



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION JOINT BOARD OF DIRECTORS and TAC WORK SESSION AGENDA: APRIL 4, 2024

MEETING LOCATION:

Sierra Vista Public Works Bld.
Training Room
401 Giulio Cesare, Sierra Vista, AZ 85635

MEETING DATE AND TIME:

April 4, 2024
1:00 p.m. to 2:30 p.m.

Teams Virtual Option

Join on computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 269 855 042 610

Passcode: FX5dLS

[Download Teams](#) | [Join on the web](#)

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
SVMPO Director Phone: 520-515-8525

Or call in (audio only): 1 602-704-1809
Phone Conference ID: 385 166 262#

CDC PROTOCOLS WILL BE FOLLOWED
FOR PRE-SANITATION AND DISTANCING

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair: Carolyn Umphrey, Mayor Pro Tem, City of Sierra Vista
Vice-Chair: Cynthia Butterworth, Councilmember, Huachuca City
Member: Gregory Johnson, Councilmember, City of Sierra Vista
Member: Peggy Judd, Supervisor, Cochise County
Member: Cleo McCaa, Mayor, City of Sierra Vista
Member: Richard Searle, State Transportation Board
Designated Alternate: Rod Lane, Arizona Department of Transportation

SVMPO TECHNICAL ADVISORY COMMITTEE (TAC)

Members may also participate via virtual connection

Chair: Simmons, P.E., Civil Engineer Manager, Cochise County
Designated Alternate: Vacant

Vice-Chair: Irene Zuniga, Capital Improvements & Development Manager, City of Sierra Vista
Designated Alternate: Angela Dixon-Maher, P.E., Senior Civil Engineer, City of Sierra Vista

Member: Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
Designated Alternate: Jeff Faglie, Transportation Maintenance Supervisor, City of Sierra Vista

Member: Matt McLachlan, Director Community Development, City of Sierra Vista
Designated Alternate: Blake Fisher, Planner, City of Sierra Vista

Member: Jim Halterman, Public Works Supervisor, Town of Huachuca City,
Designated Alternate: Jim Johnson, Ph.D, CBO,CCI; Building Official, Town of Huachuca City

Member: Jackie Watkins, P.E., Engineering & Natural Resources Director/County Engineer,
Designated Alternate: Travis Fast, Engineering Technician, Cochise County

Member: Gerald Hursh, Huachuca City Transportation Supervisor
Designated Alternate: Andrea Castanon, Vista Transit, City of Sierra Vista

Member: Mark Hoffman, Arizona Department of Transportation- Multimodal Planning Division

CALL TO ORDER AND ROLL CALL

This Joint Board and TAC Work Session is to provide an opportunity to share how the regional Transportation Improvement Program, known as the TIP, is developed; how TIP projects are selected; considerations for TIP project selection; and the draft Call for TIP project request form.

The consulting firm of Kimely-Horn was selected to assist the SVMPO in preparing Work Session materials and will be facilitating this discussion.

The next TIP will cover the timeframe of FY25-FY29. It will be finalized and presented for recommendations and actions in the June TAC and Board meetings. No Call for TIP Projects is anticipated this year given the lack of available STBG funding for programming in FY25 & FY26. A Call for TIP projects is anticipated to be released in early 2025 for potential programming of FY27-FY30 STBG funding.

This intention of this Work Session is to develop strategies to successfully identify, fund, and implement a regional Transportation Improvement Program.

The Transportation Improvement Program identifies awarded projects for the next four-to five years using the STBG fund source, other federal funding, or grants that require placement in the regional TIP.

1. **BRIEF DESCRIPTION OF THE PURPOSE AND REQUIREMENTS OF THE TIP**
2. **ELEMENTS OF AN ELIGIBLE TIP PROJECT**
3. **TIP PROJECT SELECTION PROCESS**
4. **TIP PROJECT REQUEST FORM**
5. **PROJECT SELECTION CRITERIA**
6. **NEXT STEPS AND TIP TIMELINE**

DIRECTION TO THE SVMPO DIRECTOR

CLOSING - SVMPO CHAIR UMPHREY

ADJOURNMENT

SVMPO Work Sessions are informal meetings where Board and or TAC members may prepare for upcoming regular meetings, have staff and/or agency briefings on issues, and provide an opportunity for detailed discussions on topics of regional concern among themselves. These meetings are open to the public, but time is not reserved for public comment. Members of the public may attend in person, or by phone, and may share written comments through the SVMPO website.

No formal action will be taken by the SVMPO Board or the SVMPO Technical Advisory Committee at this scheduled Work Session. This Work Session provides information and an opportunity for Board and TAC members to discuss the scheduled topic.

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe ponerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.