2016.